



FY 2012 – 2013 BUDGET

Vivian E. Covington, Mayor



The Village of University Park

ELECTED OFFICIALS

Vivian E. Covington
Mayor

VILLAGE BOARD

Larry B. Brown
Oscar Brown Jr.
Keith J. Griffin
Milton C. Payton
Joseph E. Roudez III
Elizabeth Williams

Trustee
Trustee
Trustee
Trustee
Trustee
Trustee

Dorothy R. Jones

Village Clerk

Lafayette Linear
Village Manager

Village of University Park
2012-2013 Proposed BUDGETS
Including the Village Manager's Budget Message and
Schedules Showing Revenue Estimates and Budget

TABLE OF CONTENTS
Part I – Message

	Page
Village Manager's Transmittal Letter	i
Executive Summary	2-7

Part II – Charts and Summaries

Budget Process	8-9
Budget Policy & Fund Descriptions	10-11
Total Budget – All Funds	12

Part III – General Fund Budget

General Fund Revenues, Detail Expenses, & Balances	13
General Fund Revenue Expenses & Balances	14
General Fund Revenue Detail	15-17
Mayor & Board of Trustees	18-21
Village Clerk's Office	22-23
Law	24-25
Village Manager	26-29
Information Technology	30-32
Finance	33-35
Economic Development & Code Enforcement	36-39
Police	40-46
Fire	47-52
Parks & Recreation	53-61
Public Works	62-65
Cable	66-68

Part IV – Other Funds Budget

Special Revenue Summary	69
Towncenter	70-71
Road & Bridge	72-73
Motor Fuel	74-75
Golf Operations	76-82
Workforce Development	83-84

Part V - Capital Projects

Capital Project Overview..... 85-86
Tax Increment Financing87-90
Debt Service91-94
Police Pension95-96
Firefighters Pension97-98

Part VI - Glossary

Glossary..... 99

July 24, 2012

To the Honorable Vivian E. Covington, Mayor
& Board of Trustees
Village of University Park, Illinois

Ladies and Gentlemen:

Please find the fiscal year FY12/13 proposed budget for the Village of University Park beginning May 1, 2012 and ending April 30, 2013. The annual budget is a policy document that sets the financial course for the Village and defines the service priorities we provide to the community. The budget was developed through a transparent process involving members of the community and all departments with the intent of balancing the budget while minimizing service impacts.

Introduction:

The recession continues to have a significant impact on the Village of University Park. Economically sensitive revenues continue to decrease although there did appear to be some leveling off during FY11/12. In addition to declining revenues, operating costs, particularly those related to personnel, continue to increase. In particular, pension costs for the Village of University Park are projected to increase in FY12/13 and beyond with little or no relief in sight. In order to make every effort to create transparency during the budget process, the Village scheduled a community budget workshop to obtain University Park resident and business input for eliminating the Village's projected deficit for FY12/13. The list summarized below is the result of a combined effort from the participants during these community workshop as well as Village management recommendations:

These are changes that have implications across the entire Village, not just the General Fund. Additional department specific reductions are provided later in this transmittal. It is important to note that while every effort was made by Village management and Board of Trustees to make necessary reductions without significantly impacting service levels, the magnitude of the deficit made this an extremely difficult task to accomplish. Due to the continued weak economy and high unemployment rates, this budget does not include any increase in taxes for general Village operations. There have also been some departmental restructurings to increase efficiencies throughout the Village.

Village of University Park **2012-2013 Proposed Budgets**

Executive Summary

The Village of University Park is a Home Rule Founded in 1967 as a planned community; University Park was designed for quality of life. University Park boasts a championship golf course, a 30-acre lake, a community pool, a petty farm, a thriving industrial park, and is home to Governor State University-a fully accredited State supported senior university.

University Park is an exceptionally pleasant place to live. We feature a broad mix of housing from single family residential to condominium, and apartment complexes. University Park features hiking trails and discovery of winding paths.

Quality education, affordable homes, and a close-knit, active community also make University Park perfect place to raise a family.

All just 30 miles south of Chicago central business district the combination of rural beauty and easy accessibility. The University Park interconnects with I-394 and Federal and State Highways U. S.

The Village is governed by a Village-Manager form of government, which includes a Mayor and six elected Trustees. The Village provides a wide variety of services. These include fire protection, law enforcement, recreation, public works, and community development.

I. Fiscal Constraints:

The continued national recession has forced University Park to take unprecedented measures in order to balance the proposed FY12/13 budget. The recession has forced many industries to do more with less and, unfortunately, in the absolute service area of government, the loss of personnel will undoubtedly have impacts to Village offered services.

However, the Village is committed to maintaining an optimal level of services to the community with a minimum increase to costs assessed on its residents and businesses. Because of the uncertainty with the economy, the Village continues to take a prudent approach to budgeting the revenues for FY12/13. While some economists project recoveries in certain sectors of the economy, we are not projecting this recovery to positively impact our sales, income, utility and real estate transfer taxes for this budget year. While most feel that the worst may be behind, in financial terms, the repercussions will be felt for the foreseeable future.

II. General Fund:

Expenditures:

Using our normal budget creation process, departments created their proposed FY12/13 budget requests assuming no increase or decrease in services for the year the budget was balanced using a number of reductions including pay decreases and position eliminations.

Revenues:

The Village of University Park depends upon a variety of revenue sources to fund its services. Many of these revenues are subject to fluctuations based on the economy, although demands and costs for government services typically either remain constant or increase. For FY12/13 we are projecting an increase in overall General Fund revenues of \$273,214. Below is a brief summary of these revenue projections:

1. Property Tax:

The General Fund portion of the levy increased from the FY11/12 budget of \$3,400,000 to \$3,761,000 in FY12/13 or \$361,000. This increase was due to combining the social security and the Illinois Municipal Retirement Fund which was operationally comingled with the General Fund. The property tax continues to be the single largest source of Village tax revenues. The ease of administration and tax deductible nature of this tax by taxpayers make it a desirable source of revenue.

2. State Sales/Home Rule Sales Tax:

General Fund revenue from the State sales tax is expected to be \$700,000 which was budgeted at \$40,000 more than the previous year based on updated projections. This revenue will increase or decrease based on the dollar amount of purchased tangible merchandise within the Village.

3. State Income Tax:

Based upon projections from the Illinois Municipal League, revenue budgeted for FY12/13 decreased to \$450,000, from the \$550,000 in FY11/12. This continued downward trend in Incomes Taxes is a direct correlation to growing rate of unemployment in the State of Illinois as well as lower corporate profits.

4. Utility Taxes:

Revenues from utility taxes are comprised of electric, natural gas distribution and consumption, and telecommunications taxes. For FY12/13, these taxes are budgeted at \$1,057,012, which is a decrease of \$22,988 or 2%. The budget decrease is due to declining natural gas costs impacting the natural gas utility distributor tax and packaged communication plans decreasing the telecommunication tax received.

5. Real Estate Transfer Tax:

Real estate transfer tax revenue is budgeted at \$25,000 which is a slight increase for FY12/13 over FY11/12 budget at \$14,000 it is because of the movement in the industrial park area. However the Village has seen little growth in this area due to the real estate market and the current recession activity in this segment has significantly decreased throughout the nation. The reduction in this tax is a direct result of fewer real estate transactions and lower sales prices on the properties that do transfer ownership.

6. Vehicle Licenses:

This revenue source is considered to be relatively insulated from economic fluctuations and is based on the number of vehicles registered within the Village. There has been a slight change to the \$80,000 amount budgeted from the prior year.

7. Licenses, Permits, and Fees:

Excluding vehicle sticker sales, total licenses, permits, and fees are expected to generate \$226,500 a decrease of \$328,350 over the prior year FY11/12. A decrease in building permit revenue accounts for nearly half of the total budgeted decrease with the other half comprised from other miscellaneous permits. Similar to the real estate transfer tax reduction, this budgeted decrease is primarily due to a slow economy.

8. Fines and Forfeitures:

Parking ticket, regular and other fine revenues are budgeted to increase by \$5,000 to \$150,000 in FY12/13. This is an increase of 3.4% over FY11/12.

9. Charges for Services:

While this category consists of many small revenue sources, overall, the Village budgeted a total decrease of 26% from \$735,550 in FY11/12 to \$553,860 for FY12/13. The majority of this decrease is related to a change to the sale of the Tower.

10. State and Federal Aid:

This revenue is completely dependent on grants offered by the State and Federal governments. For FY12/1, an increase of \$102,326, from \$159,374 to \$261,700 was budgeted based on anticipated grant applications approved and monies received.

III. Other Funds

Motor Fuel Tax Fund:

Spending for the fund is budgeted at \$80,000 in FY12/13. This is a decrease of \$55,900 from the FY11/12 budget. The past two years these fund expenditures have exceeded its revenue spending down its reserves in order to make some much needed repairs to streets throughout the Village.

Debt Service Fund:

The levy tax year 2011, filed with the County in December 2011, has been budgeted as revenue for FY12/13 since this amount will primarily be received during calendar year 2012. Likewise, expenditures budgeted for FY12/13 has been aligned to those debt payments expected to be paid during FY12/13. Budgeted expenditures in this Fund primarily consist of general obligation debt. Total budgeted expenditures for FY12/13 are \$1,144,643.

TIF III:

The Cicero Industrial Tax Increment Finance III will continue is financial operations until 2017 each year there is a transfer to the General Fund as reimbursement for administrative fees. The FY12/13 budget transfer is expected to be \$165,870 which is 25 percent of the budgeted increment of \$663,479.

TIF IV:

The Governors East Tax Increment Finance IV District will continue is financial operations until 2019 each year there is a transfer to the General Fund as reimbursement for administrative fee. The FY12/13 budget transfer is expected to be \$228,451 which is 25 percent of the budgeted increment of \$914,803.

TIF V:

The Dralle Industrial Tax Increment Finance V district will continue is financial operations until 2024 each year there is a transfer to the General Fund as reimbursement for administrative fee. The FY12/13 budget transfer is expected to be \$1,273,003 which is 25 percent of the budgeted increment of \$5,092,011.

Capital Project Fund:

The Capital Project Fund is an operating budget which tracks revenues and expenses related to capital projects/infrastructure that are not specific to a tax increment financing district. The CIP section of the proposed budget reports all Village wide projects

Firefighters Pension Fund:

Every Illinois Municipality having a population of not less than 5,000 and not more than 500,000 must have a Fire Pension fund as prescribed in 40 ILCS 5/4-101 of the Illinois Revised Statutes. The actuarially recommended and budgeted employer contribution amount for FY12/13 is \$11,845.

Police Pension Fund:

Every Illinois Municipality of not less than 5,000 and not more than 500,000 people must have a Police Pension Fund as prescribed in 40 ILCS 5/3-101 of the Illinois Revised Statutes. The actuarially recommended and budgeted employer contribution amount for FY12/13 is \$163,556.

Village of University Park Budgetary Process

Summary of Proceedings:

The Village Manager submits to the Village Board a proposed operating budget a minimum of two months before the end of the current budget year to provide Board ample time for discussion and passage of the final adopted budget prior to the beginning of the new fiscal year. The operating budget includes proposed expenditures and the funding for those expenditures. The Village Board holds several public meetings along with one public hearing and may modify the budget at any time prior to final adoption.

The Village Manager is authorized to transfer budgeted amounts between departments within any fund (such as the General Fund); however, any revisions that alter the total expenditures of any fund must be approved by the Village Board.

Preparation and Adoption:

Budgets are legally adopted on a basis consistent with generally accepted accounting principles (GAAP) except that property taxes are budgeted as revenue in the year for which they are levied. Beginning with FY11/12, property taxes shall be budgeted utilizing a cash basis of accounting whereas budgeted property tax revenue will be what the Village actually anticipates receiving for any given budget year. The budgets of the governmental type funds are prepared on a modified accrual basis. Debt service payments and a number of specific accrued liabilities are only recognized as expenditures when payment is due, and revenue is recognized only when it has actually been received.

Related Legislation:

The Village Board has adopted three primary pieces of legislation which govern the budget process. An ordinance provides for the adoption of the annual budget. This ordinance establishes the annual budget shall be adopted by the Village Board before the beginning of the fiscal year to which it applies. Compilation of the Proposed Budget - Each year the Village Manager shall prepare and submit a proposed budget to the Village Board to allow for ample time for discussion and decision making. The proposed budget shall contain estimates of revenues available to the Village for the fiscal year along with recommended expenditures for the departments, boards and commissions. The Village Manager is required to submit a balanced budget to Board in which revenues equals expenditures. Revision of Annual Budget - Following Village Board adoption of the budget, the Village Board, by a vote of two-thirds of its members, shall have the authority to revise the budget by transferring monies from one fund to another or adding to any fund. No revision of the annual budget shall increase the budget in the event monies are not available to do so.

Public Hearing, Notice and Inspection of Budget - The Village Board will hold a public hearing on the annual budget prior to final action by the Village Board. Notice of this hearing shall be published in a local Newspaper at least ten days prior to the public hearing. Copies of the proposed budget will be available for public inspection in printed form in the office of the Village Clerk for at least ten days prior to the hearing.

The advance of the submission of the Village Manager's proposed budget to the Village Board, the Administration and Public Works Committee shall publicize and conduct a public hearing to receive input from citizens concerning municipal appropriations for the coming year.

Sufficient copies of the proposed budget shall be placed on file with the Village Clerk, the Public Library, and will be available for public inspection at these locations. The Village Board budget meeting agendas will be available to the public prior to the initial special meeting of the Village Board on the proposed budget.

Each special meeting of the Village Board on the proposed budget shall designate a period of time for citizen testimony concerning budget matters discussed during that special meeting. The length of such time shall be determined by the chairman prior to the budget meeting process.

Financial Control Procedures:

The Village reports financial results based on generally accepted accounting principles as promulgated by the Governmental Accounting Standards Board (GASB). The accounts of the Village are divided into separate self balancing funds comprised of its assets, liabilities, fund equity, revenues and expenditures, as appropriate. The Village's expenditures are monitored on a regular basis by the Finance Department.

Disbursements are made only if the expenditure is within the authorized appropriation. Purchase orders are prepared by each department director or designee then approved by the finance department. The related appropriation is encumbered before a check is issued. The Mayor and Board of Trustees are committed to reviewing the budget revenue and expenditures to ensure that they are in line with the budget on a quarterly basis after the budget is passed annually.

Village of University Budget Policy

II. Fund Policies

General Fund

The General Fund budget will be balanced with property tax, only after all other revenue sources and expenditure reductions have been exhausted. In addition, all new unfunded mandates must be itemized within the budget. One-time revenues shall not be used to fund current operations.

Motor Fuel Tax Fund

The expenditures intended for Motor Fuel Tax Revenues must not exceed the amount of funds available from the State of Illinois Motor Fuel Tax Fund. These revenues should be used only for street improvement and repair, as allowed by State of Illinois law.

Debt Service Fund

General Obligation Debt of the Village means debt (viz., bonds) for which an unlimited real property tax levy is made or pledged for payment. General Obligation Debt shall be allocated into two categories.

Self-Supporting General Obligation Debt shall mean General Obligation Debt which, at the time of issuance, is expected and intended by the Finance Director to be payable out of a source of funds other than the Village's general real property tax levy, thus permitting the abatement and avoidance of the property tax levy to pay such bonds; examples of Self-Supporting General Obligation Debt include (without limitation) bonds payable Tax-Supported General Obligation Debt shall mean all other General Obligation Debt, which is expected and intended to be paid from a general real property tax levy.

General Obligation Debt shall not include any obligation of the Village not denominated a bond, including, without limitation, short term notes or warrants or other obligations which the Village may issue from time to time for various purposes and to come due within three (3) years of issuance. General Obligation Debt does not include bonds which have been refunded or defeased and which, as a consequence of same, are provided for from a dedicated source of funds or investments. Self-Supporting General Obligation Debt shall not be limited by this Budget Policy.

The Finance Director shall at all times keep a book or record of all General Obligation Debt and its proper allocation. The Finance Director's statements as to the allocation of General Obligation Debt into these two categories shall be conclusive. Notwithstanding this statement of policy, all bonds or other obligations by whatever name designated of the Village duly authorized to be issued by the Village Board shall be valid and legally

binding as against the Village, and there shall be no defense of the Village as against any bondholder or other obligation holder on the basis of this policy.

Golf Course Fund

Also to minimize expenditures within the Golf Fund, the Village Corporate Authorities decided to close the golf course during the slow season on the following days, Monday, Tuesday, Wednesday, and Thursday starting November 1 thru March 31 of the following year. The Golf course will only be open to accommodate private events.

TRUST AND AGENCY FUNDS

Pension Trust Funds

Firefighters' Pension Fund - to account for the accumulation of resources to pay pension costs.

Resources are contributed by sworn fire members at a fixed rate as mandated by state statute and by the Village through an annual property tax levy as determined by an independent actuary.

Police Pension Fund - to account for the accumulation of resources to pay pension costs.

Resources are contributed by sworn police members at a fixed rate as mandated by state statute and by the Village through an annual property tax levy as determined by an independent actuary.

