



Village of

# University Park

## ***BOARD OF TRUSTEES***

### ***Regular Meeting***

**Tuesday, November 22, 2016  
90 Town Center Drive – 7:00 p.m.**

Vivian E. Covington  
**MAYOR**

Dorothy R. Jones, MMC  
**VILLAGE CLERK**

#### **BOARD OF TRUSTEES**

Larry B. Brown  
Joseph E. Roudez III  
Oscar H. Brown, Jr.  
Keith J. Griffin  
Milton C. Payton  
Paula C. Wilson

Devon Dilworth  
**VILLAGE TREASURER**

Johnna Townsend  
**ACTING VILLAGE  
MANAGER**

Visitors are always welcome to all public meetings of the Board of Trustees. To comment on an issue, persons wishing to speak will be called upon by the Mayor during Section E, General Public. The interested party will stand, identify themselves and make their comment.

In order to give proper consideration to all items on this agenda, the Mayor will limit participants in a debate and will close off protracted, repetitive, irrelevant or abusive remarks.

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. PLEDGE OF ALLEGIANCE**
- D. APPROVAL OF MINUTES**
- E. GENERAL PUBLIC COMMENTS**

This is a comment forum, and if response is necessary, Board members may elect to respond formally at the next regular Board meeting.

#### **F. ACTION ITEMS**

##### **F-1: UNFINISHED BUSINESS**

**F-1a:** Resolution -Adopting Policy For General Public Comments.

**F-1b:** First, Second and Third Readings - Ordinance Amending Chapter 241 and Ordinance O2012-29 Village Treasurer.

##### **F-2: NEW BUSINESS:**

**F-2a:** First, Second and Third Readings - Ordinance Amending Section 250.07(G) Of The Administration Code Fixing The Amount Of Compensation For The Appointive Office Of Collector

**F-2b:** First Reading –Budget Ordinance FY 2016-17.

**F-2c:** First Reading – Tax Levy Ordinance.

**F-2d:** Motion Accepting the Treasurer Report

**G. Report of Mayor, Board Of Trustees, Clerk, Manager, Appointed Officials, And Committees**

**H. ANNOUNCEMENT OF SCHEDULED MEETING**

**I. EXECUTIVE SESSION** (Litigation – Pending/Eminent Litigation Against, Affecting, Or On Behalf Of Public Body; And Personnel - Appointment/Employment/Compensation/Discipline/Dismissal Of An Employee/Lease/Sale Of Municipal Property, Self Evaluation)

**J. ADJOURNMENT**

# VILLAGE OF UNIVERSITY PARK

## Request For Board Action

**AGENDA SECTION:** APPROVAL OF MINUTES

**DOCKET NUMBER:** D

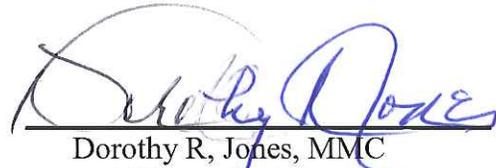
**ITEM:** Minutes of the Board of Trustees

---

**SUMMARY OF REQUESTED ACTION FOR THE MEETING OF:** November 22, 2016

Attached for your consideration and approval are the minutes of the regular meetings held Tuesday, November 8, 2016.

**APPROVED:**

  
Dorothy R. Jones, MMC  
Village Clerk

**BOARD ACTION:** Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_

Ordinance Number: \_\_\_\_\_ Resolution Number: \_\_\_\_\_

Comments: \_\_\_\_\_

***.Minutes Of The Regular Meeting Of The Board Of Trustees For The Village Of University Park, Will And Cook Counties Illinois, Held Tuesday, November 8, 2016 At #90 Town Center Drive In The Village Of University Park***

**A. CALL TO ORDER**

Mayor Covington called this regular meeting of the Board of Trustees to order at 7:04 p.m.

