

Minutes Of The Regular Meeting Of The Board Of Trustees For The Village Of University Park, Will And Cook Counties Illinois, Held Tuesday, November 8, 2011 At #90 Town Center Drive, In The Village Of University Park.

A. CALL TO ORDER

Mayor Covington called this regular meeting of the Board of Trustees to order at 7:12 p.m., and noted that Trustees' Liz Williams, Oscar Brown and Joseph Roudez are out of town and had requested to attend the meeting electronically. Mayor Covington asked if the Board had any objections.

With no objections noted, Deputy Village Clerk Sue Sanfratello stated that the phone line was down and the Trustees would not be able to participate electronically.

Trustee Payton indicated that in addition, he believes that the law states that Trustees can only participate electronically if they are away on a family emergency or village business.

Mayor Covington stated that all three Trustees are out of state at the National League of Cities conference.

Executive Liaison Johnna Townsend contacted the Trustees to let them know that the phone line was down.

B. ROLL CALL

Mayor:	Vivian E. Covington	Present
Trustees:	Elizabeth Williams	Absent
	Oscar H. Brown, Jr.	Absent
	Milton C. Payton	Present
	Keith J. Griffin	Present
	Joseph E. Roudez, III	Absent
	Larry B. Brown	Present

Also present were Village Manager Lafayette Linear, Village Attorney Ivan Tomic, Village Treasurer Devon Dilworth, Deputy Police Chief Gregory Box, Fire Chief Chuck Exner, Public Works Director Jerry Townsend, General Manager/Golf Pro Paul Blockoms, Parks & Recreation Director Keely Lewis-Childress, Finance Director Gloria Gibson, Cable Studio Manager Eddie Pearson, Executive Liaison Johnna Townsend and Deputy Village Clerk Sue Sanfratello.

C. PLEDGE OF ALLEGIANCE

Mayor Covington led the audience in the pledge of allegiance to the Flag of the United States of America.

D. READING OF MINUTES

The minutes of Tuesday, October 25, 2011 were not presented to the Board of Trustees for approval.

E. NON-DISCUSSION AGENDA

E-1: Village Manager's Report

Village Manager Linear provided the following report:

Our attorney has contacted MB Financial and requested an update on the Fairway Estates development; he plans to meet with MB Financial in a few weeks so they can provide the Village with a list of items that will be corrected (i.e., clean-up of dirt hills, etc.).

34 Towncenter, which was previously discussed, will be the temporary location for the Kid's Health Club; there are a few minor things that need to be repaired. Mr. Linear met with the proprietor of the Kid's Health Club who has agreed to enter into a contract with the Village; they discussed placement of the equipment, instructing trainers; and a contract should be finalized soon so that we can go forward with this project.

Mr. Linear, along with the Finance Director and Village Attorney, are in the process of reviewing the TIF agreements and will report back to the Board of Trustees.

Weekly meetings are being held to discuss the University Parkway Project. CMT is in the process of reviewing this project and it will be forwarded to Robinson Engineering to complete the final review prior to sending it to IDOT. We are looking into acquiring all the necessary right-of-ways, and the project is on schedule.

Trustee Griffin questioned the contract for the Kid's Health Club, and wanted to know why the fees for the Sam's Club membership are so high.

Mr. Linear stated that the former owner of the equipment has agreed to assist us with the placement of the equipment, and that he reviewed the invoice, and membership fees and purchases were included on the same invoice.

E-1: Village Manager's Report (continued)

Trustee Brown inquired about the status of the audits.

Finance Director Gloria Gibson stated that she had met with McGladrey & Pullen. They're completing the FY 2009 audit, and a meeting will be scheduled to wrap up the audit.

Mayor Covington commented that she spoke to the owner of Uncle Bubba's Ribs, 450 Cicero Avenue, University Park, and he has agreed to have a grand opening which will be held in the near future.

Mayor Covington stated that the contact information (e-mail address, phone number and fax number) to submit resumes for Clorox jobs will be posted on the Village's website.