COMBINED GENERAL FUND REVENUE/EXPENDITURE BUDGET 2012-13

REVENUE :	General	Road & Bridge	TownCenter	Motor Fuel	Golf Course	Capital	Workforce Development & Training	TIF Funds	Debt Service	Police & Fire Pension	TOTAL
Taxes	3,761,024	150,063	-	150,000		235,505		6,669,293	1,143,143	175,400	12,284,428
Utility Tax	1,056,641		-	-							1,056,641
Intergovernmental	1,348,000		-	-							1,348,000
License/Permits	227,700	80,000	-	-							307,700
Fees	571,856		206,088	-	1,504,362						2,282,306
Other	1,151,600	25,000	-	100		100	66,000	1,650	1,500	474,107	1,720,057
Transfers	1,733,324		-	-		157,241					1,890,565
Total Budgeted Revenues	9,850,145	255,063	206,088	150,100	1,504,362	392,846	66,000	6,670,943	1,144,643	649,507	20,889,696

EXPENDITURES:

Mayor & Board of Trustees	253,064										253,064
Committee & Commissions	113,145										113,145
Village Clerk	27,218										27,218
Law Department	190,000										190,000
Village Manager	334,004										334,004
Information Technology	368,414										368,414
Finance Department	494,602										494,602
General Operations	1,748,687										1,748,687
Community Relations	96,500										96,500
Economic Development	83,698										83,698
Code Enforcement	191,286										191,286
Police Department	2,287,542										2,287,542
Fire Department	1,711,366										1,711,366
Parks & Recreation Depart	697,038										697,038
Public Works	1,084,653										1,084,653
Cable TV	146,540										146,540

Special Revenue Funds:

Road & Bridge	252,703										252,703
TownCenter			204,100								204,100
Motor Fuel				80,000							80,000
Golf Course					1,360,228						1,360,228
Workforce Development							66,000				66,000

Capital Project Funds:

Capital						392,846					392,846
T.I.F. #3								570,150			570,150
T.I.F. #4								840,621			840,621
T.I.F. #5								4,775,503			4,775,503

Fiduciary Funds:

Police Pension										238,260	238,260
Firefighters Pension										151,742	151,742
Debt Service Fund								1,144,643			1,144,643

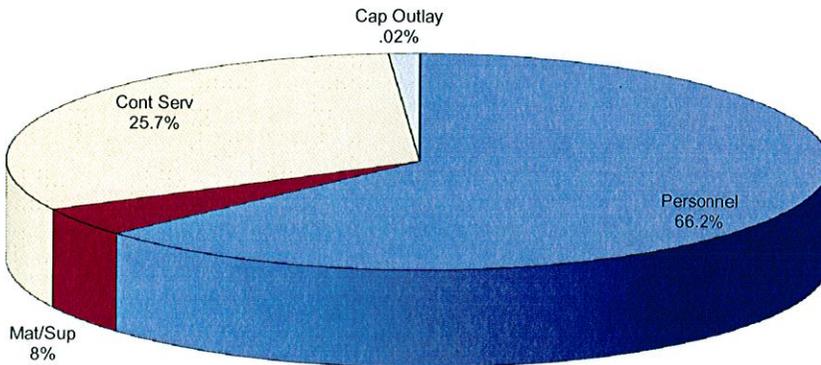
Total Expenditures	9,827,756	252,703	204,100	80,000	1,360,228	392,846	66,000	6,186,274	1,144,643	390,002	19,904,550
---------------------------	------------------	----------------	----------------	---------------	------------------	----------------	---------------	------------------	------------------	----------------	-------------------

Over (Under)	22,388	2,360	1,988	70,100	144,134	0.46	-	484,669	-	259,505	985,146
--------------	--------	-------	-------	--------	---------	------	---	---------	---	---------	---------

**2012-13 General Fund Departmental Budget
WHERE THE MONEY GOES
12 MONTH BUDGET MAY 1, 2012 TO APRIL 30, 2013**

Department	Personnel	Mat/Supp	Contract Service	Capital Outlay	Total
Mayor & Board of Trustees	192,114	60,950	-	-	253,064
Committees & Commissions	-	113,145	-	-	113,145
Village Clerk	21,618	5,600	-	-	27,218
Law	-	-	190,000	-	190,000
Village Manager	271,584	1,200	61,220	-	334,004
Information Technology	256,064	70,700	24,150	17,500	368,414
Finance	419,774	11,000	63,828	-	494,602
General Operations	-	32,714	1,715,973	-	1,748,687
Community Relations	-	36,000	60,500	-	96,500
Economic Development	76,648	7,050	-	-	83,698
Code Enforcement	168,086	12,350	10,850	-	191,286
Police Department	1,938,879	69,600	279,062	-	2,287,542
Fire Department	1,557,498	62,100	91,768	-	1,711,366
Parks & Recreation	526,342	71,866	98,830	-	697,038
Public Works Department	633,886	273,075	177,692	-	1,084,653
Cable TV	127,491	1,000	18,049	-	146,540
Total	6,189,984	828,350	2,791,922	17,500	9,827,756

General Fund Categories



GENERAL FUND
BUDGETED REVENUES 2012-13
12 MONTH BUDGET MAY 1, 2012 TO APRIL 30, 2013
WHERE THE MONEY COMES FROM

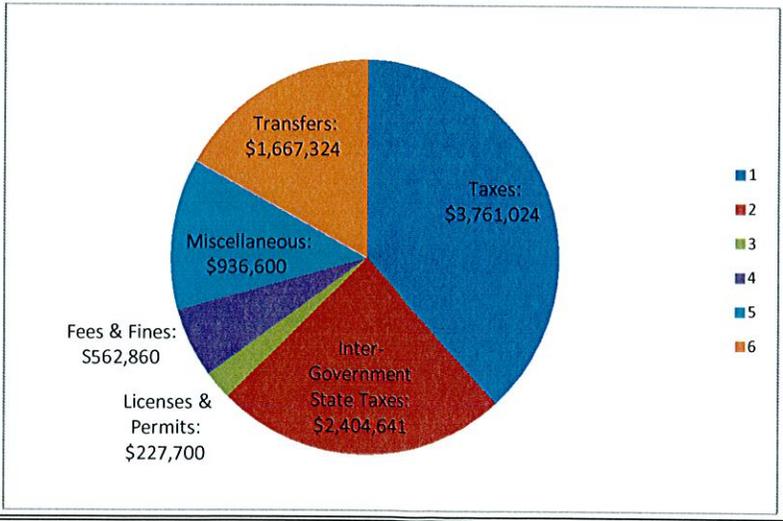
The General Fund is the general operating fund of the Village and is used to account for all financial activity not accounted for in another fund.

Revenue Structure
 Major revenue sources are local property tax and utility tax (40%), Intergovernmental revenue (25%), licenses and permits (2%), fines (6%), transfers (18%), and miscellaneous (9%).

Major Services
 General Fund major services are police protection, fire service, public grounds economic development, code enforcement, information technology, accounting, cable tv, and parks & recreation.

WHERE THE MONEY COMES FROM

Taxes	3,761,024
Intergovmtal	2,404,641
Licenses/Permits	227,700
Fee / Fines	571,856
Miscellaneous	1,217,600
Transfers	1,667,324
TOTAL REV	9,850,145



VILLAGE OF UNIVERSITY PARK

Revenue Title	Account Number	2010 Actual	2011 Actual	2012 Budget	2012 YTD	2013 Budget
Real Estate Taxes	301.000	2,341,166	2,229,282	3,400,000	3,779,105	3,761,024
P.P. Repl Taxes	303.001	63,726	61,330	67,000	61,490	65,000
State Income Tax	305.000	430,475	436,493	550,000	413,898	450,000
Municipal Sales Tax	307.000	671,981	587,629	660,000	781,227	750,000
Local Use Tax	307.001	74,082	63,100	80,000	83,015	83,000
Intergovernment Taxes		1,240,264	1,148,552	1,357,000	1,339,630	1,348,000
Telecommunication Tax	308.000	267,481	214,685	280,000	271,991	270,000
AT&T - Comm. Tax	308.001	-	8,734	-	9,297	6,000
Utility Tax - Com Ed	309.001	615,322	400,807	584,000	562,472	613,600
Utility Tax - Nicor	309.002	138,813	152,864	157,000	82,185	123,360
Utility Tax - AT&T	309.004	-	5,543	-	11,171	4,948
Utility Tax - Consumer Water	309.006	38,691	38,925	59,000	33,715	38,000
Utility Tax - Other	309.012	-	1,027	-	1,173	733
Total Taxes		1,060,308	822,585	1,080,000	972,004	1,056,641
Foreign Fire Insurance	311.000	-	-	-	15,847	15,000
Licenses - Business	315.001	5,944	6,035	8,000	8,720	8,000
Licenses - Contractors/Sub-Contract	315.002	10,900	12,100	11,000	9,784	11,000
Licenses - Liquor	315.003	15,625	13,550	16,000	15,675	16,000
Licenses - Animal	315.004	961	1,027	1,000	683	1,000
Licenses - Vending Machine	315.005	920	1,330	1,000	2,010	2,000
Licenses - Solicitors	315.006	50	55	1,000	75	100
Licenses - Home Occupation	315.007	625	450	1,000	835	1,000
Licenses - Food Dealer	315.008	1,650	1,650	1,000	1,725	1,600
Licenses - Miscellaneous	315.010	262	2,470	2,000	6,890	5,000
Total Licenses		36,937	38,667	42,000	62,244	60,700
Permits - Building	319.001	24,498	165,791	165,000	41,038	77,000
Permits - Sign	319.002	171	812	-	91	100
Permits - Miscellaneous	319.003	-	-	850	-	-
Permits - New Construction Bldg.	319.004	-	127,851	200,000	446	500
Permits - Insp - Elevators	319.005	180	365	1,000	458	500
Permits - Insp Plan Rev	319.006	2,048	500	2,000	151	1,000
Permits - Ins. Plumbing	319.007	1,177	220	2,000	-	400
Permits - Const. Plan Rev.	319.008	200	-	-	-	-
Permits - Fire Facility	319.009	75	-	10,000	-	10,000
Permits - Const. Fire Prevention	319.010	-	-	5,000	-	5,000
Permits - Const. Engineering	319.011	1,912	9,620	25,000	2,191	2,000
Permits - Inspec. Mech	319.012	2,050	267	2,000	-	500
Engineering Design Cicero	319.013	-	-	100,000	32,244	70,000
Total Permits		32,310	305,426	512,850	76,619	167,000

Change in Market Value	320.000	2,790	964	2,500	-	1,200
Inspections - Point of Sale	321.001	25,230	20,075	20,000	18,500	21,000
Inspections - Rental	321.002	22,600	42,175	40,000	43,625	43,000
Inspections - Building & Housing	321.003	2,220	2,630	2,600	2,000	2,200
Escrow Repair Funds	321.004	7,225	1,400	7,500	1,700	3,300
Grass Cutting	321.005	4,800	4,200	6,000	6,800	6,000
Trash Removal	321.006	-	-	500	-	500
Emergency Board Up	321.007	-	-	500	-	500
Plan Review Fees	322.000	-	-	5,000	-	5,000
Fines - Circuit Court	323.001	51,984	64,153	50,000	52,972	55,000
Fines - Police Citations	323.002	54,431	78,037	73,000	71,381	75,000
Fines - Collection Agency	323.003	38,373	22,482	22,000	22,459	25,000
Franchise Fees - Cable TV	325.002	49,291	87,976	90,000	73,546	75,000
Franchise Fees - AT&T Tower	325.003	39,064	13,717	32,000	1,000	-
Franchise Fees - Tower Sale	326.006	-	-	240,000	-	-
Cable Studio Income	326.001	985	2,025	500	120	1,000
Young Broadcaster Fees	326.002	920	132	1,500	225	650
Fees - Internet Access	326.003	-	-	1,500	-	1,500
Cable Studio Maint. Contrib	327.000	-	1,353	2,000	-	2,000
Fees - Parks & Rec Programs	328.000	61,290	16,631	90,000	10,292	-
Fees - Before & Aftercare Program	328.024	-	-	-	-	56,500
Fees - Basketball	328.025	-	-	-	-	6,055
Fees - Phil Henderson Basketball Clinic	328.026	-	-	-	-	180
Fees - Track & Field	328.027	-	-	-	-	300
Fees - Tennis	328.028	-	-	-	-	160
Fees - Play Off Tournament	328.029	-	-	-	-	1,575
Fees - Family Night	328.030	-	-	-	-	2,073
Fees - Girls Extravaganza	328.031	-	-	-	-	145
Fees - Winter Break Programs	328.032	-	-	-	-	1,125
Fees - Spring Break Programs	328.033	-	-	-	-	945
Fees - Four Winds Casino	328.034	-	-	-	-	6,026
Fees - Pine Lake Fishing Fees	328.001	(100)	(400)	500	(425)	500
Fees - Pine Lake Shelters	328.002	6,187	5,530	5,500	4,636	7,779
Fees - Chicago on the Lake	328.035	-	-	-	-	680
Fees - Riegel Farm Tours/Hayride	328.003	(456)	(1,379)	500	(182)	5,849
Fees - Birthday Parties	328.004	(672)	(100)	500	(656)	865
Fees - Hickok Pool Concessions	328.005	14,320	9,192	14,400	6,826	7,800
Fees - Donations Parks & Rec	328.007	683	164	1,000	340	300
Fees - Swimming Pool	328.008	15,482	17,106	20,000	15,984	-
Fees - Hickok Pool - Walk-in	328.036	-	-	-	-	15,173
Fees - Hickok Pool/day Camp	328.037	-	-	-	-	7,600
Fees - Peer Leaders/College Tour	328.009	-	4,343	500	5,196	9,025
Fees - Riegel Farm Other	328.011	(350)	-	-	-	1,552
Miscellaneous - Pop Machine	328.012	1,423	305	1,550	681	500
Fees - State Payment/ Child Care	328.013	36	3,911	500	8,111	5,000
Fees - Extended Day care Activities	328.014	3,455	33,907	3,500	25,128	20,000
Fees - Athletic Concessions	328.015	1,020	43	1,000	40	300
Fees - Athletic Registration Fee	328.016	1,921	4,392	2,000	11,078	10,000
Fees - Riegel Farm Vending Machine	328.019	-	256	-	143	256
Fees - Hickok Pool Groups Meals	328.020	-	-	-	1,120	300
Fees - Hickok Pool Rental	328.021	-	547	-	2,679	1,000
Fees - Hickok Pool Membership	328.022	-	300	-	100	100
Fees - Summer Day Camp Sessions	328.023	-	7,911	-	42,901	42,000
Fees - Summer Day Camp Before/After	328.038	-	-	-	-	1,356
Fees - Summer Extended Day Camp	328.039	-	-	-	-	14,400
Fees - State Funded Summer Day Camp	328.040	-	-	-	-	26,588
Total Fines and Fees		404,152	443,978	738,550	428,320	571,856

Police Reports	329.001	2,655	2,825	2,100	2,565	2,600
Forfeited Funds	329.002	731	2,718	1,000	4,492	2,000
Seizure Impoundment Fines	329.004	2,920	25	2,000	1,472	2,000
Miscellaneous Police Fines	329.005	1,054	4,930	2,000	623	2,000
Oversized/Overweight Permits	329.006	160	3,700	2,000	530	250,000
Firearms Training	329.007	1,195	2,203	2,000	2,828	2,000
Tips Training	329.008	-	150	1,000	150	1,000
Police - Tow Release	329.009	2,635	2,270	1,000	2,100	2,000
VH - Cash Drawer Over	330.001	-	-	-	279	-
VH - Cash Drawer Under	330.002	-	-	-	(33)	-
Fire Reports	331.001	350	500	300	195	300
Hazardous Materials Reimbursement	331.002	-	-	5,000	-	5,000
Ambulance Service	331.004	119,101	166,449	116,522	124,641	140,000
Fire Protection - GСУ	331.005	-	-	32,000	-	32,000
Haz Mat Funds	331.006	-	5,611	-	-	-
Miscellaneous Fire Fees	331.007	7,005	4,544	6,000	48	6,000
Real Estate Transfer Tax	333.000	8,191	13,638	14,000	132,277	25,000
Transfer Stamp Admin Fee	333.001	1,836	125	2,000	50	2,000
Trash Disposal Bags	335.000	7,824	7,279	7,500	6,457	7,500
Garbage Pick-up	335.001	198,402	236,230	220,000	307,694	300,000
Trash - Penalty	335.003	2,480	3,244	-	661	2,000
Insurance Settlements	341.001	1,510	-	5,000	-	5,000
Allocation from Road & Bridge	371.200	-	-	50,000	-	-
Allocation from TIF II	371.410	1,404,334	2,339,875	-	1,120,586	-
Allocation from TIF III	371.420	-	-	-	-	165,870
Allocation from TIF IV	371.440	-	-	-	-	228,451
Allocation from TIF V	371.450	-	-	-	-	1,273,003
Transfer from Workforce Dev. Training Fund	371.175	-	-	-	-	66,000
Donation from Aqua Pure	371.005	-	-	-	-	25,000
Scholarship Donations	375.001	8,550	9,250	5,500	4,650	5,000
Donations	375.003	-	-	-	500	-
Donations - Special Events	375.004	-	-	-	4,140	-
Reimbursed Expenses	386.000	1,431,940	1,421,495	1,200,000	214,291	20,000
Interest Bank	395.001	807	428	1,100	-	-
Interest -Scholarship Savings	395.002	91	-	200	-	-
Interest - IL Funds	395.006	646	24	1,200	387	300
Interest - Other	395.001	763	334	1,000	37	100
Grants	396.000	32,547	12,861	159,374	19,238	261,700
Miscellaneous Revenue	399.000	385,155	54,160	75,000	211,752	50,000
Postage	399.002	39	45	-	42	-
Copies	399.003	43	39	-	172	-
NSF Check Fees	399.004	75	50	-	125	100
Misc. Zoning Variance	399.009	2,000	1,000	-	-	1,000
Total Other Revenue		3,625,038	4,296,002	1,914,796	2,162,949	2,884,924
Total General Fund Revenue		8,740,174	9,284,492	9,045,196	8,820,871	9,850,145

***Sidewalk Grants, 911 Reallocation Fire

Mayor and Board of Trustee's

The Village government shall consist of a Mayor and six (6) Trustees; and wherever the term "president" shall appear in these Codified Ordinances in reference to the head of Village government, the term "Mayor" is hereby substituted and the Codified Ordinances are hereby amended accordingly. The following Standing Rules shall govern meetings of the Board of Trustees:

- (a) *Standing Rule One.* Regular meetings of the Board shall be held at the Village Hall on the second and fourth Tuesdays of each month at 8:00 p.m.
(Res. 1977-25. Passed 9-13-77.)
- (b) *Standing Rule Two.* Special meetings of the Board shall be held at any time on call of the President on his own initiative. Special meetings may also be called in response to the written request of two or more Trustees to the Manager, specifying the purpose of the meeting. Notice of the call for special meetings and the purpose of such meetings shall be immediately transmitted to all Trustees, and shall be published at least twenty-four (24) hours in advance of such meetings as prescribed by State law (Ill. R.S. 102-42.02, as amended). Special meetings shall deal only with business previously announced, except that other business of an urgent nature may, by unanimous consent of those present, be acted upon provisionally, subject to ratification at the next regular meeting of the Board.
- (c) *Standing Rule Three.* A quorum for the transaction of business at any regular meeting or any special meeting of the Board of Trustees shall be four (4) Trustees, or three (3) Trustees and the Mayor, who must be physically present at the meeting.
 - (1) Any member of the Board of Trustees including the Mayor may attend any open or closed meeting of the Board of Trustees via electronic means (such as by telephone, video or internet connection) if the member is unable to physically attend the meeting because of:
 - (i) Personal illness or disability
 - (ii) Employment purposes or business related to the Village
 - (iii) Family or any other major emergency

In order for such participation to be valid, the member must provide notice sufficiently in advance of the meeting for the Village to be able to provide the technical means necessary to fulfill such a request. The Board may deny a member's electronic attendance request by a two-thirds (2/3) vote if the request does not meet one of the above criteria. A member may vote on motions and issues coming before the body, but his or her vote shall not count toward establishing a quorum.