**B. ROLL CALL**

Mayor:	Vivian E. Covington	Present
Trustees:	Larry B. Brown	Present
	Paula C. Wilson	Present
	Milton C. Payton	Present
	Oscar H. Brown, Jr.	Present
	Keith J. Griffin	Present
	Joseph E. Roudez, III	Present

Also present were Acting Village Manager Johnna Townsend, Village Attorney Felicia Frazier, Public Works Director Gary Richardson, Police Chief John Pate, Parks & Recreation Director Keely Childress, Treasurer Devon Dilworth, Deputy Fire Chief Brian Chellios, and Village Clerk Dorothy R. Jones.

**C. PLEDGE OF ALLEGIANCE**

Mayor Covington led the audience in the pledge of allegiance to the Flag of the United States of America.

**D. APPROVAL OF MINUTES**

Trustee Griffin moved, Trustee Roudez seconded a motion to approve minutes of the regular meeting held September 13, 2016, and October 11, 2016.

**Roll Call on September 13, 2016.**

Ayes: Trustees Wilson, Payton, Griffin, Roudez, Oscar Brown and Mayor Covington.

Nays: None.

Abstained: Trustee Larry Brown.

***Motion To Approve Carried.***

**Roll Call on October 11, 2016.**

Ayes: Trustees Larry Brown, Payton, Griffin, Roudez, Oscar Brown and Mayor Covington.

Nays: None.

Abstained: Trustee Wilson.

***Motion To Approve Carried.***

***E: GENERAL PUBLIC COMMENTS***

Attorney Frazier informed the public of the procedures for public comments.

Mayor Covington informed the public that if a response to their concerns is needed, they would be done within the next two weeks, and not necessarily at the Board meeting.

There were no comments from the public.

***F-1: UNFINISHED BUSINESS***

***F-1a: Resolution -Adopting Policy For General Public Comments.***

Trustee Oscar Brown moved, Trustee Payton seconded a motion to approve this resolution.

Trustee Griffin voiced his concerns with written comments being disseminated to the board by the Mayor, and suggested that a designated person disseminate the comments to each member of the board.

Mayor Covington responded that she was not personally disseminate the information to the Board, and that the Village Manager would probably be the person.

Trustee Larry Brown suggested that this item is tabled to the Town Hall Meeting for input from residents.

Trustee Payton asked if this policy would be included in the Villages Standing Rules, and commented that he would like to see a comment form for the policy for everyone, and have the sign-in form submitted by a designated time, preferably prior to the start of the meeting.

Attorney Fraser responded that having the form submitted prior to the meeting could present a problem and possibly be considered restrictions of the Open Meeting Act. She explained the essence of the policy as required by Statute.

**F-1a: Continued:**

Trustee Wilson stated that she would be unable to attend the Town Hall Meeting on Saturday, therefore she would like to make some suggestions that would include the removal of number 6. However, if removed, there should be no limit on the time for the speaker. If not removed to put at the same time limit on the board members responding. She would also like to see individual sign-in forms to protect individual privacy

Trustee Oscar Brown questioned the reasons for section 9.

Mrs. Mary Truss commented that she agrees that contact information should be available for a response after the board meeting; that she thinks 3 minutes is adequate, because this is a Village Board Meeting and to keep the meeting in an orderly manner, perhaps the comments and answers could be added to the next agenda possibly under unfinished business.

Attorney Fraser suggested a designated responder for comments.

**Motion To Table To Town Hall Meeting**

Trustee Larry Brown moved, Trustee Wilson seconded a motion to table this item to the schedule Town Hall Meeting.

Ayes: Trustees Larry Brown, Wilson, Payton, Griffin, Roudez, Oscar Brown and Mayor Covington.  
Nays: None.  
Absent: None.

**Motion To Table Carried.**

**F-1b: First, Second and Third Readings - An Ordinance Establishing A Tax Upon The Use And Privilege Of Renting A Motel Or Hotel Room In The Village Of University Park, Counties Of Cook And Will, And State Of Illinois, And Providing Penalties For The Violation Thereof.**

Trustee Griffin moved, Trustee Roudez seconded a motion to approve this ordinance.

