

Minutes of A Special Meeting Of The Board Of Trustee For The Village Of University Park, Will And Cook Counties Illinois, Held Friday, June 19, 2009 At #90 Town Center Drive, In The Village Of University Park.

A. CALL TO ORDER

In the absence of Mayor McCowan, Trustee Oscar Brown called this special meeting of the Board of Trustees to order at 7:14 p.m.

Appointment of Mayor Pro-tem

Trustee McGuire moved, Trustee Griffin seconded a motion that the Board approves the appointment of Trustee Oscar Brown as Mayor Pro-tem for this special meeting.

Ayes: Trustees McGuire, Oscar Brown, Griffin, and Larry Brown.
Nays: None.
Absent: Trustees Covington, Roudez, and Mayor McCowan.

Motion to approve Trustee Oscar Brown as Mayor Pro-tem carried.

B. ROLL CALL

Mayor:	Alvin R. McCowan	Absent
Trustees:	Sharon A. McGuire	Present
	Oscar H. Brown, Jr.	Present
	Vivian E. Covington	Absent (arrived @ 7:23)
	Keith Griffin	Present
	Joseph E. Roudez, III	Absent
	Larry B. Brown	Present

Also present was Village Attorney Forest Miles and Village Clerk Dee Jones.

C. PLEDGE OF ALLEGIENCE

Mayor Pro-tem Oscar Brown led the audience in the Pledge of Allegiance to the Flag of the United States Of America.

D. SPECIAL MEETING AGENDA

D1. Presentation Of Potential Executive Search Groups For Village Manager

Mayor Pro-tem Oscar Brown introduced Sharon Morien, Vice President of the PAR Group.

Sharon Morien gave a brief overview of the company and introduced her partner/husband Mark. She stated that they would do a national search for Village Manager, with an intense meeting initially with the elected officials, manager and department heads in order to get a profile of the Village of University Park.

Trustee Larry Brown asked what the Board could expect in communication exchange with the PAR Group as they move forward with the managerial search, and asked if they had a projected date to complete the process. He also asked if the PAR Group or any of the employees have a relationship with any members of this Board or village officials.

Ms. Morien responded that they would communicate to the Board based as often as the Board wishes, weekly or as needed, but no less than monthly reports. She also stated her only contact with any village official was when Trustee Oscar Brown contacted their company. However, this firm has done work for the village in the past, prior to them becoming a part of the company.

Trustee Covington stated that she would like information from the PAR Group sent to all Board members via e-mail at once with the same information, and she wants that same information available to residents. She asked if the Board would be allowed to give their input in the interview process.

Trustee Griffin stated that he wants to see a salary range in the advertisement and job description.

Ms. Morien responded that they would do a salary comparison with surrounding communities of similar demographics. She also noted that the cost for their service is \$15,000.00 Professional fee plus expenses, not to exceed \$3,500.00 and upon completion of the process, if the candidate that the recommend is selected, but leaves within one year, they would do another search and the Village would not have to pay another professional fee, only pay for expenses.

D2. Resolution recognizing Former Village Trustee Dianne Waller-Nyman

Trustee Larry Brown moved, Trustee Covington seconded a motion that the Board approves a resolution recognizing former Trustee Dianne Waller-Nyman.

Mayor Pro-tem Oscar Brown read the resolution.

Ayes: Trustees McGuire, Oscar Brown, Covington, Griffin, and Larry Brown.

Nays: None.

Absent: Trustee Roudez and Mayor McCowan.

Motion to approve carried

Resolution Number 2009-21.

D. ADJOURNMENT

Trustee McGuire moved, Trustee Covington seconded a motion to adjourn this special meeting of the Board of Trustees at 8:25 p.m.

Motion to Adjourn Carried By Voice Vote.

Respectfully Submitted,

Dorothy R. Jones, CMC
Village Clerk

/drj