

Village of

University Park



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VILLAGE CLERK

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John E. Pate
VILLAGE MANAGER

Founded in 1967 as a planned community, University Park was designed for quality of life. University Park boasts a championship golf course, a 30-acre lake, a community pool, one of the largest industrial parks in the state of Illinois, and is home to Governor State University-a 4-year University.

University Park is a pleasant place to live. We feature a broad mix of housing from single family residential to condominium, and apartment complexes. The Village features hiking trails and winding walking and biking paths. Quality education, affordable homes, and a close-knit, active community also make University Park a good place to raise a family.

University Park's strategic location is just 30 miles south of Chicago's downtown loop area and is a key factor in its economic development potential and will continue to be so in the years ahead. The Village is served by multiple nearby interstate highways which allows for the combination of rural beauty and easy accessibility.

Maintenance Technician (Part-Time Seasonal)

Position Summary:

Under the direction of the Director of Public Works, performs a variety of labor intensive tasks involving maintenance, repair, and construction of Village streets, storm sewer systems, parks, buildings and grounds, and related public works projects. Also, performs maintenance and operation of all heavy equipment and trucks. Knows and understands all the procedures, rules, and operations of this department.

Required Knowledge, Skills, Abilities and Minimum Qualifications:

- Knowledge of Facilities Management and Fleet Services
- Knowledge of Carpentry, Plumbing, Electrical, Landscaping, and Fleet Operations
- Experience in Effective Service Delivery
- Experience in Public Presentation in a team-management orientation
- Ability to Establish and Maintain effective working relationships with staff, elected officials, and the public
- Ability to understand and follow written and oral instructions
- Ability to communicate effectively
- High School Diploma or GED equivalent
- Any licenses and/or certificates in the construction field is a plus
- Experience in street maintenance and repair, general public works maintenance/repair, or a related field

The pay rate for this position is \$10.00 per hour. To be considered for the position please submit application and resume by June 18, 2018 to the Village of University Park, c/o John Pate, Village Manager, 698 Burnham Drive, University Park, Illinois 60484.