Mayor Covington inquired about the status of the Aqua Illinois public hearing for the proposed water rate increase, and Manager Linear indicated that he is working with our Village Attorney and will report back to the Board as soon as he receives information on the location and time of the public hearing.

E-2: Mayor's Report

Mayor Covington provided the following report:

Mayor Covington, along with the Board of Trustees and Village Clerk, toured the vacant grocery store and discussed future development.

She thanked the Human Services & Special Events Committee, Police Department, Parks & Recreation Department and all other departments who pitched in for our Fire Department, and certificates will be issued to those employees who participated.

The Mayor, Village Manager and Village Attorney met with union representatives and will continue to have monthly meetings.

The Veteran's Day ceremony which was held on Friday, November 4, 2011 was a big success. If any University Park veteran did not receive a certificate, please complete the form on our website or pick one up at the Village Hall so that we can acknowledge you. The names of all veterans who received a certificate will be inscribed on the Wall of Honor at the Towncenter. "We salute you, respect you, we love you, and we appreciate you."

E-3: Committee & Commission Reports

Trustee Milton Payton reported on the Haunted House which was organized by the Human Services & Special Events Committee, Parks & Recreation Department, and Fraternal Order of Police. The cost was only \$3.00 or the donation of canned food, and the food that was collected will go to our food drive for the needy families in University Park. He thanked everybody who participated and also thanked the Village Manager for making his staff available to participate in this event. Mayor Covington stated that certificates will be presented to the volunteers.

Public Works Director Jerry Townsend provided the Board with an update on a couple of grants. The Hazardous Mitigation Grant is currently being reviewed and hopefully a decision will be made in December. If approved, the money will be used to totally replace the Hickok Street Bridge. Also, Mr. Townsend is working with Robinson Engineering to put together a Green Grant to be submitted to IEPA. The funds will be used to pave the Towncenter parking lot with brick pavers which is a green project.

Parks & Recreation Director Keely Lewis-Childress commended the Parks & Recreation staff, and thanked the Mayor and Trustees for participating in Oktoberfest; Mr. Phil Henderson, former Duke University, Dallas Mavericks player, will sponsor a Youth Basketball Clinic from December 5 – 16. Call the Parks & Recreation Department at 708-534-6456 for additional information on the Clinic and Winter Wonderland (day camp).

University Golf Club & Conference Center Manager Paul Blockoms announced that the putting green in the basement at the Golf Club is open and will be open through the winter season. Additional information can be obtained on the Village's website.

Fire Chief Charles Exner announced that the Federal Communications Commission and Department of Homeland Security will run the first time, nationwide emergency alert test that will be on all TV, radio, cable and satellite stations at 1:00 p.m. Chicago time; and on behalf of the Fire Department, he congratulated Firefighter and University Park resident Isabella Brazley who completed one thousand hours in the Cook County Emergency Paramedic Training Program which makes her eligible to take the state paramedic test.

Treasurer Devon Dilworth announced that a Finance Committee meeting will be held on Monday, November 28, 2011.

Finance Director Gloria Gibson stated that she had completed the annual Treasurer's Report, and it will be published in the Southtown Star on November 10. She is currently working on the annual tax levy which will be presented to the Finance Committee on November 28, and is updating the Fund Balance system so that the financial records can be posted.

E-4: Reports Of Other Officers

None

F. DISCUSSION AGENDA

F-1: UNFINISHED BUSINESS

F-1a: Resolution Authorizing The Execution Of A General Release In Favor Of Information Technologies, Inc.

A motion was made by Trustee Griffin and seconded by Trustee L. Brown to approve this Resolution.

Ayes: Trustees Payton, Griffin, and L. Brown
Nays: None
Absent: Trustees Williams, O. Brown and Roudez

Deputy Chief Box gave a brief history of what occurred with Information Technologies, Inc. and explained the reason for switching to the free service with the Will County 9-1-1 system.

Motion to approve carried

Resolution No. R2011-26.