**Motion To Amend To 1<sup>st</sup> Reading:**

Trustee Oscar Brown moved, Trustee Wilson seconded a motion to amend the main motion to 1<sup>st</sup> reading of this ordinance.

Ayes: Trustees Larry Brown, Wilson, Payton, Griffin, Roudez, Oscar Brown and Mayor Covington.  
Nays: None.  
Absent: None.

**Motion Carried.**

**Motion To Approve First Reading Of This Ordinance:**

Trustee Roudez moved, Trustee Griffin seconded a motion to approve 1<sup>st</sup> reading of this Ordinance.

Ayes: Trustees Larry Brown, Wilson, Payton, Griffin, Roudez, Oscar Brown and Mayor Covington.  
Nays: None.  
Absent: None.

***Motion To Approve Carried.***

**F-2: NEW BUSINESS**

**F-2a: First, Second and Third Readings - Ordinance Amending Chapter 241 and Ordinance O2012-29 Village Treasurer.**

Trustee Roudez moved, Trustee Oscar Brown seconded a motion to table this ordinance

Ayes: Trustees Payton, Griffin, Roudez, and Oscar Brown.  
Nays: Trustees Larry Brown, Wilson, and Mayor Covington.  
Absent: None.

***Motion To Table Carried.***

There was a brief discussion by the board for clarity on the motion to table this item.

**Motion To Reconsider Vote:**

Trustee Payton moved, Trustee Roudez seconded a motion to reconsider votes taken on item F-2a:

Ayes: Trustees Larry Brown, Wilson, Payton, Griffin, Roudez, Oscar Brown and Mayor Covington.  
Nays: None.  
Absent: None.

***Motion To Approve Carried.***

**F-2a – Continued:**

**Motion To Table To A Workshop:**

Trustee Payton moved, Trustee Roudez seconded a motion to table this item to a workshop.

Ayes: Trustees Larry Brown, Wilson, Payton, Griffin, Roudez, Oscar Brown and Mayor Covington.  
Nays: None.  
Absent: None.

**Motion To Table To Workshop Carried:**

**G. REPORTS OF TRUSTEES, CLERK, MANAGER, APPOINTED OFFICIALS, and COMMITTEES**

**G-1: Report Of Acting Village Manager**

Acting Village Manager Townsend reported that the Mayor and Board of Trustees would be hosting A Town Hall Meeting on Saturday, November 12, 2016 from 9 am until noon at the University Park Golf Club And Conference Center where the state of the Village's finances would be discussed along with presentation from Robinson Engineers, and a status of the golf club operations. Additionally she reported that the Village is partnering with OAI in holding a job training and notification of jobs seminar on November 30, 2016 from 10 AM until 2 PM at #90 Town Center Drive.

**G-2: Report Of Appointed Officials**

Parks and Recreation Director Keely Childress reported that 1<sup>st</sup> Baptist Church of University Park would be hosting an informational seminar on college readiness on November 19, 2016 from 10 AM until 4:30 PM.

**G-3: Report Of Village Trustee:**

Trustee Larry Brown congratulated the University Park Lion football team for its successful season, and congratulated the varsity cheerleaders who took 1<sup>st</sup> place.

**G-4: REPORTS OF MAYOR**

Mayor Covington reported that PACE would be extending their bus route to Monee; that the Will County Workforce is outside Village Hall every Tuesday to assist in job training and job referral; Fed-X is partnering with the Black Mayors Association to train and hire employees; she reported that she had been in meetings Representative DeLuca, and that Pastor Williams and 1<sup>st</sup> Baptist Church would be giving away Thanksgiving dinners.

## **H. ANNOUNCEMENT OF SCHEDULED MEETINGS**

None noted.

## **I. EXECUTIVE SESSION**

Trustee Larry Brown moved, Trustee Griffin seconded a motion to move into executive session for purposes of litigation pending or eminent and personnel at 8:09 PM.

