

University Park Census Complete Count Committee

Meeting Minutes

February 13, 2020

Present: K. Childress, N. Jenkins, D. Stroud, K. Kitching, S. McGuire, T. Duckworth (after meeting), S. Jenkins,

1. Discussion

- **Chair reported that the Village received promotional items from the Spanish Community Center. Some of these have been used to create packages that will be mailed to businesses in the industrial park giving them information to be shared with their employees.**
- **With Census Worship Week-End being March 27-29, the Faith Community Toolkit was printed and will be mailed to the churches in the Village.**
- **Even though she was not in attendance, Ms. Alvarez sent a message that she was still hiring for canvassers to pass out census info in the Village**
- **The library will assist residents in completing the census March 25th – April 1st.**
- **The committee plans on assisting residents in Thornwood House with completing the census on April 15th 10:00 AM to 2:00 PM and April 20th 1:00 PM to 3:00 PM. We are asking the Mayor's office or Village Hall to request 3 tablets from the South Suburban Mayors and Managers Associations since the chair is not authorized to do so. During a meeting at SSMMA it was reported that they would supply the municipalities with such items, this would eliminate having to write grants to purchase such items.**

- **The committee discussed having someone stationed at 90 Town Center 2 hours before board meetings to assist residents with completing the census, but there weren't enough volunteers able to this.**
- **The chair is waiting to receive letters from the Mayor's office to include with the mailings to businesses in the Industrial Park and the churches.**
- **A proclamation making April 1, 2020 University Park Census Day was given to the mayor's office to be read during the board meeting on March 10th. Census shirts will be given to the trustees and committee members to be worn during this reading. A representative from Congresswoman Robin Kelly's office has agreed to be present to represent the congresswoman and have a representative from the Census Bureau speak on the importance of the census.**
- **March 5th is the last scheduled Census Complete Count Committee meeting. Other than the 2 day planned census activity at Thornwood House (if tablets are available) , this will end any further involvement of the committee.**