

Village of

# University Park



Vivian E. Covington  
**MAYOR**

Dorothy R. Jones  
**VILLAGE CLERK**

**BOARD OF TRUSTEES**

Oscar H. Brown, Jr.  
Milton C. Payton  
Paula C. Wilson  
Elizabeth Williams  
Theaplise Brooks  
Curtis McMullan II

Devon Dilworth  
**VILLAGE TREASURER**

Police Chief John E. Pate  
**INTERIM VILLAGE  
MANAGER**

Founded in 1967 as a planned community, University Park was designed for quality of life. University Park boasts a championship golf course, a 30-acre lake, a community pool, one of the largest industrial parks in the state of Illinois, and is home to Governor State University-a 4-year University.

University Park is a pleasant place to live. We feature a broad mix of housing from single family residential to condominium, and apartment complexes. The Village features hiking trails and winding walking and biking paths. Quality education, affordable homes, and a close-knit, active community also make University Park a good place to raise a family.

University Park's strategic location is just 30 miles south of Chicago's downtown loop area and is a key factor in its economic development potential and will continue to be so in the years ahead. The Village is served by multiple nearby interstate highways which allows for the combination of rural beauty and easy accessibility.

**Position Summary:**

Under the direction of the Director of Public Works, and/or his designee, performs a variety of labor tasks involving maintenance and repair of Village streets, parking, buildings and grounds, snow removal, and other related public works projects.

**Required Knowledge, Skills, Abilities and Minimum Qualifications:**

- Establish and maintain effective working relationships with staff, elected officials, and the public.
- To understand and follow written and oral instructions
- Communicate effectively
- High School Diploma or GED equivalent
- Must have driver's license, CDL a plus
- Any licenses and/or certificates in the construction field is a plus
- Experience in street maintenance and repair, general public works maintenance/repair, or a related field

Starting salary range is \$10.00 - \$13.00 an hour depending on qualifications and experience. To be considered for the position please submit application and resume by November 13, 2017 to the Village of University Park, c/o Gary Richardson, Director of Public Works, 698 Burnham Drive, University Park, Illinois 60484.

Village Hall – 698 Burnham Drive, University Park, Illinois 60484  
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