VILLAGE OF UNIVERSITY PARK

Fund: General Fund (100)
Department: Mayor & Board of Trustee's (001)

Expenditure Title	Account Number	2010 Actual	2011 Actual	2012 Budget	2012 YTD	2013 Budget
Mayor	801.000	20,000	20,000	20,000	18,333	20,000
Board of Trustees Wages	802.000	69,750	72,000	72,000	66,000	72,000
Village Treasurer	805.000	11,000	9,167	10,000	7,500	10,000
Liquor Commissioner	803.000	6,000	6,000	6,000	5,500	6,000
Assistant	827.000	45,099	48,052	49,379	43,070	53,107
Overtime	840.000	6,976	-	-	-	-
Personal Services		158,825	155,219	157,379	140,403	161,107
IMRF- Employer Contributions	903.000	-	7,476	4,686	-	15,010
Social Security Employer Contributions	904.000	-	-	2,074	-	7,110
Medicare	904.001	-	-	716	-	3,138
Group Insurance	553.001	4,716	9,904	9,800	5,957	5,749
Fringe Benefits		4,716	17,380	17,276	5,957	31,007
Vehicle-Maintenance	455.001	-	200	750	-	750
Gasoline, Oil	505.000	-	28	-	45	-
Office Supplies	511.000	5,140	-	1,800	1,332	500
Insurance - General Liability	553.003	2,668	-	-	-	-
Insurance - Other	553.005	134	-	-	-	-
Utilities - Telephone	555.003	162	-	-	-	-
Special Programs/ Scholarships	571.003	-	-	3,000	-	-
Village Festivals	571.007	36,781	28,867	50,000	31,492	-
Special Programs/ Chgo Southland	571.023	-	-	2,000	-	2,000
Miscellaneous	581.000	1,233	(174)	1,750	3,528	500
Dues, Subscriptions, Publications	601.000	6,558	10,975	5,000	17,626	17,700
Auto Allowance	607.000	76	32	500	755	500
Meeting, Conference and Training	611.000	460	2,040	2,500	6,297	2,500
Mayor -Conference, Meeting, Training & Travel	611.001	4,064	9,511	6,000	8,417	8,500
Trustee Payton -Conference, Meeting, Training & Travel	611.002	2,795	1,724	3,000	1,696	4,250
Trustee Griffin -Conference, Meeting, Training & Travel	611.003	1,177	3,134	3,000	3,269	4,250
Trustee Roudez -Conference, Meeting, Training & Travel	611.004	3,346	4,657	3,000	2,475	4,250
Trustee L. Brown -Conference, Meeting, Training & Travel	611.005	-	1,478	3,000	2,824	4,250
Trustee Williams -Conference, Meeting, Training & Travel	611.006	704	2,916	3,000	2,703	4,250
Trustee O. Brown -Conference, Meeting, Training & Travel	611.007	280	621	3,000	3,813	4,250
Public Relations	619.000	602	1,491	1,500	2,281	2,500
General Equipment	741.000	-	-	750	-	-
Material & Supplies		66,177	67,300	93,550	88,553	60,950
Department Total		229,717	\$ 84,680	\$ 268,205	\$ 234,913	\$ 253,064

VILLAGE OF UNIVERSITY PARK

Fund: General Fund (100)
Department: Committees & Commissions (004)

Expenditure Title	Account Number	2010 Actual	2011 Actual	2012 Budget	2012 YTD	2013 Budget
Special Program - Thorn Creek Woods	571.001	-	-	3,000	2,000	3,000
Special Program - Scholarships	571.003	4,000	6,000	6,000	3,500	6,000
Martin Luther King Day	571.022	3,500	-	3,500	-	2,000
Special Events Committee	571.024	1,882	-	7,500	30,673	50,000
Youth Commissions	571.025	447	-	-	-	-
League of Women Voters	571.026	-	-	2,000	-	2,000
Boy/Girl Scouts	571.028	-	-	4,000	-	2,000
U.P. Senior Citizen Committee	571.029	-	-	2,500	200	1,500
Group Meeting Related Support	571.030	-	-	10,000	-	5,000
Transportation Partnership	571.031	-	-	75,000	-	-
Plan Commission	571.032	-	-	-	-	5,500
Miscellaneous	581.000	300	1,000	1,000	180	1,000
Dues, Subscriptions, Publication	601.000					375
Meeting, Conference, and Training	611.000	-	-	1,200	155	500
Education/Tuition Reimbursement	612.000	(40)	-	-	-	-
F & P Commission - Advertising	655.001	34,465	17,920	20,000	5,261	5,000
F & P Commission - Legal Service	655.002	3,182	1,718	2,500	-	5,000
F & P Commission - Fees	655.003	4,631	11,495	3,500	2,926	3,000
F & P Commission - Train	655.005	6,180	7,027	5,000	3,986	10,800
F & P Commission - New Empl Train	655.006	160	(160)	3,000	160	-
F & P Commission - Testing	655.007	15,025	7,641	10,000	2,409	10,470
Contractual Service		73,731	52,641	159,700	51,450	113,145
Department Total		73,731	\$ 52,641	\$ 159,700	\$ 51,450	\$ 113,145

VILLAGE OF UNIVERSITY PARK

Fund: General Fund (100)
Department: Community Relations (012)

Expenditure Title	Account Number	2010 Actual	2011 Actual	2012 Budget	2012 YTD	2013 Budget
Maintenance - Vehicles	455.001		-	-	-	-
Maintenance - Office Equipment	455.005		-	-	-	-
Maintenance - Building	455.008		-	-	-	-
Rental Office Equipment	501.005		-	-	-	-
Gasoline, Oil	505.000		-	-	-	-
Postage	507.000	500	-	12,000	(1,187)	5,000
Printing - Newsletter	509.002	-	-	30,000	14,541	30,000
Printing - Brochures	509.003	163	-	5,000	736	1,000
Office Supplies	511.000	613	-	750	-	-
Material & Supplies		1,276	-	47,750	14,090	36,000
Professional Devlpmt	511.000		-	2,500	-	-
Insurance - Group Hospital	553.001	(51)				
Miscellaneous Projects	571.014	245				
Contractual Cost - Other	575.012		-	60,000	4,497	60,000
Dues, Subscriptions, Publications	601.000	281	-	-	-	-
Public Relations	619.000		-	3,000	61	500
Contractual Services		474	-	65,500	4,558	60,500
Department Total		1,750	\$ -	\$ 113,250	\$ 18,648	\$ 96,500

Village Clerk

The Village Clerk is elected by the residents of the Village to a four-year term. Duties of the clerk include:

- Attending all official meetings of the Mayor and Board of Trustees and preparing the official minutes subject to the direction and approval of the Board
- Providing the Village Seal and attesting for all ordinances, resolutions, contracts, and bonds of the Village as well as licenses, permits, and other documents as required
- Acting as the keeper of the Village Seal and affixing it on documents whenever required
- Giving proper notice of meetings as required by statute, ordinance, or direction of the Village Board
- Acting as the keeper of all documents belonging to the Village which are not assigned to the custody of some other officer
- Performing other duties as required by state law and duties delegated by the Mayor and Board of Trustees

VILLAGE OF UNIVERSITY PARK

Fund: General Fund (100)
 Department: Village Clerk (002)

Expenditure Title	Account Number	2010 Actual	2011 Actual	2012 Budget	2012 YTD	2013 Budget
Village Clerk	804.000	12,000	12,000	12,000	11,003	12,000
Deputy Village Clerk	804.001	4,122	3,806	4,000	2,612	4,000
Personal Service		16,122	15,806	16,000	13,615	16,000
IMRF- Employer Contributions	903.000	-	-	332	-	-
Social Security	904.000	-	-	190	-	912
Medicare	904.001	-	-	-	-	-
Group Insurance	553.001	6,292	13,755	13,500	6,450	4,706
Fringe Benefits		6,292	13,755	14,022	6,450	5,618
Vehicle-Maintenance	455.001	-	-	-	-	-
Gasoline, Oil	505.000	-	-	-	-	-
Office Supplies	511.000	350	136	1,000	272	100
Reimbursement Medical	553.006	205	-	150	-	-
Election Judge Lunches	602.000	-	203	-	-	-
Dues, Subscriptions, Publications	601.000	408	716	500	250	500
Auto Allowance	607.000	388	1,220	500	817	500
Meeting, Conference and Training	611.000	9,028	6,048	4,500	4,372	4,500
Public Relations	619.000	-	-	-	-	-
General Equipment	741.000	-	-	-	-	-
Materials & Supplies		10,381	8,323	6,650	5,711	5,600
Department Total		32,795	\$ 37,884	\$ 36,672	\$ 25,776	\$ 27,218

Law Department

The Legal Department provides for and supervises all legal services for the City. The Department provides legal advice and/or opinions to the Village Board and standing committees, Village Manager, Village Staff, elected officials, and Village Boards and Commissions.

- The Department drafts or reviews ordinances and resolutions and researches the legal basis and constitutional limitations of home-rule authority on all legislative issues. The Department represents the Village in housing and traffic court prosecutions, administrative review appeals of administrative adjudication and, as necessary, at administrative adjudication hearings.
- The Department represents the Village in all general litigation matters including, but not limited to, general tort litigation, personal injury, property damage, employment discrimination, civil rights, and special assessments.
- The Department prepares or reviews all contracts, leases, easements and plats, and by request, provides advice on public bidding and purchase procedures.
- The Department supervises the liquor licensing activities in the Village and supervises the administrative adjudication division.
- The Department recommends the purchase of insurance in all areas of exposure including general liability, all risk property, ambulance attendants, inland marine, and crime.
- The Department, in conjunction with the Village Manager's Office, reviews safety and risk issues and all third-party matters.
- The Department is responsible for the risk transfer and subrogation programs throughout the Village.

VILLAGE OF UNIVERSITY PARK

Fund: General Fund (100)
 Department: Law Department (003)

Expenditure Title	Account Number	2010 Actual	2011 Actual	2012 Budget	2012 YTD	2013 Budget
Village Attorney Fee	541.001	16,488	32,276	31,000	19,717	60,000
Prosecuting Attorney Fee	541.002	36,210	43,010	44,000	4,460	36,000
Codification Fee	541.005	5,658	-	1,500	2,778	3,000
Attorney Other Fee	541.007	56,857	73,130	-	93,470	15,000
Adjudication Officer Fee	541.009	462	-	1,500	75	1,000
Seizure/Impoundment		-	-	300	-	-
Union Negotiation Fee	541.01	7,166	14,149	15,000	-	15,000
Labor Relation Fees	541.012	87,711	111,946	60,000	97,732	60,000
Other		-	-	43,000	-	-
Court Room Rental Fee	541.013	-	-	5,400	-	-
Contractual Services		210,552	274,511	201,700	218,232	190,000
Department Total		210,552 \$	274,511 \$	201,700 \$	218,232 \$	190,000

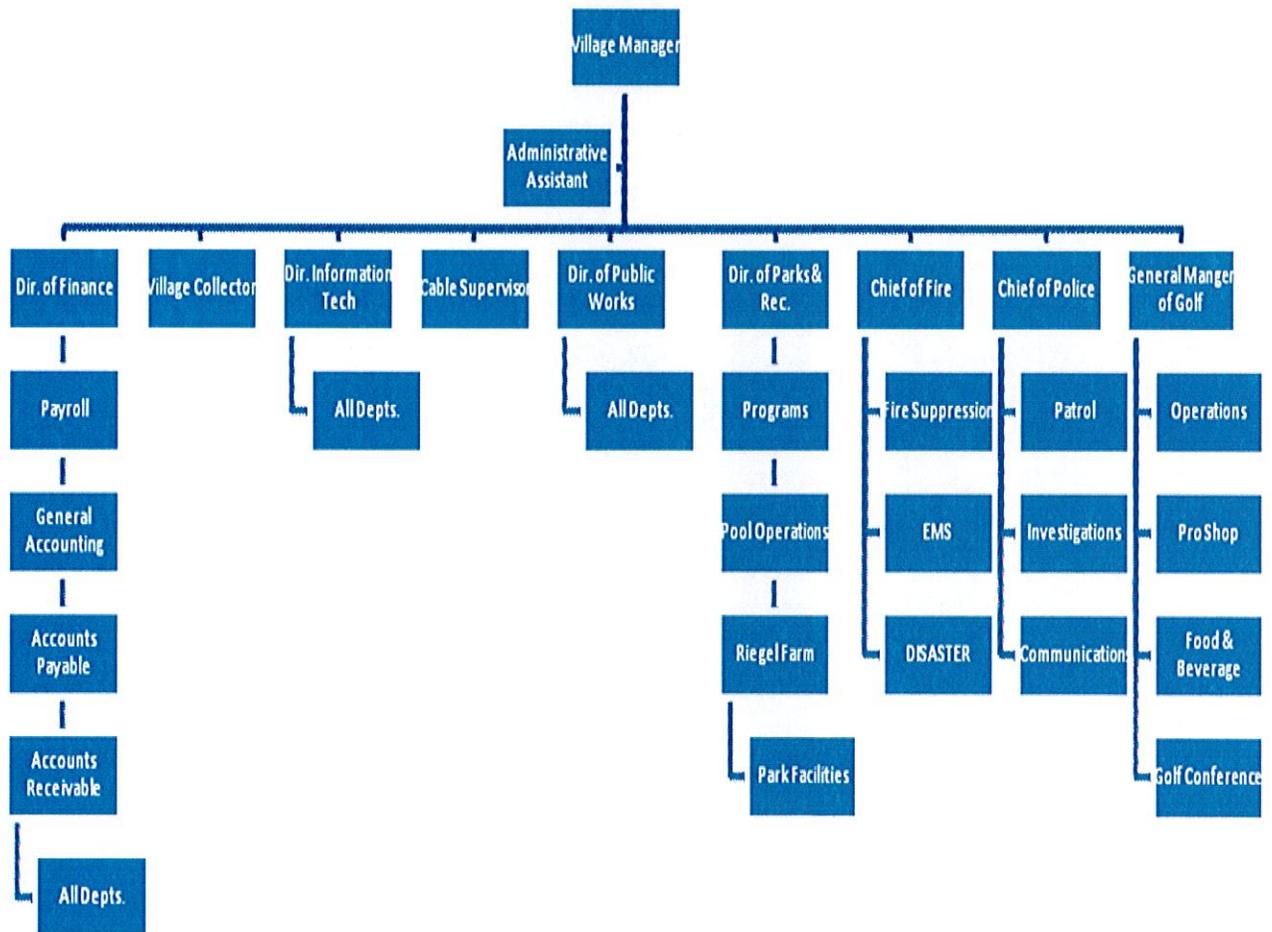
*** Fire contract expires April 30 2012

Village Manager

The Village of University Park operates under the Manager-Council form of government, which is regulated by state law. Under this form of government, the Mayor and Board of Trustees set policy, and the Village Manager is responsible for carrying out their directives.