Ayes: Trustees Larry Brown, Wilson, Payton, Griffin, Roudez, Oscar Brown, and Mayor Covington.  
Nays: None.  
Absent: None.

***Motion to Approve Carried.***

The Board returned from executive session at 8:35 PM with nothing to report out.

## **J. ADJOURNMENT**

Trustee Griffin moved, Trustee Roudez seconded a motion to adjourn the regular meeting of the Board of Trustee at 8:36 p.m.

***Motion to Adjourn Carried by Unanimous Voice Vote.***

*Respectfully Submitted,*

---

*Dorothy R. Jones, MMC, RMC  
Village Clerk*

*/drj*

# VILLAGE OF UNIVERSITY PARK

## Request For Board Action

**AGENDA SECTION:** NEW BUSINESS

**DOCKET NUMBER:** F-1a:

**ITEM:** Resolution– Adopting Policy For Public Comments

---

**SUMMARY OF REQUESTED ACTION FOR THE MEETING OF:** November 22, 2016

Presented for your consideration and approval is a Resolution Adopting a Policy For Public Comments. This resolution was tabled Board Workshop that was held Tuesday, November 15, 2016 for changes. Those suggested changes are incorporated into this revised policy.

**APPROVED:**

  
**Johnna L. Townsend,**  
**Acting Village Manager**

**BOARD ACTION:** Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_

Ordinance Number: \_\_\_\_\_ Resolution Number: \_\_\_\_\_

Comments: \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING THE APPROVAL OF A POLICY ON PUBLIC COMMENT AT THE VILLAGE OF UNIVERSITY PARK VILLAGE BOARD MEETINGS**

**BE IT RESOLVED** by the Mayor and Board of Trustees of the Village of University Park, Cook County and Will Counties, Illinois, as follows:

**Section 1:** the corporate authorities of the Village of University Park deem it necessary to establish certain rules and regulations to govern the conduct of their meetings and proceedings; and

**Section 2:** the Mayor and Village Board of Trustees have determined, that it is in the best interests of the Village of University Park and its residents to adopt the attached policy on public comment, attached to this Resolution as Exhibit 1 to govern the conduct of its meetings and proceedings.

**Section 3:** That the proper officials, agents and employees of the Village are hereby authorized and directed to take such further action as they deem necessary or appropriate to perform all obligations and commitments of the Village in accordance with the provisions of the attached policy.

**Section 4:** That the validity of any section, part, provision, term or phrase of this Resolution shall not affect the validity of the remainder thereof.

FURTHER, BE IT RESOLVED that this Resolution shall be in full force and effect from and after its passage and approval as provided by law.

**ADOPTED this day of \_\_\_\_\_, 2016.**

Ayes:

Nays:

Absent:

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
Vivian Covington, Mayor

\_\_\_\_\_  
Dorothy R. Jones, MMC  
Village Clerk

## **EXHIBIT "1"**

### **VILLAGE OF UNIVERSITY PARK POLICY ON PUBLIC COMMENT AT VILLAGE BOARD MEETINGS**

1. It is the policy of the Mayor and Village Board of Trustees to permit comments by members of the public at open meetings of the Board or any subsidiary committee on current agenda items and other matters of public concern. The Mayor and Village Board of Trustees will permit comments by members of the public at regular Village meetings at a time specified on the agenda for "Public Comment."

2. Each person wishing to provide comment to the Board will be allowed a maximum of three (3) minutes from the time they are recognized by the Mayor until they must stop their comments. At the discretion of the Mayor and Board of Trustees, the person providing public comment may be allowed to comment further than their 3 minutes, or the Mayor may direct the person to submit further comments to the Mayor or his/her designee in writing for distribution to the Trustees and or Village Manager pending the subject matter at a later date. Comments provided in this manner should be sent to: Mayor of The Village of University Park, 698 Burnham Drive, University Park, Illinois, 60484, or by electronic email.