F-1b: Second Reading – Ordinance Amending Chapter 290 Of The Administration Code Entitled Finance Committee

A motion was made by Trustee Payton and seconded by Trustee L. Brown to approve second reading of this ordinance.

Ayes: Trustees Payton, Griffin, and L. Brown
Nays: None
Absent: Trustees Williams, O. Brown and Roudez

Motion To Approve Second Reading Carried.

Mayor Covington read the Proclamation for Veteran's Day which will appear on the next agenda for Board approval.

F-2: NEW BUSINESS

F-2a: Bills Payable

A motion was made by Trustee Payton and seconded by Trustee L. Brown to approve the Bills Payable listing for the last two weeks from October 26, 2011 – November 8, 2011. The following funds will be charged for these expenses:

General Operation Fund	\$192,620.67
Road & Bridge	\$ 27,902.00
Towncenter Operations	\$ 513.52
University Golf Club	\$ 54,388.70
TIF I – Towncenter Area Fund	\$ 9,900.00
TIF II – Industrial Park Fund	\$ 162.50
TIF V – Dralle Industrial Park Fund	\$ 217.80

Total:	\$285,705.19
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Ayes: Trustees Payton, Griffin, and L. Brown
Nays: None
Absent: Trustees Williams, O. Brown and Roudez

Motion to approve carried.

G. GENERAL PUBLIC COMMENTS

Ms. Patti Guinn, Committeeperson for Precinct 5, thanked the Board for doing a wonderful job.

Mrs. Marilyn Crockett reported that there are some very large potholes on Hickok and Dralle Road that can cause damage to a vehicle. She also stated that at the east end of Brittany Woods, there's a fence that's falling down and needs to be repaired.

Mr. Keith Rouse, father of Johnny "Duke" Rouse who was murdered on October 26 at 11:45 p.m. at Craig Park at the age of 19, feels that we need lights at the Park and to focus on safety in the Village.

Mr. Keith Wallace, representing the Lincolnway Special Recreation Association (LWSRA), made a presentation on the services provided by the Association. LWSRA is a program of adaptive recreation for individuals with disabilities offered through a special cooperative agreement that includes Frankfort,

G. General Public Comments (continued)

Manhattan, Mokena, New Lenox, and Peotone Park Districts. LWSRA programs are for individuals from preschool through adult who are in special education classes or who have recreational needs not met by regular park district programs. LWSRA serves: learning disabled, physically impaired, individuals with behavior problems, visually impaired, multiple disabilities, and those with other special needs. They attempt to place participants in programs according to their disability, age, and peer group. For additional information regarding this program, please call 815-464-2813.

H. BOARD CAUCUS

Mayor Covington suspended the meeting from 8:14 to 8:30 p.m. to allow the Board to caucus. She reconvened the Board meeting and the following responses were given to concerns raised by residents:

In response to Marilyn Crockett's pothole complaint, Manager Linear stated that the Public Works Department repaired Dralle Road between Will-Center Road and Steger Road. According to Public Works Director Jerry Townsend, Hickok Road will be repaired on Friday of this week.

Mayor Covington expressed her condolences to Mr. Rouse for the loss of his son. The Board plans to focus on the safety of all Village residents. Security cameras at Craig Park will be upgraded in the near future. A Resolution will be prepared for Board approval at the next meeting for the Rouse family.

Mayor Covington thanked Mr. Wallace for his presentation on the services that are provided by LWSRA, and stated that he will be contacted by the Village Manager.

I. ANNOUNCEMENT OF SCHEDULED MEETINGS

J. TRUSTEES' COMMENTS

K. EXECUTIVE SESSION

None.

L. ADJOURNMENT

Trustee Payton moved, Trustee L. Brown seconded a motion to adjourn the regular meeting of the Board of Trustee at 9:00 p.m.

Motion to Adjourn Carried By Voice Vote.

Respectfully Submitted,

*Dorothy R. Jones, CMC
Village Clerk*

By:

Sue Sanfratello, Deputy Clerk