The Village Manager's duties include:

- Enforcing all laws and ordinances within the Village
- Attending all Village Board of Trustees meetings - the Village Manager may take part in discussions but has no vote
- Recommending for adoption any action that may be deemed necessary for the welfare of the Village
- Appointing and removing all Village employees with the exception of firefighters and police officers, who are under jurisdiction of the Fire and Police Commission
- Exercising control over all Village departments
- Preparing and submitting an annual operating budget to the Board of Trustees for approval
- Authorizing the purchase of necessary equipment, materials, supplies, and services not to exceed \$10,000 - all purchases and contracts in excess of \$10,000 must be approved by the Board and secured through competitive bidding or authorized by a bid waiver
- Prescribing rules and regulations regarding the conduct of all Village employees
- Performing other duties as prescribed by state statute, Village codified ordinances, or by resolution of the Board of Trustees



VILLAGE OF UNIVERSITY PARK

Fund: General Fund (100)
 Department: Village Manager (005)

Expenditure Title	Account Number	2010 Actual	2011 Actual	2012 Budget	2012 YTD	2013 Budget
Village Manager	806.000	122,309	125,356	120,822	99,253	120,822
Executive Secretary	808.000	60,787	63,038	65,665	58,317	70,000
Grant Writer	809.001	-	-	40,000	16,265	-
Incentive Bonus	833.000	-	-	39,000	8,275	20,000
Longevity	842.000	1,000	1,000	-	833	1,500
Personal Service		184,096	189,394	265,487	182,943	212,322
IMRF- Employer Contributions	903.000	-	-	21,494	-	18,128
Social Security	904.000	-	-	8,924	-	11,831
Medicare	904.001	-	-	4,451	-	2,767
Group Insurance	553.001	37,645	37,895	48,000	35,257	26,536
Fringe Benefits		37,645	37,895	82,869	35,257	59,262
Office Supplies	511.000	807	439	600	1,288	1,200
Computer Software Supplies	711.000	-	-	-	-	-
Materials & Supplies		807	439	600	1,288	1,200
Vehicle Maintenance	455.001	100	463	750	-	-
Rental Office Equipment	501.005	1,567	3,164	3,000	2,344	3,100
Gasoline, Oil	505.000	1,416	-	-	-	-
Insurance - IDES	551.001	-	-	-	-	11,000
Insurance - Other	553.005	229	-	-	7,434	-
Reimbursement Medical	553.006	376	500	2,000	150	1,000
Dues, Subscriptions, Publication	601.000	2,408	4,385	2,000	724	1,070
Auto Allowance	607.000	30	-	-	-	750
Meeting, Conference, and Training	611.000	1,639	3,065	4,000	2,648	4,000
Consultants	575.012	-	-	-	-	40,000
Summer Employment	651.011	-	-	40,000	-	-
Contingency	581.001	-	-	300	-	300
Contractual Services		7,766	11,577	52,050	13,300	61,220
Department Total		230,314	\$ 239,305	\$ 401,006	\$ 232,788	\$ 334,004

VILLAGE OF UNIVERSITY PARK

Fund: General Fund (100)
Department: General Operations (010)

Expenditure Title	Account Number	2010 Actual	2011 Actual	2012 Budget	2012 YTD	2013 Budget
Maintenance - Vehicles	455-001	650	2,109	2,500	-	-
Maintenance - Office Equipment	455-002	1,045	1,992	1,800	1,600	2,000
Rental Office Equipment	501-005	3,135	4,115	3,500	4,688	4,200
Gasoline, Oil	505-000	492	(6,768)	-	-	-
Postage	507-000	5,094	12,393	7,000	14,347	20,884
Office Supplies	511-000	13,031	12,068	8,500	7,464	5,630
Material & Supplies		23,446	25,909	23,300	28,099	32,714
Engineering - Costs	543.000	191,703	188,058	90,000	23,857	165,000
Engineering - Cicero Ave	543.002	-	20,292	80,000	59,165	30,000
Insurance - General Liability	553.003	422,221	596,698	360,000	600,450	600,732
Utilities - Electric	555.001	37,649	58,662	45,000	31,966	-
Utilities - Gas	555.002	3,821	4,036	4,000	4,084	4,000
Utilities - Telephone	555.003	58,729	60,737	47,000	98,171	65,000
Utilities - Water	555.004	3,911	3,141	3,000	3,573	3,000
Utility - Internet Service	555.007	-	-	-	-	15,500
Disposal Service	557.000	8,562	55,323	11,000	57,576	10,000
Disposal Service - Toter	557.001	184,942	161,208	160,000	145,235	160,000
Disposal Service - Condos	557.002	81,684	131,468	120,000	135,637	130,000
Disposal Service - Apartments	557.003	61,211	18,135	25,000	34,378	25,000
Pace Transportation Service	571.031	-	-	75,000	-	25,000
Contractual Cost - Other	575.012	7,867	4,169	5,000	5,857	5,000
Contractual - Outside Contract	575.017	127,229	120,000	30,000	-	30,000
Miscellaneous	581.000	81,289	86,751	15,000	114,138	10,000
Miscellaneous - Contingency	581.001	20,733	48,608	75,000	75,813	-
Redevelopment Agreement	590.000	-	-	-	10,000	-
Dues, Subscription, Publications	601.000	4,576	945	3,000	437	1,000
Meeting, Conference, Training	611.000	1,329	27	5,000	9,473	5,000
Legal Notices, Advertising	613.000	5,098	2,522	4,000	3,051	2,500
Employee Recognition	621.001	6,800	9,355	9,000	3,648	9,000
Summer Employment	651.011	-	-	-	-	80,000
Residential Street Lighting	621.005	-	-	125,000	-	-
Will Center Road	630.000	5,200	-	-	-	-
Annexation Incentives	660.002	-	-	50,000	4,082	50,000
Purchase - General Equipment	741.000	-	380	3,000	-	1,000
Purchase - Vehicles	741.006	26,095	-	-	-	-
Fees - Banks, Trusts	935.000	485	291	1,000	-	-
Fund Balance Reserve						100,000
Transfer to Golf Fund	971.220					32,000
Transfer to Capital Fund	971.280					157,241
Allocation to Payroll	971.500	4,384	-	-	-	-
Contractual Services		1,345,519	1,570,806	1,345,000	1,420,591	1,715,973
Department Total		1,368,965	\$ 1,596,715	\$ 1,368,300	\$ 1,448,690	\$ 1,748,687

Information Technology Department

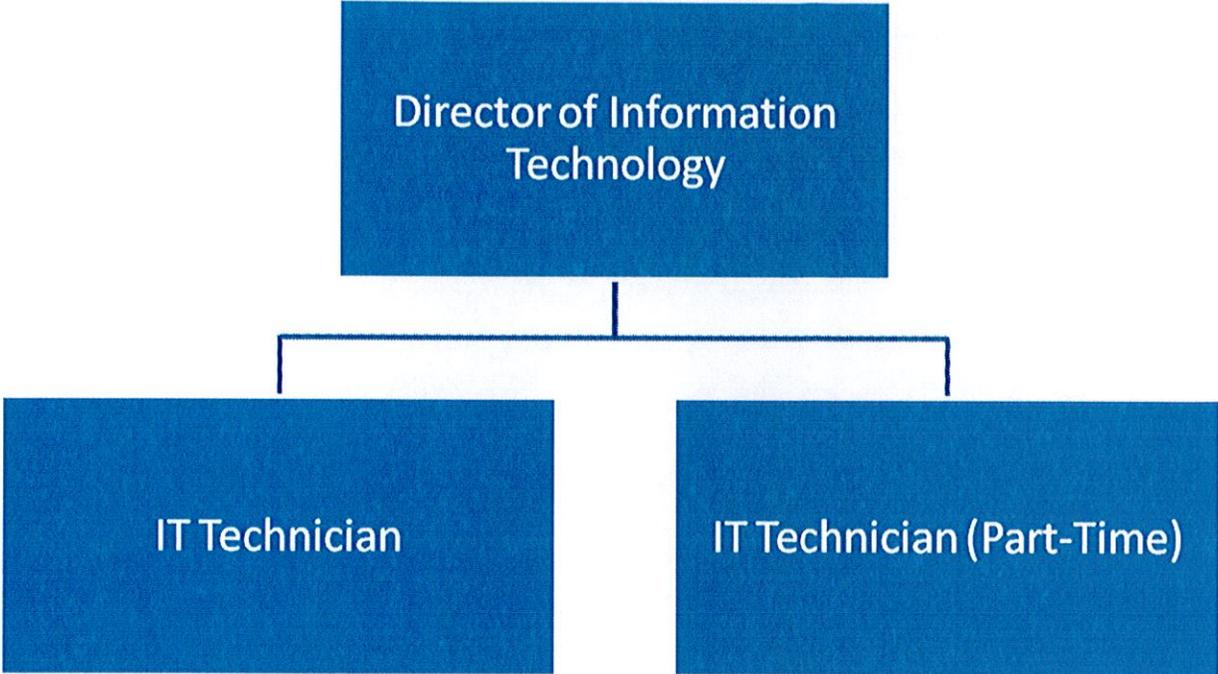
The Information Technology Department is responsible for providing cost effective and innovation computer hardware and software support to the employees of University Parks many departments, and staff. Information Technology Department works in conjunction with County and State agencies and departments to provide comprehensive data processing and telecommunications services using the latest technology and high speed connectivity.

The department duties include:

- Installation and maintenance of Village computers, printers, workstations, copiers, telecommunications (lan and cellular) servers, switches, websites, routers in the Village's network
- Technical support and administration for internal Municipal systems
- Support for the optimal use of technology in the Village of University Park
- Provide technical assistance for entire Village staff
- Maintain the Municipal network and technology systems

Information Technology 2013 Project List

	Notes:
Leases	Dell/Copier Lease is due for return and replacement
Office 2007 license	Upgrade to current Version- Only budgeted amount Part of State IT Mandate emails have to be archived for a period of seven years
Barracuda Archive	Part of Back up and Recovery Plan.....as mandated
Blackberry Server	47 yrs of data to begin to archive.....plan is to archive in real time
Document Retention	New Version of the database and application for the Management of University Golf Club
<i>Ezlinks Database</i>	Begin to replace the Cisco 2950 Switches and 2600 routers on main VOUP campus
Network infrastructure replacement	Microsoft SQL 2008 Update for Records and Courts Administration
SQL 08 Update	Data Storage and Network Mapping and Active Directory rebuild
Home Directory	Full disk data security and employment
Encryptions / Checkpoint	Complete the migration to Exchange Server Environment
Exchange Server	



VILLAGE OF UNIVERSITY PARK

Fund: General Fund (100)
 Department: Information Technology (006)

Expenditure Title	Account Number	2010 Actual	2011 Actual	2012 Budget	2012 YTD	2013 Budget
Director	806.001	101,038	\$ 103,555	\$ 99,809	88,758	99,809
IT Technician	806.010	62,928	69,231	69,000	65,756	69,000
Part- Time Technician	806.000	23,465	31,555	34,450	33,874	34,450
Longevity	842.000	-	500	-	500	500
Overtime	840.000	3,700	403	4,000	89	500
Personal Service		191,131	205,244	207,259	188,977	204,259
IMRF- Employer Contributions	903.000	-	-	15,873		19,310
Social Security	904.000	-	-	9,512		12,602
Medicare	904.001	-	-	3,005		2,947
Group Insurance	553.001	32,247	24,599	24,000	7,018	16,946
Insurance - Other	553.005	372	-	300	-	-
Fringe Benefits		32,619	24,599	52,690	7,018	51,805
Maintenance - Comp Equip Software	455.003	2,311	2,718	10,000	2,000	9,000
Maintenance - Website	455.013	9,116	9,058	8,500	8,589	5,500
Maintenance - Network Adm	455.023	621	9,690	9,500	7,151	9,500
Maintenance - Lease Agreement	455.027	32,550	24,124	23,000	18,951	20,000
Rental - General Equipment	501.001	4,054	4,484	5,500	6,260	5,500
Rental - Cell Phones	501.007	35,820	24,020	30,500	24,401	20,000
Rental - Beepers	501.008	-	-	2,950	-	-
Office Supplies	511.000	232	1,236	1,200	506	1,200
Hardware Small Tools	513.000	-	-	-	-	-
Gasoline, Oil	505.000	2,478	-	-	69	-
Material & Supplies		87,181	75,330	91,150	67,927	70,700
Utilities - Telephone	555.003	14,654	2,874	2,500	2,926	-
Utility - Internet Service	555.007	3,649	6,461	7,000	2,498	-
Contractual Cost Other	575.012	7,538	6,690	9,000	6,690	8,000
Reimbursement Medical	553.006	-	-	-	60	750
Miscellaneous	581.000	903	230	500	1,733	200
Dues, Subscription, Publication	601.000	55	55	500	633	200
Education/Tuition Reimb	612.000	-	-	5,000	-	-
Auto Allowance	607.000	191	52	500	50	-
Meeting, Conference, Training	611.000	3,776	4,853	30,000	5,936	15,000
Purchase - Software & Comp Eq	711.000	11,799	10,303	14,000	13,365	-
Contractual Services		42,565	31,518	69,000	33,891	24,150
Document Retention/Disaster Recovery	711.001	-	-	-	-	10,000
Encryption Soft/Hard,VPN Hardware/Software	711.002	-	-	-	-	7,500
Capital						\$ 17,500
Department Total		353,497	336,691	420,099	297,813	368,414

*** Cisco Training,
 *** Administration of Windows 7
 *** Interop Conference

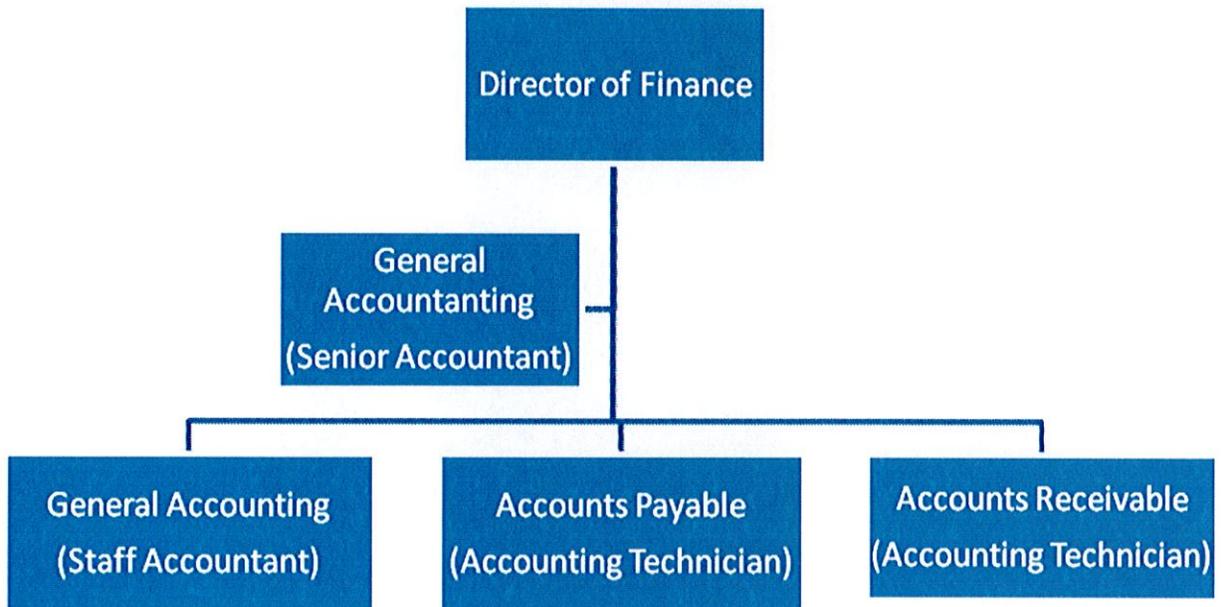
The I.T. Department received a check from Chicago Office Technology Group in the amount of \$36,000 for training which was deposited into the General Fund

Finance Department

The Finance Department is responsible for maintaining the integrity of Village's financial systems, and providing readily accessible, timely and accurate information to residents, the village board and all departments and divisions.

The department's responsibilities include:

- Annual budget preparation
- Accounts payable and receivable
- Cash receipts and revenue collection
- Financial reporting
- Management of all financial records
- Payroll administration
- Purchasing
- Treasury management
- Utility billing



VILLAGE OF UNIVERSITY PARK

Fund: General Fund (100)
Department: Finance (007)

Expenditure Title	Account Number	2010 Actual	2011 Actual	2012 Budget	2012 YTD	2013 Budget
Director	807000	-	\$ -	\$ 105,063	70,173	80,000
Senior Accountant	810.000	90,528	35,681	79,982	11,349	60,500
Financial Analyst/Staff Accountant	804.003	-	-	-	23,341	45,000
Accounting Technicians	806.007	28,796	61,748	64,545	73,471	78,062
Receptionist	806.008	35,009	-	-	-	-
Village Treasurer	805.000	11,000	-	10,000	9,167	-
Village Collector	804.002	64,714	67,504	43,706	40,240	39,888
Clerk	811.000	4,586	-	-	-	-
Part-time Personnel	816.000	2,958	-	2,000	18,397	-
Overtime	840.000	52	-	1,500	528	500
Longevity	842.000	-	-	-	500	-
Personal Service		237,642	164,933	306,796	246,666	303,950
IMRF- Employer Contributions	903.000	-	-	28,925	-	29,328
Social Security	904.000	-	-	12,885	-	19,140
Medicare	904.001	-	-	4,449	-	4,476
Group Insurance	553.001	64,846	64,450	56,710	52,073	62,879
Fringe Benefits		64,846	-	102,969	52,073	115,824
Maintenance - Vehicles	455.001	-	100	1,500	-	-
Maintenance - Comp Equip Software	455.003	6,702	6,702	7,500	6,702	7,000
Maintenance - Building	455.008	-	-	-	-	500
Rental - Office Equipment	501.005	2,199	3,574	2,000	3,579	2,000
Rental - Cell Phones	501.007	36	901	-	574	-
Office Supplies	511.000	2,266	-	1,500	-	1,500
Gasoline, Oil	505.000	640	1,111	-	175	-
Material & Supplies		11,844	12,388	12,500	11,030	11,000
Audit Fee	545.000	69,012	55,100	50,000	36,303	45,000
Insurance - IDES	551.001	-	-	-	15,445	10,828
Insurance Other	553.005	828	-	800	6,963	-
Reimbursement Medical	553.006	225	686	-	170	500
Miscellaneous	581.000	420	259	500	4,636	500
Dues, Subscription, Publication	601.000	2,738	2,725	1,500	713	500
Auto Allowance	607.000	444	502	500	71	500
Meeting, Conference, Training	611.000	7,527	7,424	7,000	4,353	5,000
Education/Tuition Reimbursement	612.000	1,499	2,163	4,000	-	1,000
Contractual Services		82,694	68,859	64,300	68,654	63,828
Department Total		397,026	\$ 246,180	\$ 486,565	\$ 378,423	\$ 494,602

Economic Development Department

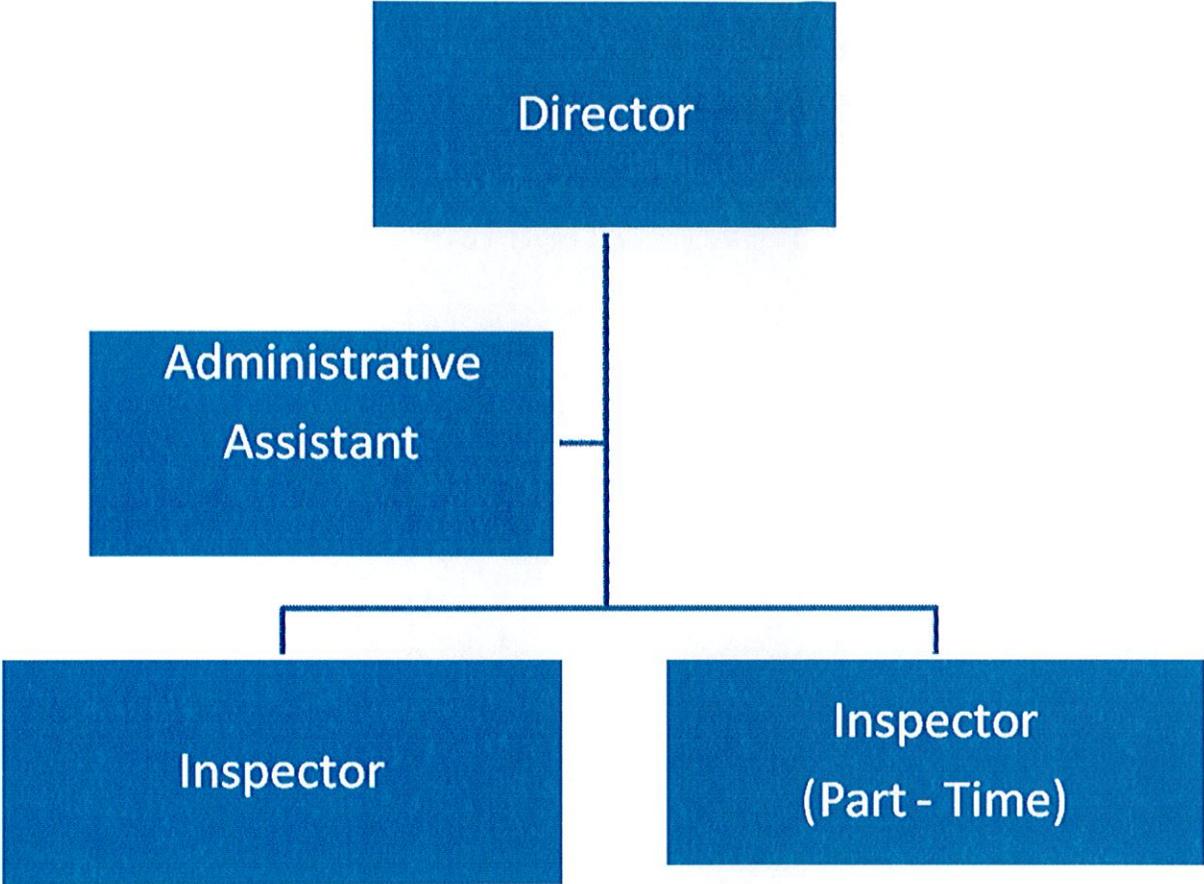
The Economic and Community Development Department handles various inquiries regarding zoning and development and processes building permits. Additionally, our Code Enforcement Division enforces rules and regulations adopted by the ICC Property Maintenance Codes and the Village of University Park Zoning Ordinance. Our inspectors are certified to handle inspections on residential and commercial properties located throughout the Village.