3. Each person desiring to address the Mayor and Village Board shall first complete a public comment sign-in sheet prior to the meeting, indicating their name, contact information (optional) and subject about which they seek to address the Board (optional), and shall limit his or her remarks to three (3) minutes. All remarks shall be addressed to the Mayor and Village Board as a whole and not to any member thereof. Additionally, the Board member responding shall limit their comments to three (3) minutes.

4. To ensure that comments are made in a timely manner, the Chief of Police, or his/her designee will be the designated timekeeper.

5. A speaker cannot give his or her allotted minutes to another speaker to increase that person's allotted time.

6. Public comment is not intended to require Board members or Village staff to provide any answer to the speaker when comments are made. Discussions between Board members and members of the audience will not be allowed. If the Board cannot respond to the comment provided at the public meeting at the same time comment is given, and further research is required, a response will be given prior to, or at the next Board meeting, and posted on the Village website.

7. Village residents shall be given priority in addressing the Village Board. Visitors' statements and comments shall be limited to matters relating to the Village of University Park.

8. Comments shall be presented in a respectful manner, and participants shall conduct themselves in an orderly and civil manner. Comments or language of a lewd, insulting or provocative nature shall not be permitted.

9. After the speaker has made his or her comment, he or she shall be seated with no further debate, dialogue or comment.

10. The Mayor and Board of Trustees reserves the right to have the Police Chief remove anyone who becomes hostile, argumentative, threatens the public's or an individual's safety or is disruptive to the meeting. If the party being asked to leave does not voluntarily leave or cease the behavior, law enforcement will remove the person.

11. This policy is intended to work in relationship to comments at public meetings rather than at public hearings. At a public hearing, the Mayor and Board of Trustees must allow people to speak for a reasonably long period of time and generally need to allow such people to ask questions of the presenters.

**CERTIFICATION**

State of Illinois        )  
                                  ) ss.  
County of Cook         )

I, Dorothy R. Jones, do hereby certify that I am the duly qualified and acting Village Clerk of the Village of University Park, Cook and Will Counties, Illinois, and as such official I am the keeper of the records and files of the Village of University Park.

I further certify that the foregoing or attached is a complete, true and correct copy of Resolution No. \_\_\_\_\_, entitled, "A RESOLUTION AUTHORIZING THE APPROVAL OF A POLICY ON PUBLIC COMMENT AT THE VILLAGE OF UNIVERSITY PARK VILLAGE BOARD MEETINGS", which was adopted by the Mayor and Board of Trustees on \_\_\_\_\_, 2016.

IN WITNESS WHEREOF, I have hereunto set my hand in the County of Cook and State of Illinois, on \_\_\_\_\_, 2016.

\_\_\_\_\_  
Dorothy R. Jones, MMC  
Village Clerk

(CORPORATE SEAL)

# VILLAGE OF UNIVERSITY PARK

## Request For Board Action

**AGENDA SECTION:** NEW BUSINESS

**DOCKET NUMBER:** F-1b:

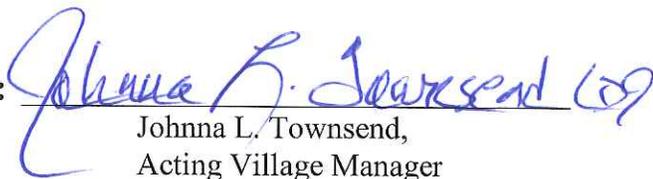
1<sup>st</sup>, 2<sup>nd</sup>, & 3<sup>rd</sup> Readings - An Amending Ordinance No. 02012-29, Chapter 241, Treasurer, Title Six, Administration, Part Two, Administration Code, Of The Codified Ordinances Of The Village Of University Park, Cook And Will Counties, Illinois, By Adding Section 241-04 Compensation of the Treasurer, and Sec. 241-05 Term of the Treasurer

**SUMMARY OF REQUESTED ACTION FOR THE MEETING OF:** November 22, 2016.

Presented for Your Consideration and Approval is An Ordinance Amending Ordinance No. 02012-29, Chapter 241, Treasurer, Title Six, Administration, Part Two, Administration Code, Of The Codified Ordinances Of The Village Of University Park, Cook And Will Counties, Illinois, By Adding Section 241-04 Compensation of the Treasurer, and Section. 241-05 Term of the Treasurer.

This item was tabled to a Board Workshop that was held Tuesday, November 15, 2016.

**APPROVED:**

  
Johnna L. Townsend,  
Acting Village Manager

**BOARD ACTION:** Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_

Ordinance Number: \_\_\_\_\_ Resolution Number: \_\_\_\_\_

Comments: \_\_\_\_\_

**ORDINANCE NO.**

**ORDINANCE AMENDING TITLE SIX OF THE  
ADMINISTRATION CODE ESTABLISHING  
JOB DUTIES FOR THE VILLAGE TREASURER  
IN CHAPTER 241, TREASURER BY ADDING SECTIONS 241-04 AND 241-05**

WHEREAS, the Village of University Park is a home rule Illinois municipal corporation located in Cook and Will Counties, Illinois (the "Village"); and,

WHEREAS, the policies, practices and procedures of the Village are determined and established by the Mayor and Village Board of Trustees (the "Board") by and through the adoption of ordinances, resolutions, and other official Board actions; and,

WHEREAS, the Mayor and Board finds that it is appropriate and necessary to establish job duties for the Village Treasurer; and,

WHEREAS, the Treasurer also acts as an independent, trained extra set of eyes who will bring to the attention of the Mayor and Trustees ideas about how to better account for municipal funds and to bring about improvements.

NOW THEREFORE BE IT ORDAINED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF UNIVERSITY PARK, COOK AND WILL COUNTIES, ILLINOIS AS FOLLOWS:

1. That Title Six of the Administration Code is hereby amended by adding the duties of the Village Treasurer in Chapter 241, Treasurer, which shall provide as follows:

***Sec. 241-01. Office Created.***

*There is hereby created the office of Treasurer, who shall be appointed by the Mayor with the advice and consent of the Board of Trustees as provided by statute.*

***Sec. 241-02. Bond.***

*The Treasurer will be bonded in the sum required by the Board of Trustees, but such amount shall not be less than that required by statute.*

**Sec. 241-03. Duties of the Treasurer.**

1. *At the end of every quarter, and more often, if required by the Village Board, the Treasurer is to render an account under oath to the Board of Trustee. That account is to show the state of the Treasury at the date of the account, and the balance of money in the Treasury. The account is to contain a statement of all money received, and the money paid out. A copy of that account has to be filed with the Clerk.*
2. *The Treasurer has access to all of the financial records of the municipality and if a review of these records or procedures leads the Treasurer to believe that changes or improvements can or should be made, those matters can be reported to the Village Manager from time to time; and*
3. *The Treasurer is required to annually prepare, with staff assistance, an account of monies received and expenditures incurred during the preceding fiscal year, within six months after the end of each fiscal year, and file the report with the Clerk of the Village; and*
4. *The Treasurer shall perform such duties as may be prescribed for by the Codified Ordinances and Statute.*

WHEREAS, Ordinance O2012 – 29 is hereby amended to add, and to read as follows:

**Sec. 241-04. Compensation of the Treasurer.**

- (a) *The compensation provided for the appointive office of Treasurer shall be ten thousand (\$10,000.) annually, payable in installments the same as for elected officials.*

**Sec. 241-05 Term of the Treasurer**

- (a) *The term of office for the appointive office of Treasurer shall be no longer than the term of the Mayor making the appointment.*
3. That this ordinance is an exercise of the powers of a home rule unit of local government in furtherance of its government and affairs.
4. That this Ordinance shall become effective upon its passage.

ADOPTED: This \_\_\_\_\_ day of \_\_\_\_\_, 2016.

AYES:

NAYS:

ABSENT:

APPROVED: This \_\_\_\_\_ day of \_\_\_\_\_, 2016.