Our main focus is to achieve long-term goals outlined in the Comprehensive Plan and to enhance our community with new development.

The Community and Economic Development Department's mission is to strengthen University Park's, housing stock and commercial property through a wide range of services and programs.

Specific objectives to achieve this mission include ensuring that:

- All University Park residents live in decent, clean, safe housing
- New construction meets safety and building code standards
- The viability of University Parks neighborhoods are maintained, balancing the old and new
- Low and moderate income households can remain in their homes
- Attractive new developments enhance the tax base
- Neighborhood businesses can maintain their properties through economic development incentives
- Existing University Park businesses are retained and desired new businesses are attracted
- Specific areas are identified for economic development initiatives
- Redevelopment is promoted in appropriate areas of the Village
- Employment opportunities are improved for University Park residents and businesses
- The historic character of University Park is celebrated and preserved
- Opportunities are provided for citizen engagement and participation to achieve desired community



VILLAGE OF UNIVERSITY PARK

Fund: General Fund (100)
Department: Economic Development (013)

Expenditure Title	Account Number	2010 Actual	2011 Actual	2012 Budget	2012 YTD	2013 Budget
Director	807.000	39,703	\$ 39,361	\$ 39,399	31,104	40,000
Clerk	811.000	21,803	904	-	-	-
Part Time Personnel	816.000	21,864	8,468	18,450	-	-
Administrative Assistant	827.001	-	15,250	11,990	21,235	25,000
Overtime	840.000	1,801	655	-	963	500
Personal Services		85,171	64,638	69,839	53,302	65,500
IMRF- Employer Contributions	903.000	-	-	4,877	-	6,175
Social Security	904.000	-	-	2,933	-	4,030
Medicare	904.001	-	-	1,013	-	943
Group Insurance	553.001	7,502	20,003	13,000	14,242	-
Fringe Benefits		7,502	20,003	21,823	14,242	11,148
Rental - Office Equipment	501.005	1,567	3,236	2,000	2,344	2,000
Office Supplies	511.000	109	-	300	-	300
Insurance - Other	553.005	52	-	200	-	-
Development Cost Business Retention	567.003	2,684	-	4,000	2,068	3,000
Marketing	571.012	-	-	500	-	500
Miscellaneous	581.000	188	-	300	-	-
Dues, Subscription, Publications	601.000	283	-	250	420	250
Meeting, Conference, Training	611.000	131	1,848	3,000	2,560	1,000
Purchase - Office Equipment	709.000	566	-	-	-	-
Purchase Software & Equipment	711.000	-	-	350	-	-
Material & Supplies		5,579	5,084	10,900	7,392	7,050
Telephone	555.003	-	-	-	-	-
Other Contractual Serv	501.005	-	765	-	-	-
Contractual Services		-	765	-	-	-
Department Total		98,252	\$ 90,490	\$ 102,562	\$ 74,936	\$ 83,698

VILLAGE OF UNIVERSITY PARK

Fund: General Fund (100)
Department: Code Enforcement (015)

Expenditure Title	Account Number	2010 Actual	2011 Actual	2012 Budget	2012 YTD	2013 Budget
Director	807.000	37,107	\$ 37,809	\$ 39,399	31,104	39,399
Clerk	811.000	23,304	904	-	-	-
Administrative Assistant	811.001	-	29,607	35,970	21,568	25,000
Inspector	812.000	53,788	37,819	37,429	33,141	37,429
Part- Time Inspector	812.001	-	24,445	29,500	22,580	26,355
Overtime	840.000	2,434	3,705	2,000	6,245	500
Longevity	842.000	-	-	1,500	-	-
Personal Service		116,632	134,289	145,798	114,638	128,683
IMRF- Employer Contributions	903.000	-	-	12,792	-	9,674
Social Security	904.000	-	-	5,661	-	7,947
Medicare	904.001	-	-	1,955	-	1,859
Group Insurance	553.001	33,342	34,659	27,000	14,019	19,923
Fringe Benefits		33,342	34,659	47,408	14,019	39,403
Maintenance - Vehicles	455.001	-	222	750	1,309	750
Maintenance - Office Equipment	455.002	-	67	500	-	500
Maintenance - Comp Equipment	455.003	-	-	250	-	-
Uniform - Allowance	503.001	78	-	-	-	-
Uniform - Other Cost	503.003	520	(140)	500	240	500
Office Supplies	511.000	1,070	604	500	183	500
Photographic Supplies	519.000	-	-	200	-	-
Title Searches	547.000	-	-	150	-	-
Insurance - IDES	551.001	-	-	-	-	10,000
Hardware Small Tools	553.001	10	-	150	-	100
Gasoline, Oil	553.001	2,650	11	2,500	-	-
Material & Supplies		4,328	764	5,500	1,732	12,350
Inspec Cost - Elevators	549.000	2,230	2,302	1,500	1,233	1,500
Inspec Cost - Electric Fees	549.001	40	2,660	3,000	17,450	2,000
Inspec Cost - Plumbing Fee	549.002	12,285	6,180	5,000	24,410	2,000
Inspec Cost - Mechanical	549.003	2,555	2,950	2,000	20,850	2,000
Reimbursement Medical	553.006	-	260	-	950	500
Contractual Cost - Grass Cut	575.010	3,430	3,242	4,000	-	-
Contractual Cost - Other	575.012	9,620	1,250	2,000	1,607	1,500
Insurance Other - Workers Comp	553.002	-	-	-	(1,624)	-
Insurance Other - IDES	553.005	2,035	368	500	2,540	-
Miscellaneous	581.000	14	686	100	46	100
Dues, Subscriptions, Publications	601.000	150	729	250	-	250
Meeting, Conference, Training	611.000	1,283	3,972	2,000	747	1,000
Legal Notices, Advertising	613.000	524	-	-	-	-
Purchase - Office Equipment	709.000	424	-	500	-	-
Purchase - Software & Equipment	711.000	-	-	500	-	-
Contractual Service		34,591	24,599	21,350	68,209	10,850
Department Total		188,892	\$ 194,311	\$ 220,056	\$ 198,598	\$ 191,286

Police Department

The University Park Police Department's mission is to provide the community with professional police services in a partnership with the citizens while respecting the rights and dignity of all persons. We demonstrate our commitment in protecting and serving our citizens while providing the quality of life identified for a safe and growing village.

We educate citizens in a partnership that helps reduce criminal activity while working together to defeat it. It is our mission to bond with our citizens through education, community policing, inside and outside resources, and the dedication to maintaining a good quality of life for the future of University Park

We believe that law enforcement has its foundation in values. To fulfill our mission we are committed to:

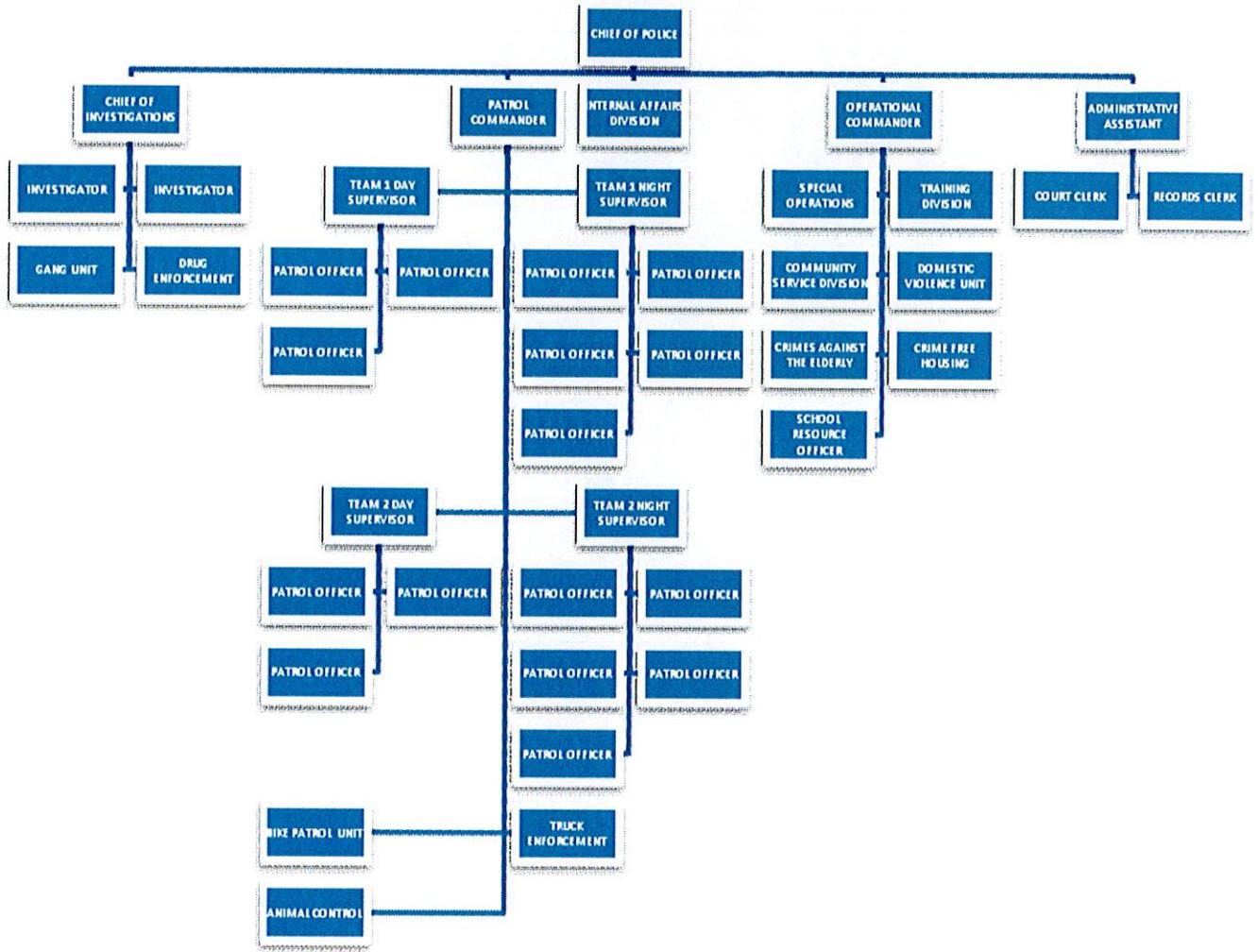
- Acknowledging our responsibility and accountability to the citizens of University Park, we value human life above all else and will give first priority to situations which threaten life.
- The principles embodied in our constitution and local laws, yet remain sensitive to human needs and will treat each person with respect, compassion and dignity.
- Promoting mutual trust and open communications between the Department, the citizens and the institutions of University Park, thus insuring that cooperation and teamwork will enable us to combine our diverse skills, backgrounds and styles to achieve common goals.
- Enhancing the safety and feeling of security of our residents and business community.
- Fostering a quality work environment that encourages open communication and affords trust, respect and support for each member.

Fiscal Year 2013 Goals :

Improving the department's truck enforcement program is a priority, a short term goal is to post truck weight signage throughout the Village notifying the drivers of the weight limits therefore issuing citations for local fines oppose to State fines.

Implementing a Community Service officer program to ensure the department have a buffer between victims of a crime and patrol down time for information gathering, this will be a lateral position from within and no cost to the Village however; a need has been established for this position.

Restructure the management team at no cost to the Village or any additional funding, with the decrease in the Deputy Chief salary of more than \$29,000.00, and the Commanders not having overtime will save more than \$129,000.00, no cost for the Administrative Assistant due to utilizing salary from the retired Animal Control officer, an expected revenue of more than \$150,000.00 from the truck enforcement program combined gives the Village a projected credit of more than \$280,000.00 with a structured, effective and more efficient police department.



VILLAGE OF UNIVERSITY PARK

Fund:	General (100)	Department	Department Name
Department:	Police Department	100.020	Police Administration
		100.021	Police Patrol
		100.022	Police Investigations
		100.024	Police Communications

Expenditure Title	Account Number	Department Number				Total
		100.020	100.021	100.022	100.024	
Salaries - Full time		\$ 236,908	\$ 915,326	149,004	128,168	1,429,406
Salaries - Part time		-	71,110	-	-	71,110
Longevity		-	-	-	-	-
Overtime		-	100,000	30,000	1,500	131,500
Personal Service		\$ 236,908	\$ 1,086,436	\$ 179,004	\$ 129,668	\$ 1,632,016
IMRF- Employer Contributions		3,800	-	-	12,176	15,976
Social Security		2,480	-	-	7,946	10,426
Medicare		580	-	-	1,858	2,438
Group Insurance		30,386	191,930	20,628	35,079	278,023
Fringe Benefits		\$ 37,246	\$ 191,930	\$ 20,628	\$ 57,060	\$ 306,864
Materials & Supplies		\$ 3,600	\$ 58,150	\$ 2,650	\$ 5,200	\$ 69,600
Contractual Services		\$ 217,462	\$ 55,250	\$ 1,250	\$ 5,100	\$ 279,062
Department Total		\$ 495,216	\$ 1,391,766	\$ 203,532	\$ 197,027	\$ 2,287,542

VILLAGE OF UNIVERSITY PARK

Fund: General Fund (100)
Department: Police Administration (020)

Expenditure Title	Account Number	2010 Actual	2011 Actual	2012 Budget	2012 YTD	2013 Budget
Police Chief	807.000	\$ 97,293	\$ 89,350	\$ 95,000	\$ 35,135	\$ 87,000
Deputy Chief	823.000	87,051	\$ 92,654	\$ 89,303	79,384	-
Commander	822.000		\$ -	\$ -	-	149,908
Dept. Secretary	808.001		-	-	-	-
Longevity	842.000	1,844	1,000	-	1,000	-
Overtime	840.000		-	-	-	-
Personal Service		\$ 186,188	\$ 183,004	\$ 184,303	\$ 115,519	\$ 236,908
IMRF- Employer Contributions	903.000		-	-	-	3,800
Social Security	904.000		-	-	-	2,480
Medicare	904.001		-	-	-	580
Group Insurance	553.001	16,790	35,219	24,000	25,849	30,386
Fringe Benefits		\$ 16,790	\$ 35,219	\$ 24,000	\$ 25,849	\$ 37,246
Maintenance - Vehicles	455.001	60	147	500	353	100
Maintenance - General Equipment	455.005	1,800	-	-	89	-
Maintenance - Communication Equip	455.004		-	500	-	-
Rental - General Equipment	501.001		1,662	1,800	-	1,800
Uniform Allowance	503.001	1,950	735	1,200	2,004	1,200
Gasoline, Oil	505.000	3,840	-	-	-	-
Rental - Cell Phones	501.007	106	70	-	-	-
Office Supplies	511.000	64	864	500	261	500
Material & Supplies		\$ 7,820	\$ 3,478	\$ 4,500	\$ 2,707	\$ 3,600
Utility - Water	555.004	1,482	1,313	1,200	1,443	1,200
Utility - Gas	555.002	3,811	3,252	2,500	3,397	2,500
Contractual Cost - MSI	575.006	4,424	722	2,500	-	500
Contractual Cost - Central DI	575.007	183,092	185,399	190,000	189,774	208,112
Reimbursement Medical	553.006	290	250		-	500
Insurance - Other	553.005	53	-	300	-	-
Insurance - IDES	551.001	11,276	368	-	-	-
Miscellaneous	581.000	15,617	1,082	2,000	487	1,000
Dues, Subscription, Publication	601.000	732	(357)	1,500	394	150
Meeting, Conference, Training	611.000	1,281	1,076	3,000	2,100	1,500
Purchase - Software & Comp Eq	711.000	11,211	-	2,000	250	2,000
Contractual Services		\$ 233,269	\$ 193,105	\$ 205,000	\$ 197,845	\$ 217,462
Division Total		\$ 444,067	\$ 414,806	\$ 417,803	\$ 341,920	\$ 495,216

VILLAGE OF UNIVERSITY PARK

Fund: General Fund (100)
 Department: Police Patrol (021)