VILLAGE OF UNIVERSITY PARK

ATTEST AND CERTIFIED AS TO  
PASSAGE AND ACCURACY

this \_\_\_\_\_ day of November, 2016.

---

Dorothy R. Jones, MMC  
Village Clerk

---

Vivian Covington, Mayor

# VILLAGE OF UNIVERSITY PARK

## Request For Board Action

**AGENDA SECTION:** NEW BUSINESS

**DOCKET NUMBER:** F-2a:

**ITEM:** 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> Readings - An Ordinance Amending Section 250.07 Of The Village Code Updating The Amount Of Compensation For The Appointive Office Of Collector Pursuant To New Federal Guidelines

---

**SUMMARY OF REQUESTED ACTION FOR THE MEETING OF:** November 22, 2016.

Presented For Your Consideration And Approval For First, Second And Third Readings Is An Ordinance Amending Section 250.07 Of The Village Code Updating The Amount Of Compensation For The Appointive Office Of Collector Pursuant To New Federal Guidelines Effective December 1, 2016.

Passage Of This Ordinance Would Bring The Village Into Compliance With New Federal Guidelines.

APPROVED:

  
Johnna L. Townsend, Acting Village Manager

**BOARD ACTION:** Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_

Ordinance Number: \_\_\_\_\_ Resolution Number: \_\_\_\_\_

Comments: \_\_\_\_\_

**ORDINANCE NO.**

**ORDINANCE AMENDING SECTION 250.07 (G) OF THE  
VILLAGE CODE UPDATING THE AMOUNT OF  
COMPENSATION FOR THE APPOINTIVE OFFICE OF COLLECTOR PURSUANT  
TO NEW FEDERAL GUIDELINES EFFECTIVE DECEMBER 1, 2016**

WHEREAS, the Village of University Park, Cook and Will Counties, Illinois (the “*Village*”) is a duly organized and existing municipal corporation created under the provisions of the laws of the State of Illinois and under the provisions of the Illinois Municipal Code, as from time to time supplemented and amended; and

WHEREAS, the policies, practices and procedures of the Village are established by its Board of Trustees (the “Board”) by and through the adoption of ordinances, resolutions and other official Board actions; and,

WHEREAS, the Board has heretofore established the Appointive Office of Village Collector as Chapter 239.1 of the Administration Code; and,

WHEREAS, the Board has amended Section 239.1-01 of the Administration Code to provide that the Collector shall be appointed by the Mayor by and with the advice and consent of the Board; and,

WHEREAS, the Board has determined to fix the compensation for the appointive office of Collector, as amended.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Board of Trustees of the Village of University Park, Cook and Will Counties, Illinois in the exercise of its home rule powers as follows:

**Section 1:** The above stated recitals are incorporated herein by reference.

**Section 2:** That Section 250-07(g) of the Village Code is hereby amended to read as follows:

(g) The compensation provided for the appointive office of Collector shall be **\$47,476**, plus employment benefits pursuant to the change in the Federal Fair Labor Standards Act (FLSA) and Illinois Minimum Wage Law, effective December 1, 2016. Future automatic updates to this threshold will occur every three years, beginning on January 1, 2020.

**Section 3:** If any part of this Ordinance is found and determined to be invalid, the invalid portion shall be stricken here from and the remainder shall be in full force and effect.

**Section 4:** All ordinances in conflict with the terms of this Ordinance are hereby repealed to the extent of such conflict.

**Section 5:** This Ordinance shall be in full force and effect from and after its passage and approval.

*[Intentionally Left Blank]*

ADOPTED this \_\_\_ day of \_\_\_\_\_ 2016, pursuant to a roll call as follows:

AYES:

NAYS:

ABSENT:

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

ATTEST AND CERTIFIED AS TO  
PASSAGE AND ACCURACY  
this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