Expenditure Title	Account Number	2010 Actual	2011 Actual	2012 Budget	2012 YTD	2013 Budget
Sergeant	814.001	318,891	237,495	300,000	200,502	224,862
Police Officers	815.000	619,113	715,816	750,442	712,294	650,464
Part-time Personnel	816.000	47,709	60,330	92,000	62,984	68,710
Crossing Guards	817.000	1,588	4,142	5,000	2,178	2,400
Animal Control Officer	818.000	42,324	44,183	45,000	41,428	40,000
Overtime	840.000	239,224	212,915	60,000	215,084	100,000
Personal Service		1,268,849	1,274,881	1,252,442	1,234,470	1,086,436
Group Insurance	553.001	327,543	248,820	240,000	219,783	191,930
Fringe Benefits		327,543	248,820	240,000	219,783	191,930
Maintenance - Vehicles	455.001	25,880	17,874	20,000	29,204	20,000
Maintenance - Computer Equip	455.003	-	-	1,000	9,349	1,000
Maintenance - General Equipment	455.005	8,190	742	2,000	1,647	2,000
Maintenance - Communication Equipment	455.004	6,210	5,614	7,000	13,200	7,000
Uniform Allowance	503.001	11,870	13,327	10,000	6,484	10,000
Uniform Other Cost	503.003	6,411	5,117	3,000	3,726	3,000
Gasoline, Oil	505.000	52,038	-	-	-	-
Rental - Communication Equip	501.004	10,080	8,011	8,500	8,022	5,000
Office Supplies	511.000	110	61	150	656	150
Special Supplies - Ammunition	515.000	-	-	30,000	1,500	10,000
Materials & Supplies		120,789	50,746	81,650	73,788	58,150
Utilities - Telephone	555.003	3,002	5,679	5,000	7,022	-
Detention Cost	559.000	-	67	250	-	250
Detainees Medical Expense	559.001	-	-	500	-	500
Animal Control - Impoundment	561.001	2,190	1,180	2,500	1,623	2,500
Contractual Cost - Other	575.012	22,286	33,297	17,000	19,334	17,000
Reimbursement Medical	553.006	638	228	-	340	300
Insurance - IDES	551.001	-	7,267	-	26,120	-
Insurance - Workers Comp	553.002	-	(36,942)	6,000	(18,130)	-
Insurance - General Liability	553.003	1,165	1,127	1,200	-	1,200
Insurance - Other	553.005	2,995	-	800	-	-
Miscellaneous	581.000	8,225	3,931	1,250	1,419	1,500
Dues, Subscription, Publication	601.000	994	-	1,000	2,169	-
Meeting, Conference, Training	611.000	16,514	9,327	40,000	18,176	17,500
Education/Tuition Reimbursement	612.000	1,568	-	11,000	10,264	5,000
Purchase - Communication Equip	741.002	6,454	468	10,000	6,519	6,500
Purchase - General Equipment	741.000	800	-	10,000	1,747	-
Purchase - Vehicles	741.006	23,964	21,967	45,000	12,819	-
Programs - Youth Cadets	651.012	-	-	3,000	-	3,000
Contractual Services		90,796	47,596	154,500	89,422	55,250
Division Total		1,807,977	1,622,043	1,728,592	1,617,463	1,391,766

VILLAGE OF UNIVERSITY PARK

Fund: General Fund (100)
 Department: Police Investigations (022)

Expenditure Title	Account Number	2010 Actual	2011 Actual	2012 Budget	2012 YTD	2013 Budget
Sergeant	814.001	38,834	80,021	79,005	67,559	76,704
Investigator	819.000	60,666	66,789	64,165	66,254	72,300
Overtime	840.000	31,934	52,301	12,000	47,978	30,000
Personal Service		131,434	199,111	155,170	181,791	179,004
Group Insurance	553.001	28,901	16,143	24,400	13,743	20,628
Fringe Benefits		28,901	16,143	24,400	13,743	20,628
Maintenance - Vehicles	455.001	195	-	500	-	-
Maintenance - Computer Equip	455.004	-	-	-	-	-
Maintenance - General Equipment	455.005	-	-	150	-	-
Maintenance - Communication Equipment	455.004	-	-	-	-	-
Uniform Allowance	503.001	2,100	900	1,250	-	900
Uniform Other Cost	503.003	-	-	400	-	-
Rental - Communication Equip	501.004	-	-	-	-	-
Office Supplies	511.000	170	247	250	128	250
Special Supplies - Investigations	517.000	-	-	1,500	583	1,500
Material & Supplies		2,465	1,147	4,050	711	2,650
Utilities - Telephone	555.003	-	-	-	-	-
Insuraced - Other	553.005	407	-	400	-	-
Reimbursement Medical	553.006	-	-	-	588	500
Meeting, Conference, Training	611.000	-	-	1,000	-	-
Education/Tuition Reimbursement	612.000	-	-	1,000	-	-
Community Policing	619.001	-	-	600	-	-
Dues, Subscription, Publication	601.000	648	435	750	346	750
Purchase - General Equipment	741.000	-	-	500	-	-
Contractual Services		1,055	435	4,250	934	1,250
Division Total		163,856	216,836	187,870	197,179	203,532

VILLAGE OF UNIVERSITY PARK

Fund: General Fund (100)
Department: Police Communications (024)

Expenditure Title	Account Number	2010 Actual	2011 Actual	2012 Budget	2012 YTD	2013 Budget
Internal Investigator	819.002	-	-	60,000	-	-
P.D. Secretary	808.001	39,749	18,889	-	-	-
Community Service Officer	820.000	-	0	-	-	43,202
Court Records Clerk	808.002	44,258	61,773	46,974	68,265	31,269
Clerk	811.000	80,836	66,396	86,145	49,222	53,697
Overtime	840.000	6,092	4,338	5,000	3,206	1,500
Personal Service		\$ 170,934	\$ 151,396	\$ 198,119	\$ 120,693	\$ 129,668
IMRF- Employer Contributions	903.000	-	-	13,107	-	12,176
Social Security	904.000	-	-	5,801	-	7,946
Medicare	904.001	-	-	2,003	-	1,858
Group Insurance	553.001	28,414	15,246	16,000	5,051	35,079
Fringe Benefits		\$ 28,414	\$ 15,246	\$ 36,911	\$ 5,051	\$ 57,060
Maintenance - Office Equipment	455.002	-	-	250	-	-
Maintenance - Communication Equipment	455.004	-	-	150	-	-
Uniform Other Cost	503.003	471	933	1,200	1,735	1,200
Rental - Office Equip	501.005	2,757	3,799	3,800	4,171	3,000
Office Supplies	511.000	2,875	2,422	2,500	1,218	1,000
Materials & Supplies		\$ 6,102	\$ 7,154	\$ 7,900	\$ 7,124	\$ 5,200
Utilities - Telephone	555.003	1,075	-	1,000	-	-
Contractual Cost - MSI	575.006	511	4,751	5,200	6,326	5,000
Contractual Cost - Other	575.012	-	-	100	-	-
Reimbursement Medical	553.006	-	40	-	-	100
Insurance - Other	553.005	250	-	300	-	-
Contractual Services		\$ 1,836	\$ 4,791	\$ 6,600	\$ 6,326	\$ 5,100
Division Total		\$ 207,286	\$ 178,587	\$ 249,530	\$ 139,194	\$ 197,027
Department Grand Total		\$ 2,623,186	\$ 2,432,272	\$ 2,583,795	\$ 2,295,756	\$ 2,287,542

Fire Department

As you are aware, the University Park Fire Department is a full service fire department providing medical care at the Advanced Life Support Level, Fire Suppression, Public Education, Hazardous Materials Response and Mitigation as well as acting as the Village's Emergency Services and Disaster Agency (ESDA).

The Fire Department employs 17 career personnel in the form of: Fire Chief, Deputy Chief, 3 Lieutenant / Paramedics and 12 Firefighter / Paramedics. In addition the department currently has 7 Paid-On-Call personnel in various stages of certification.

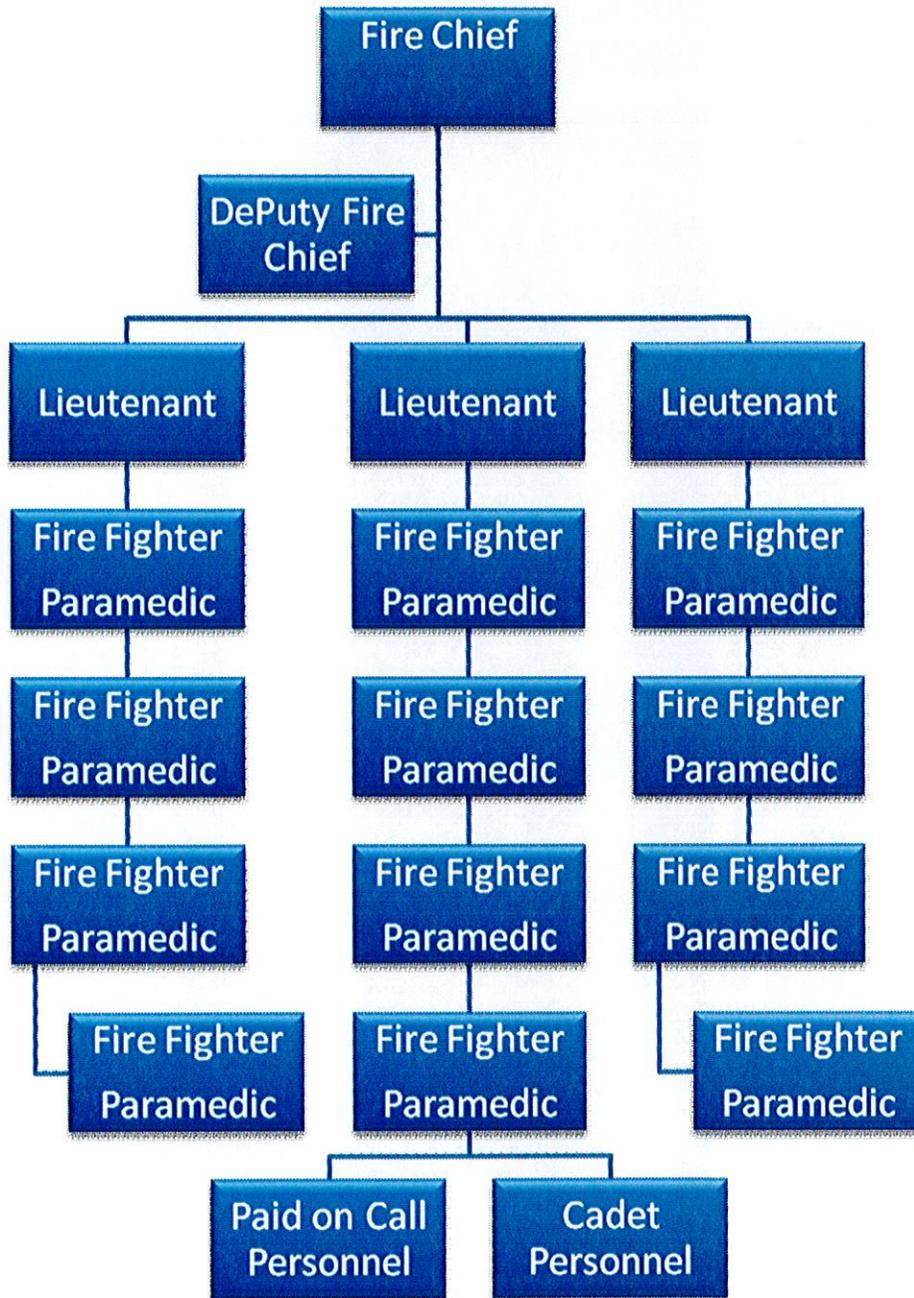
The career personnel are broken down into three tours of duty each 24 hrs in length. A Lieutenant and 2 Firefighter / Paramedics are located at Station # 1 and 2 Firefighter / Paramedics are at Station #2. This provides 24/7/365 coverage to the Village of University Park. These personnel are supplemented by the Paid-On-Call personnel, dependent upon their level of certification on an as-needed basis. The Chief is responsible for the oversight of the entire department and the Deputy Chief for the required training and education of the personnel along with assuming all duties of the Chief during his absence. On average the Fire Department responds to approximately 1,600 incidents annually with the majority being for emergency medical care.

The Fire Department has historically operated on a limited budget and has always sought alternative funding through grant opportunities. In the last 9 years, the Fire Department has been fortunate enough to write and receive 10 grants totaling \$ 1,036,203.52 for needed equipment, supplies and vehicles.

The FY 2012/2013 amended budget is \$ 1,703,866 total for all operating accounts within the Fire Department (Administration, Suppression, Emergency Medical, Emergency Service). Of this amount, \$ 1,350,522 are fixed cost for personnel (4% salary increase for Lieutenants and Firefighters per their Collective Bargaining Agreement), \$ 206,976 for Insurance, Social Security, Medicare, Pension and \$ 91,768 for other Contractual Services. The remaining \$ 54,600 is to be utilized for operating costs which include, medical supplies, communications equipment, vehicle maintenance, small tool maintenance and the operation of our Fire Prevention program for schools, churches and youth groups.

Fiscal Year 2013 Goals:

- 1) Maintain the current level of Emergency Medical Care, Fire Prevention and Education for the residents and businesses within the community.
- 2) As the Office of the Illinois State Fire Marshal has adopted new training requirements which are mandatory for all of our personnel, we will be proactively enforcing this training in order to obtain compliance.
- 3) Re-program all mobile and portable radios in order to comply with the Federal Communications Commission (FCC) mandate to convert public safety radio frequencies to narrow band. We anticipate funding a majority of this project through an awarded grant.
- 4) Continue to seek alternative forms of funding through grants in order to off-set budgetary costs.



VILLAGE OF UNIVERSITY PARK

Fund:	General (100)	Department	Department Name
Department:	Fire Department	100.030	Fire Administration
		100.031	Fire Suppression
		100.032	Fire Emergency Medical Rescue
		100.035	Fire Emergency Disaster Service

Expenditure Title	Account Number	Department Number				Total
		100.030	100.031	100.032	100.035	
Salaries - Full time		186,934	1,031,588	-	-	1,218,522
Salaries - Part time			50,000	-	-	50,000
Longevity		1,750	10,250	-	-	12,000
Overtime			70,000	-	-	70,000
Personal Service		\$ 188,684	\$ 1,161,838	\$ -	\$ -	\$ 1,350,522
Social Security				-	-	-
Medicare				-	-	-
Group Insurance		22,695	184,281	-	-	206,976
Fringe Benefits		\$ 22,695	\$ 184,281	\$ -	\$ -	\$ 206,976
Materials & Supplies		\$ 3,850	\$ 43,550	\$ 14,700	\$ -	\$ 62,100
Contractual Services		\$ 49,268	\$ 34,700	\$ -	\$ 7,800	\$ 91,768
Department Total		\$ 264,497	\$ 1,424,369	\$ 14,700	\$ 7,800	\$ 1,711,366

VILLAGE OF UNIVERSITY PARK

Fund: General Fund (100)
Department: Fire Administration (030)

Expenditure Title	Account Number	2010 Actual	2011 Actual	2012 Budget	2012 YTD	2013 Budget
Fire Chief	807.000	\$ 97,293	\$ 107,337	\$ 99,809	\$ 88,293	\$ 99,809
Deputy Fire Chief	823.000	42,500	86,121	87,125	76,737	87,125
Longevity	842.000	1,750	1,750	-	1,750	1,750
Overtime	840.000	-	-	-	-	-
Personal Service		141,543	195,208	186,934	166,780	188,684
Group Insurance	553.001	-	9,225	21,663	9,369	22,695
Fringe Benefits		-	9,225	21,663	9,369	22,695
Maintenance - Vehicles	455.001	37	628	750	338	750
Maintenance - Office Equipment	455.002	273	-	350	-	-
Maintenance - Building	455.008	-	-	-	5,048	-
Rental - General Equipment	501.005	-	3,598	2,500	3,558	-
Uniform Allowance	503.001	1,000	2,000	2,000	2,000	2,000
Rental - Cell Phones	501.007	-	-	-	-	-
Office Supplies	511.000	654	660	900	-	750
Fire Prevention Supplies	512.000	149	550	700	-	-
Hardware Supplies, Small Tools	513.000	261	113	350	217	350
Photographic Supplies	519.000	-	-	100	-	-
Material & Supplies		2,373	7,549	7,650	11,161	3,850
Utilities - Telephone	555.001	-	-	-	-	-
Utility - Water	555.004	-	-	500	-	-
Contractual Cost - Central	575.007	-	40,451	46,608	44,520	45,768
Reimbursement Medical	553.006	-	90	1,500	439	-
Life Premium for Firefighters	552.000	-	-	1,000	-	-
Insurance Other	553.005	-	-	40	-	-
Miscellaneous	581.000	-	-	-	-	-
Dues, Subscription, Publication	601.000	1,535	1,814	2,000	2,774	2,000
Auto Allowance	607.000	-	-	-	-	-
Meeting, Conference, Training	611.000	372	1,005	2,000	1,246	1,000
Purchase - Color Printer	741.000	-	-	-	-	500
Contractual Service		1,907	43,360	53,648	48,979	49,268
Department Total		\$ 145,823	\$ 255,342	\$ 269,895	\$ 236,289	\$ 264,497

VILLAGE OF UNIVERSITY PARK

Fund: General Fund (100)
 Department: Fire Suppression (031)