---

Dorothy R. Jones, MMC  
Village Clerk

---

Vivian Covington, Mayor

# VILLAGE OF UNIVERSITY PARK

## Request For Board Action

**AGENDA SECTION:** NEW BUSINESS

**DOCKET NUMBER:** F-2b:

**ITEM:** 1<sup>st</sup> Reading - An Ordinance Adopting The Appropriation Ordinance For The Fiscal Year Commencing On The First Day Of May, 2016, And Ending On The Thirtieth Day Of April, 2017 For All Corporate Purposes Of The Village Of University Park, Will And Cook Counties, Illinois In Lieu of the Budget Ordinance

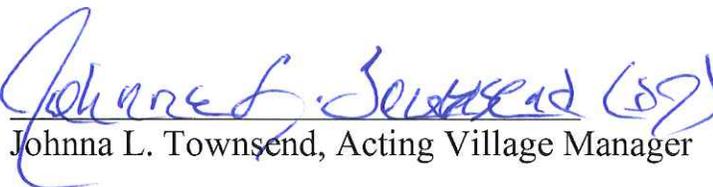
---

**SUMMARY OF REQUESTED ACTION FOR THE MEETING OF:** November 22, 2016.

Presented for your consideration and approval is first reading of an appropriation ordinance adopting the budget for all corporate purposes of the Village of University Park, Will and Cook Counties, Illinois, in lieu of the budget ordinance for the fiscal year commencing on the first day of May, 2016, and ending on the thirtieth day of April, 2017.

Once first reading is approved, a copy of this budget will be available to the public at Village Hall; posted on our website, and on the message board, and Notice of the public hearing will be published in the local newspaper.

APPROVED:

  
Johnna L. Townsend, Acting Village Manager

**BOARD ACTION:** Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_

Ordinance Number: \_\_\_\_\_ Resolution Number: \_\_\_\_\_

Comments: \_\_\_\_\_

# VILLAGE OF UNIVERSITY PARK

## Request For Board Action

**AGENDA SECTION:** NEW BUSINESS

**DOCKET NUMBER:** F-2c:

**ITEM:** 1<sup>st</sup> Reading - An Ordinance Levying Taxes For The Fiscal Year Commencing  
On The First Day Of May 2017 And Ending On The Thirtieth Day Of April 2018

---

**SUMMARY OF REQUESTED ACTION FOR THE MEETING OF:** November 22, 2016.

Attached For Your Consideration And Approval Is An Ordinance Levying  
Taxes For The Village Of University Park For The Fiscal Year Commencing  
On May 1, 2017 And Ending On April 30, 2018.

This Item Will Be Delivered Under Separate Cover

**APPROVED:**

  
Johnna L. Townsend  
Acting Village Manager

**BOARD ACTION:** Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_

Ordinance Number: \_\_\_\_\_ Resolution Number: \_\_\_\_\_

Comments: \_\_\_\_\_

# VILLAGE OF UNIVERSITY PARK

## Request For Board Action

**AGENDA SECTION:** NEW BUSINESS

**DOCKET NUMBER:** F-2d

**ITEM:** Motion Acknowledging Receipt Of The Treasurer's Report

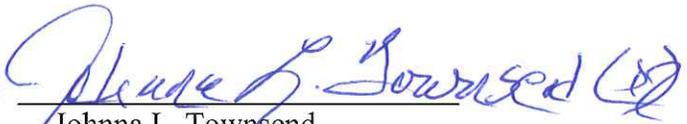
---

**SUMMARY OF REQUESTED ACTION FOR THE MEETING OF:** November 22, 2016.

Presented for your consideration is a motion acknowledging receipt of the Village's annual Treasurer's Report for fiscal year 2016. By State law the Treasurer's Report must be published in the Newspaper. After this report has been approved by the Board of Trustees, a copy will be sent to the appropriate News Publishing Company for publication in the local newspaper; made available on our website, and available at Village Hall.

This Item Will Be Delivered Under Separate Cover

**APPROVED:**

  
Johnna L. Townsend,  
Acting Village Manager

**BOARD ACTION:** Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_

Ordinance Number: \_\_\_\_\_ Resolution Number: \_\_\_\_\_

Comments: \_\_\_\_\_