Expenditure Title	Account Number	2010 Actual	2011 Actual	2012 Budget	2012 YTD	2013 Budget
Firefighter Paramed	824.0000	\$ 628,134	\$ 740,927	\$ 755,898	\$ 650,705	\$ 800,462
Lieut. Paramedic	824.001	174,456	173,495	220,778	196,579	231,126
P.O.C. Firefighters	825.000	28,836	22,931	35,000	20,849	50,000
Overtime	840.000	205,094	98,314	67,000	122,392	70,000
Workers Compensation Salary	840.006	(3,985)	-	-	-	-
Longevity	842.000	6,000	9,092	9,000	9,849	10,250
Personal Service		1,038,536	1,044,759	1,087,676	1,000,374	1,161,838
Group Insurance	553.001	232,231	200,367	179,682	139,981	184,281
Fringe Benefits		232,231	200,367	179,682	139,981	184,281
Maintenance - Vehicles	455.001	25,560	17,580	15,000	34,174	22,500
Maintenance - Office Equipment	455.002	-	-	500	95	-
Maintenance - Communication Eq	455.004	560	1,777	1,000	1,004	1,000
Maintenance - Comp Equip Softw	455.003	991	460	1,500	186	-
Maintenance - General Equipment	455.005	869	3,153	1,000	1,392	1,000
Maintenance - Building	455.008	698	553	-	1,009	-
Rental - Beepers	501.008	-	-	-	1,573	-
Uniform Allowance	503.001	9,728	9,276	11,250	8,559	9,750
Uniform - Firefighting Clothes	503.002	7,955	4,822	9,000	4,552	7,500
Rental - Cell Phones	501.007	-	-	-	-	-
Office Supplies	511.000	56	74	300	72	300
Arson Supplies	511.001	22	27	500	130	-
Hardware Supplies, Small Tools	513.000	1,303	1,450	1,500	1,102	1,500
Gasoline, Oil	505.000	3,253	-	-	-	-
Material & Supplies		50,996	39,172	41,550	53,848	43,550
Utilities - Gas	555.002	2,047	2,886	2,000	-	-
Utilities - Telephone	555.003	1,082	778	1,200	962	-
Utility - Water	555.004	1,238	1,328	1,200	1,255	-
Contractual Cost - Central	575.007	-	-	-	-	-
Reimbursement Medical	553.006	1,936	456	6,500	1,551	5,000
Life Premium for Firefighters	552.000	-	-	1,160	-	-
Workers Compensation Ins	553.002	(2,861)	-	-	-	-
Insurance Other	553.005	3,511	872	2,700	842	2,700
Testing - Psych/Medical	563.000	45	-	3,000	-	-
Developmental Cost	567.000	906,242	44,517	-	-	-
Miscellaneous	581.000	2,236	1,530	2,000	952	1,000
Dues, Subscription, Publication	601.000	-	-	-	-	-
Auto Allowance	607.000	-	-	-	-	-
Meeting, Conference, Training	611.000	5,486	2,709	6,000	1,731	3,500
Training - Schooling	609.000	75	-	-	-	-
Education/Tuition Reimbursement	612.000	2,661	6,324	15,000	6,632	7,500
Programs - Youth Cadets	651.012	-	-	3,000	-	3,000
Grants - Fire Department/Purchase Equip	704.000	-	930,753	10,982	-	12,000
Purchase - Software & Comp Equip	711.000	1,961	577	2,000	558	-
Purchase - General Equip	741.000	291	453	500	-	-
Contractual Service		925,950	993,183	57,242	14,483	34,700
Department Total		\$ 2,247,712	\$ 2,277,481	\$ 1,366,150	\$ 1,208,686	\$ 1,424,369

VILLAGE OF UNIVERSITY PARK

Fund: General Fund (100)
 Department: Fire Emergency Medical Rescue (032)

Expenditure Title	Account Number	2010 Actual	2011 Actual	2012 Budget	2012 YTD	2013 Budget
P.O. Firefighters	825.000	\$ 10,754	\$ 1,597	\$ 10,000	\$ 15,298	\$ -
Personal Service		10,754	\$ 1,597	\$ 10,000	15,298	-
Social Security	904.000	-	-	420	-	-
Medicare	904.001	-	-	145	-	-
Fringe Benefits		-	-	565	-	-
Maintenance - Vehicles	455.001	10,642	6,620	7,500	7,254	7,500
Maintenance - General Equipment	455.005	451	403	500	429	500
Rental - Cellular Phones	501.007	8	-	-	-	-
Medical Supplies	521.000	3,841	2,951	5,000	5,049	5,000
Training - Schooling	609.000	60	-	-	-	-
Gasoline, Oil	505.000	8,868	-	-	-	-
Miscellaneous	581.000	-	9,391	200	-	200
Meeting,Conference, Training	611.000	1,027	711	1,500	245	1,500
Material & Supplies		24,896	20,076	14,700	12,977	14,700
Department Total		\$ 35,650	\$ 21,673	\$ 25,265	\$ 28,275	\$ 14,700

Fund: General Fund (100)
 Department: Fire Emergency Medical Disaster Services (035)

Expenditure Title	Account Number	2010 Actual	2011 Actual	2012 Budget	2012 YTD	2013 Budget
Dues, Subscription, Publication	601.000	-	-	3,000	3,000	3,000
Purchase - General Equipment	741.000	538	321	600	495	600
Purchase - Supplies Haz Mat	741.004	811	3,316	3,000	3,460	3,000
Purchase - Haz Mat Fund	741.007	2,802	4,680	1,200	3,924	1,200
Contractual Service		4,151	8,317	7,800	10,879	7,800
Department Total		\$ 4,151	\$ 8,317	\$ 7,800	\$ 10,879	\$ 7,800
Department Grand Total		\$ 2,433,336	\$ 2,562,813	\$ 1,669,110	\$ 1,484,129	\$ 1,711,366

Parks and Recreation

Mission

University Park, Park District Mission Statement

The mission of the University Park, Park District is to enrich our community by fulfilling our residents needs for healthy, accessible, quality recreation activities, parks and facilities, and to be responsible stewards of our community resources.

Our Vision Statement

The vision of the University Park, Park District is to be known by residents as the best parks and recreation provider.

Our Core Values

Fun

University Park, Park District will look to bring an element of fun to all functions, programs, services and facilities of the District.

Fairness and Equity

We will have policies and procedures fair to all; our services will be easily accessible; we will provide affordable programming; and will assure programs are available to all.

Total Customer Commitment

We will continually learn what our external and internal customers needs and expectations are, and strive to exceed them. Our systems and procedures will be user and customer friendly. We will recognize and support the quality time given by our volunteers.

Positive Attitudes

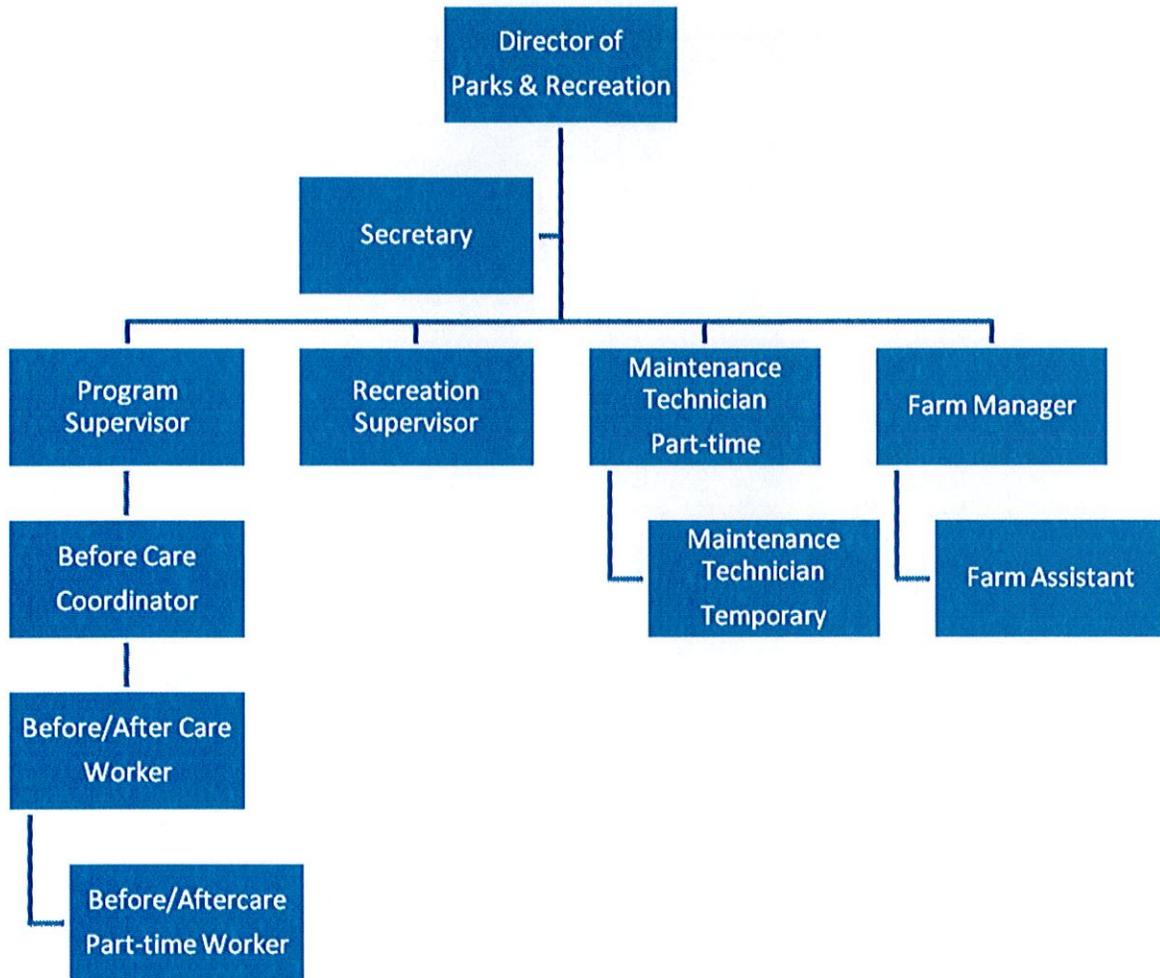
We will strengthen staff motivation, morale and sense of being valued. We will affirm our can-do spirit, and look for ways to make it work. We will develop innovative solutions and encourage everyone to contribute their part to our mission.

Trust in University Park, Park District to do well

We will earn trust with our hard work to deliver more than we promise. We will provide facilities that accommodate the demand for community recreation. We will be effective stewards of the community's resources.

Fiscal Year 2013 Goals:

- Increase the enrollment of participants for programs
- Increase the rentals for parks, farm and pool
- Continue to provide the customer with recreational programs for all ages



VILLAGE OF UNIVERSITY PARK

Fund:	General (100)	Department	Department Name
Department:	Parks and Recreation Department	100.040	Parks Administration
		100.041	Parks Programs
		100.042	Parks Facilities
		100.044	Parks Pool
		100.045	Parks Farm

Expenditure Title	Account Number	Department Number					Total
		100.040	100.041	100.042	100.044	100.045	
Salaries - Full time		108,600	86,000	-	-	76,258	270,858
Salaries - Part time			69,000	23,000	66,625	12,000	170,625
Longevity		750	-	-	-	-	750
Overtime		-	-	-	800	1,000	1,800
Personal Service		\$ 109,350	\$ 155,000	\$ 23,000	\$ 67,425	\$ 89,258	\$ 444,033
IMRF- Employer Contributions		10,317	8,170	1,615	-	7,245	27,347
Social Security		6,733	5,332	1,426	4,131	5,472	23,094
Medicare		1,575	1,247	334	966	1,280	5,401
Group Insurance		10,859	10,487	-	-	5,122	26,468
Fringe Benefits		\$ 29,484	\$ 25,236	\$ 3,375	\$ 5,097	\$ 19,118	\$ 82,309
Department Total		7,400	21,600	956	20,560	21,350	71,866
Materials & Supplies		\$ 7,400	\$ 21,600	\$ 956	\$ 20,560	\$ 21,350	\$ 71,866
Department Total		-	76,085	7,300	12,340	3,105	98,830
Contractual Services		\$ -	\$ 76,085	\$ 7,300	\$ 12,340	\$ 3,105	\$ 98,830
Department Total		\$ 146,234	\$ 277,921	\$ 34,631	\$ 105,422	\$ 132,831	\$ 697,038

VILLAGE OF UNIVERSITY PARK

Fund: General Fund (100)
Department: Parks Administration (040)

Expenditure Title	Account Number	2010 Actual	2011 Actual	2012 Budget	2012 YTD	2013 Budget
Director	807.000	\$ 71,931	\$ 74,506	\$ 65,000	\$ 57,531	\$ 65,000
Secretary	807.001	32,601	42,135	43,600	38,606	43,600
Longevity	807.004	-	750		750	750
Personal Service		104,532	117,391	108,600	96,887	109,350
IMRF- Employer Contributions	903.000	-	-	10,306	-	10,317
Social Security	904.000	-	-	4,561	-	6,733
Medicare	904.001	-		1,575		1,575
Group Insurance	553.001	-	1,356	8,900	1,427	10,859
Fringe Benefits		-	1,356	25,342	1,427	29,484
Maintenance - Vehicles	455.001	-	1,236	1,000	564	-
Rental - Communication Equip	501.004	-	787	400	86	-
Rental - Office Equip	501.005	2,341	4,989	3,000	3,501	3,000
Gasoline, Oil	505.000	640	100	-	-	-
Office Supplies	511.000	735	918	800	647	800
Reimbursement Medical	553.006	-	30	-	-	100
Group Meeting Related Support	571.030	-	-	10,000	-	-
Miscellaneous	581.000	861	1,174	500	1,175	500
Dues, Subscription, Publication	601.000	239	244	500	259	500
Auto Allowance	607.000	-	60	500	303	500
Meeting, Conference, Training	611.000	1,574	1,121	1,000	616	1,000
Purchase - Software & Equipment	711.000	-	-		-	1,000
Material & Supplies		6,391	10,659	17,700	7,151	7,400
Department Total		\$ 110,922	\$ 129,406	\$ 151,642	\$ 105,465	\$ 146,234

VILLAGE OF UNIVERSITY PARK

Fund: General Fund (100)
 Department: Parks Programs(041)

Expenditure Title	Account Number	2010 Actual	2011 Actual	2012 Budget	2012 YTD	2013 Budget
Supervisor	821.000	51,829	\$ 43,331	\$ 60,000	53,975	60,000
After Care Supervisor	821.002	-	27,021	26,000	63,250	26,000
Part-Time After Care Coordinator	821.003	-	26,196	29,000	99	29,000
Day Camp Counselors	826.000	40,446	32,576	25,000	42,255	25,000
Day Camp Assistants	827.000	1,874	16,838	15,000	-	15,000
Part - Time Personnel	816.000	-	-	19,000	-	-
Longevity	842.000	750	-	-	-	-
Overtime	840.000	93	681	-	133	-
Personal Service		94,992	146,643	174,000	159,712	155,000
IMRF- Employer Contributions	903.000	-	-	8,161	-	8,170
Social Security	904.000	-	-	7,308	-	5,332
Medicare	904.001	-	-	2,523	-	1,247
Group Insurance	553.001	40,329	34,056	32,870	25,241	10,487
Fringe Benefits		40,329	34,056	50,862	25,241	25,236
Maintenance - General Equipment	455.005	39	10	200	-	200
Rental - CM School Dist 201	501.006	1,390	4,270	12,000	1,517	6,000
Uniform Allowance	503.001	-	-	300	709	300
Transportation	504.000	7,196	-	2,000	2,536	2,000
College Tour	571.032	-	-	-	-	8,000
Office Supplies	511.000	563	333	350	244	350
Supplies Athletic	527.001	-	743	750	193	750
Supplies Special Events	527.002	1,981	1,136	2,500	1,542	2,500
Supplies Programs	527.003	1,055	1,605	-	322	1,500
Material & Supplies		12,224	9,690	18,100	7,063	21,600
Contractual - Athletic	575.001	10,609	2,718	4,000	1,798	2,000
Contractual - Special Events	575.002	3,462	1,772	3,000	2,320	3,000
Contractual - Programs	575.003	67,243	18,220	6,500	13,211	16,000
Reimbursement Medical	553.006	-	-	1,500	-	1,500
Miscellaneous	581.000	1,691	2,296	1,000	-	1,000
Dues, Subscription, Publication	601.000	7,707	5,518	8,000	4,908	1,000
Auto Allowance	607.000	1,430	1,134	1,200	270	1,200
Meetings,Conference, Training	611.000	1,049	1,161	1,500	(225)	1,335
Programs - Special Recreation	651.001	164	-	300	-	300
Special Programs - Peer Leaders	651.002	100	917	750	1,176	750
Athletic Association	651.003	2,700	3,198	2,000	642	2,000
Programs - Pre/After School	651.005	-	904	2,000	2,174	2,000
Programs - Baseball	651.006	-	1,705	7,000	3,305	7,000
Programs - Football	651.007	-	30,157	35,000	18,979	15,000
Programs - Basketball	651.008	-	5,945	7,000	3,859	7,000
Programs - Soccer	651.009	-	-	2,500	898	-
Programs - Other	651.010	-	1,421	2,500	2,299	-
Programs - Clubs/Educational	651.013	-	-	77,250	34,030	15,000
Programs - Additional Sports	651.014	-	-	96,500	-	-
Programs - Free Scholarships	651.015	-	-	17,500	-	-
Contractual Services		97,275	79,847	282,900	89,629	76,085
Department Total		244,821	\$ 123,593	\$ 525,862	\$ 281,645	\$ 277,921

VILLAGE OF UNIVERSITY PARK

Fund: General Fund (100)
 Department: Parks Facilities (042)

Expenditure Title	Account Number	2010 Actual	2011 Actual	2012 Budget	2012 YTD	2013 Budget
Part Time Personnel	816.000	14,096	\$ 18,289	\$ 17,000	23,709	17,000
PPT Employee	816.001	14,075	26,035	17,000	27,806	-
Pool Technicians	821.001	-	2,349	-	-	6,000
Overtime	840.000	-	93	-	233	-
Personal Service		28,171	46,766	34,000	51,748	23,000
IMRF- Employer Contributions	903.000	-	-	3,227	-	1,615
Social Security	904.000	-	-	1,428	-	1,426
Medicare	904.001	-	-	493	-	334
Group Insurance	553.001	8	9,458	-	3,891	-
Fringe Benefits		8	9,458	5,148	3,891	3,375
Maintenance - Vehicles	455.001	-	-	500	6	-
Maintenance - General Equipment	455.005	27	338	500	-	-
Maintenance - Craig Park	455.007	85	-	500	-	-
Maintenance - Building	455.008	516	6,343	500	7,142	-
Maintenance - Palmer Park	455.015	-	-	500	-	-
Maintenance - Fields/Play Area	455.016	-	9,303	500	-	-
Maintenance - Activity Bldg	455.017	31	-	500	-	-
Maintenance - Riegel Farm		-	-	500	-	-
Rental - Bathroom Facilities		-	2,341	1,000	2,319	-
Uniform Allowance	503.001	-	453	1,000	3,510	806
Uniform Other	503.003	-	873	150	(634)	150
Office Supplies	511.00	-	-	300	1,137	-
Supplies - Riegel Farm		-	257	150	-	-
Supplies - Community Building	527.012	375	-	-	-	-
Material & Supplies		1,035	19,908	6,600	13,480	956
Contractual - Other		-	-	-	503	-
Insurance - IDES	551.001	8,829	4,565	10,000	7,685	-
Insurance - Workmen Compensation		-	-	10,000	-	-
Insurance - Other	553.005	14	-	150	-	-
Utilities - Electric	555.001	2,914	13,544	4,000	5,624	2,500
Utilities - Gas	555.002	3,770	(3,821)	2,500	4,142	1,300
Utilities - Telephone	555.003	578	497	600	509	-
Utilities - Water	555.004	976	578	1,500	4,024	3,000
Beautification	571.010	741	393	500	480	500
Dues, Subscription, Publication	601.000	-	148	350	-	-
Auto Allowance	607.000	795	600	750	438	-
Meeting, Conference, Training	611.000	-	298	500	-	-
Contractual Service		18,616	16,802	30,850	23,405	7,300
Department Total		47,830	\$ 92,934	\$ 76,598	\$ 92,524	\$ 34,631

VILLAGE OF UNIVERSITY PARK

Fund: General Fund (100)
 Department: Parks Pool (044)

Revenue Title	Account Number	2010 Actual	2011 Actual	2012 Budget	2012 YTD	2013 Budget
Fees - Swimming Pool	328.008	15,482	17,106	20,000	15,984	-
Fees - Hickok Pool Concessions	328.005					7,080
Fees - Hickok Pool Walk-in	328.036					15,173
Fees - Hickok Pool/Day Camp	328.037					7,600
Fees - Hickok Pool Groups Meals	328.020	-	-	-	1,120	300
Fees - Hickok Pool Rental	328.021	-	547	-	2,679	1,000
Fees - Hickok Pool Membership	328.022	-	300	-	100	100
Total Revenue		15,482	17,953	20,000	19,883	31,253

Expenditure Title	Account Number	2010 Actual	2011 Actual	2012 Budget	2012 YTD	2013 Budget
Office Manager	809.000	5,530	11,141	6,000	14,494	6,000
Life Guards	828.000	25,300	17,694	23,000	25,084	20,625
Pool Attendant	829.001	16,283	23,106	23,000	14,476	23,000
Pool - Tech	821.001	1,587	-	3,000	-	-
Cashiers	830.000	24,771	11,450	17,000	14,016	17,000
Overtime	840.000	717	450	800	223	800
Personal Service		74,188	63,841	72,800	68,293	67,425

IMRF- Employer Contributions	903.000	-	-	-	-	-
Social Security	904.000	-	-	3,058	-	4,131
Medicare	904.001	-	-	1,056	-	966
Group Insurance	553.001	-	-	-	-	-
Fringe Benefits		-	-	4,114	-	5,097

Maintenance - General Equip	455.005	5,840	139	-	445	-
Maintenance - Swimming Pool	455.006	492	5,970	300	-	1,000
Maintenance - Building	455.008	469	467	300	407	-
Rental - General Equipment		-	281	-	-	-
Uniform -Other Cost	503.003	508	2,460	4,000	73	4,000
Office Supplies	511.000	130	91	200	-	200
Supplies- Special Events	527.002	(193)	-	250	316	250
Supplies - Concessions	527.008	9,528	5,727	8,500	9,080	8,042
Supplies - Swimming Pool	527.009	804	1,853	1,000	976	568
Supplies - Chemicals	527.010	4,493	11,146	6,500	11,187	6,500
Material & Supplies		22,070	28,134	21,050	22,484	20,560

Insurance - IDES	551.001	1,400	1,901	-	11,164	-
Utilities - Electric	555.001	13,231	9,896	15,000	6,542	3,752
Utilities - Gas	555.002		-	2,500	2,963	2,500
Utilities - Telephone	555.003		186	250	217	-
Utilities - Water	555.004	26,239	11,125	12,500	209	4,288
Miscellaneous	581.000	65	1,561	250	-	250
Sales Tax	582.000	789	602	1,100	-	1,100
Meeting, Conference, Training	611.000	776	743	900	250	450
Contractual Services		42,499	26,014	32,500	21,345	12,340

Department Total		138,757	\$ 117,989	\$ 130,464	\$ 112,122	\$ 105,422
-------------------------	--	----------------	-------------------	-------------------	-------------------	-------------------

VILLAGE OF UNIVERSITY PARK

Fund: General Fund (100)
Department: Parks Riegel Farm (045)

Revenue Title	Account Number	2010 Actual	2011 Actual	2012 Budget	2012 YTD	2013 Budget
Fees - Riegel Farm Tours/Hayride	328.003	(456)	(1,379)	500	(182)	5,849
Fees - Birthday Parties	328.004	(672)	(100)	500	(656)	865
Fees - Riegel Farm Vending Machine	328.019	-	256	-	143	256
Fees - Riegel Farm Other	328.011	(350)	-	-	-	1,552
Total Revenue		(1,478)	(1,223)	1,000	(695)	8,522

Expenditure Title	Account Number	2010 Actual	2011 Actual	2012 Budget	2012 YTD	2013 Budget
Supervisor Farm Manager	821.000	39,654	41,113	42,132	37,484	42,132
Assistant Manager	827.000	30,702	43,254	34,126	16,784	34,126
Part Time Personnel	816.000	8,964	6,518	10,000	34,212	-
PPT Employee	816.001	-	2,654	12,000	-	12,000
Overtime	840.000	3,340	954	2,000	88	1,000
Personal Service		82,660	94,493	100,258	88,568	89,258

IMRF- Employer Contributions	903.000	-	-	8,565	-	7,245
Social Security	904.000	-	-	4,211	-	5,472
Medicare	904.001	-	-	1,454	-	1,280
Group Insurance	553.001	13,527	42,888	29,000	33,889	5,122
Fringe Benefits		13,527	42,888	43,230	33,889	19,118

Uniform -Allowance	503.001	-	951	500	1,706	500
Uniform -Other Cost	503.003	-	-	100	-	100
Hardware Supplies, Small Tools	513.000	325	60	250	48	200
Veterinarian	523.000	3,828	2,021	4,000	2,350	4,000
Reimbursement Medical	553.006	-	-	1,200	-	1,200
Supplies- Special Events	527.002	-	-	-	2,077	-
Supplies- Animal Food	527.011	15,692	14,792	15,000	10,737	15,000
Supplies - Petting Zoo	527.014	13	31	350	140	350
Material & Supplies		20,423	17,855	21,400	17,058	21,350

Insurance - Other	553.005	259	-	350	(102)	115
Utilities - Electric	555.001	4,528	2,301	3,200	-	162
Utilities - Gas	555.002	8,121	6,053	6,000	1,663	227
Utilities - Telephone	555.003	777	1,289	1,000	957	-
Utilities - Water	555.004	869	3,247	2,800	5,504	2,101
Development Cost	567.000	76,415	(1,725)	-	-	-
Miscellaneous	581.000	100	30	250	-	250
Dues, Subscription, Publication	601.000	-	-	-	780	-
Meeting, Conference, Training	611.000	172	130	250	-	250
Contractual Services		91,241	11,325	13,850	8,802	3,105

Department Total		207,851	\$ 166,561	\$ 178,738	\$ 148,317	\$ 132,831
-------------------------	--	----------------	-------------------	-------------------	-------------------	-------------------

Public Works Department

The goal of the Public Works Department is to effectively deliver quality services to enhance the living and working environment of the community as well as to maintain a reputation for reliability. Residents and businesses who advise us of maintenance needs and situations will help us do our job more effectively and efficiently. With patience and good communication between residents and the department, there is no doubt that the high standards that have been set will continue and improve for years to come. The Department also oversees various infrastructure construction projects.

Fiscal Year 2013 Goals:

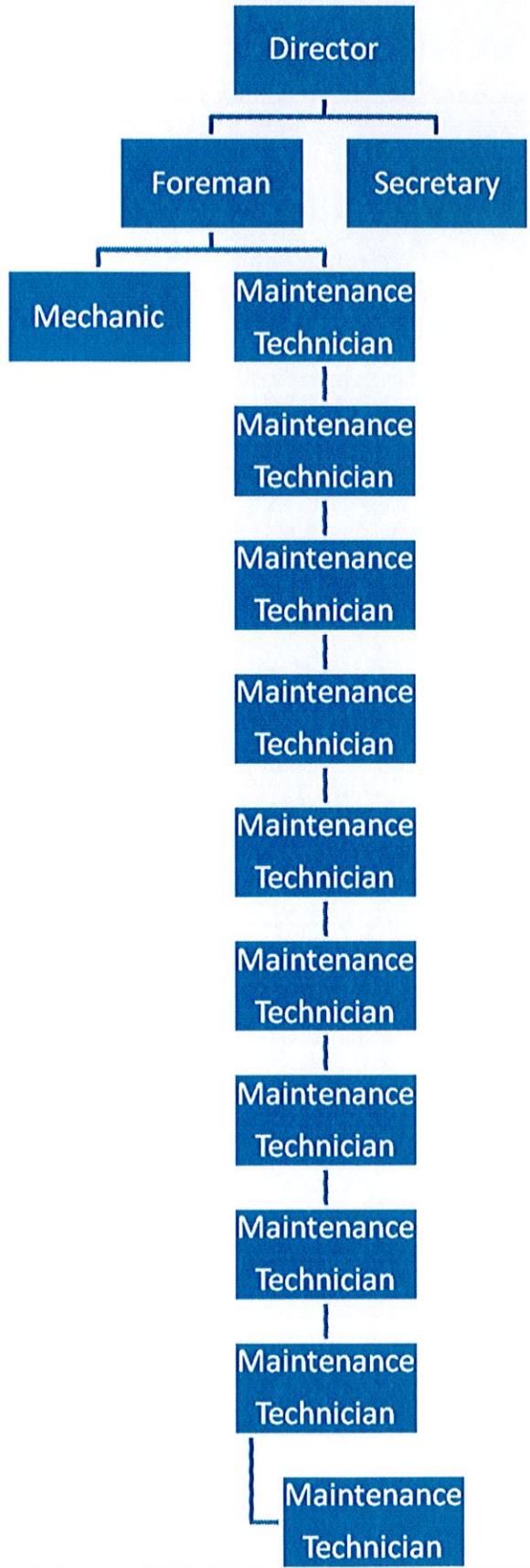
Towncenter Beautifications: Towncenter is in a highly visible location, we'd like the space to be inviting to the residents and guest of the community. We are planning to enhance the look and feel of the Towncenter by making it an eye catcher. Our plans are to add colorful flowers and plants as well as mulch. Painting will be done, by Public Works staff and/or contractors, to magnify the overall tranquility of this space. The extent of the enhancements is based on the budget.

Along with the budget, we've applied for the Illinois Green Infrastructure Grant Program which will cover the cost to upgrade permeable pavers that include the addition of trees, tree boxes, and rain barrels for the Towncenter lot.

Hydrants: We will be painting the fire hydrants and curbs throughout the Village.

Street Lights : A decorative street light plan is underway. I am working with Mayor Covington and Mr. Linear, Village Manager on the Corporate Citizen Program. This program allows businesses from our Industrial Park to donate money for the purchase of the lights being installed on University Parkway this year. In addition to the money received from local businesses, we have applied for the ITEP Grant. This money will be used for additional lights and landscaping projects on Burnham Drive and University Parkway. This Project will also enhance the look and feel of our Community.

Street and Road Projects : I have been doing my part and actively working on the University Parkway Reconstructive Project, the Cicero Avenue Light Project, as well as the Stunkel Road Bridge and Interchange Project. I've been in ongoing communication with IDOT and our engineers to stay abreast of the status and the next steps for the timely success of the projects.



VILLAGE OF UNIVERSITY PARK

Fund: General Fund (100)
Department: Public Works (050)

Expenditure Title	Account Number	2010 Actual	2011 Actual	2012 Budget	2012 YTD	2013 Budget
Director	807.000	15,953	16,351	15,990	10,916	63,038
Secretary	808.003	-	6,740	7,819	-	33,339
Clerk	811.000	20,784	10,003	-	5,251	-
Part- Time Personnel	816.000	83,428	-	-	6,157	-
Summer Help	816.002	-	26,639	35,000	27,881	-
Maintenance	831.000	50,176	53,226	91,700	35,043	283,132
Maintenance - Elect	831.001	3,649	4,976	8,362	-	-
Maintenance - Parks	831.003	-	-	-	-	-
Mechanic	832.000	3,235	7,261	8,527	5,652	37,118
Foreman	832.001	5,713	6,812	10,250	5,846	40,000
Longevity	842.000	-	-	-	-	-
Overtime	840.000	-	\$ -	\$ -	1,200	18,000
Personal Service		182,939	\$ 132,008	\$ 177,648	97,946	474,627
IMRF- Employer Contributions	903.000	-	-	13,537	-	42,112
Social Security	904.000	-	-	7,467	-	27,484
Medicare	904.001	-	-	2,576	-	6,428
Group Insurance	553.001	-	-	-	-	83,235
Fringe Benefits		-	-	23,580	-	159,259
Maintenance - Vehicles	455.001	-	-	2,000	-	25,000
Maintenance - General Equip	455.005	-	1,158	3,000	-	10,000
Maintenance - Swimming Pool	455.006	177	5,719	10,000	13,379	-
Maintenance - Craig Park	455.007	791	854	2,500	1,076	2,500
Maintenance - Building	455.008	20,141	2,778	25,000	1,068	50,000
Maintenance - Pine Lake	455.014	1,565	1,860	4,000	2,178	4,000
Maintenance - Palmer Park	455.015	970	3,388	2,500	1,347	2,500
Maintenance - Fields/Play Area	455.016	5,463	5,375	8,000	-	8,000
Maintenance - Activity Bldg	455.017	4,380	904	2,500	48	2,500
Maintenance - Street Lights	455.009	-	-	-	-	20,000
Swimming Pool Building	455.020	691	4,548	6,000	630	6,000
Towncenter	455.021	11,980	11,630	15,000	19,534	-
Maintenance - Cable	455.024	2,944	8	2,000	-	2,000
Uniform Allowance	503.001	-	-	-	-	7,000
Seasonal Decorations	571.009	1,208	412	2,000	-	2,000
Rental - General Equipment	501.001	19,737	1,756	5,000	-	5,000
Rental - Communication Equip	501.004	-	-	150	-	-
Rental - Office Equipment	501.005	2,341	3,577	3,500	2,344	-
Rental Cellular Phones	501.007	2,990	3,538	3,300	1,600	-
Rental - Beepers	501.008	-	-	500	-	-
Uniform Allowance	503.001	60	3,792	4,000	2,569	-
Uniform - Other Costs	503.003	449	409	-	375	1,375
Gasoline, Oil	505.000	38,953	148,604	99,000	116,838	125,000
Office Supplies	511.000	-	-	250	193	200
Printing - Vehicle Decals	509.004	1,822	-	2,500	1,822	-
Postage	507.000	-	-	1,200	-	-
Material & Supplies		116,663	200,310	203,900	165,001	273,075

VILLAGE OF UNIVERSITY PARK

Fund:	General Fund (100)					
Department:	Public Works (050)					
Contractual Cost - Mowing/Weed	575.004	22,825	23,200	24,000	23,205	24,000
Contractual Cost - Mosquito	575.005	21,225	21,225	22,000	28,300	35,250
Miscellaneous	581.000	1,000	1,675	1,500	16,356	1,500
Meeting, Conference, Training	611.000	440	-	2,500	-	-
Renovations - Riegel Farm	703.004	-	-	200,000	-	-
Renovations - Towncenter	703.005	-	-	30,000	-	-
Renovations - Mayors Office	703.006	-	-	7,500	-	-
Renovations - IT/Cable	703.007	-	-	25,000	-	-
Utilities - Electric	555.001	3,490	14,356	14,500	8,449	14,500
Utilities - Gas	555.002	4,467	-	2,500	-	2,500
Utilities - Telephone	555.003	247	993	1,000	118	-
Utilities - Water	555.004	3,512	8,999	8,600	10,381	12,000
Utilities - Julie	555.005	1,328	2,598	1,250	-	1,250
Utilities - Elec. Street Light	555.006	54,678	86,537	42,000	42,382	70,000
Disposal Service	557.000	8,701	-	1,500	-	1,500
Testing - Psych/Medical	563.000	-	-	150	-	150
Contractual Cost - Other	575.012	-	3,106	1,200	1,000	1,200
Contractual Cost - Hickory Bridge	575.018	-	-	175,000	-	-
Miscellaneous	581.000	1,955	275	500	160	500
Real Estate Tax Expense	582.001	31	-	75	-	-
Insurance - Other	553.005	1,002	-	500	-	292
Insurance - IDES	551.001	62,589	29,396	19,073	7,038	5,900
Insurance - Workers Comp		-	-	-	-	-
Dues, Subscription, Publication	601.000	1,335	591	750	-	750
Training - School	609.000	265	14	3,000	-	2,000
Meeting, Conference, Training	611.000	-	126	500	145	500
Legal Notices, Advertising	613.000	500	-	400	-	400
Purchase - General Equipment	741.000	-	2,942	3,500	2,469	3,500
Contractual Services		189,599	196,033	588,498	140,003	177,692
Department Total		489,201.28	528,351	993,626	402,950	1,084,653

Cable Studio

WUPC TV Channel 4 Cable Television Station "*Home of the Young Broadcasters*" a non-profit organization that administers the use of the public access channel in the South Suburbs. This public access station was created to promote and develop community involvement in the use of cable television for cultural, educational, health, social service, community and other non-commercial.

Fiscal Year 2013 Goals:

This plan is to enhance the ever evolving community known as University Park. University Park will become the community of choice for thinking people who want to live, work and play in a growing environment. We currently have 2 employees; however, the goal is to increase internship and volunteerism.

Personal growth for youth

- A. Provide instruction for manners, dress, communication skills and presentation
- B. Provide tutoring for those who need help
- C. Provide mentoring

Provide career development

- A. Expose our youth to a vast number of careers
- B. Create a Broadcast Career Assistance Program
- C. Participate in the Chicago/Midwest Emmy competitions

Develop a closer and warmer relationship with the community

- A. Governmental Offices
- B. Residents
- C. Governor State University
- D. Business (industrial park & commercial district)

Develop a stronger working relationship with University Park Library, Park District, Economic Development, 201-U School District and Governor's State University. If these programs are to be developed, we need the help of all of these organizations

```
graph TD; CS[Cable Supervisor] --- SC[Studio Coordinator];
```

Cable Supervisor

Studio Coordinator

VILLAGE OF UNIVERSITY PARK

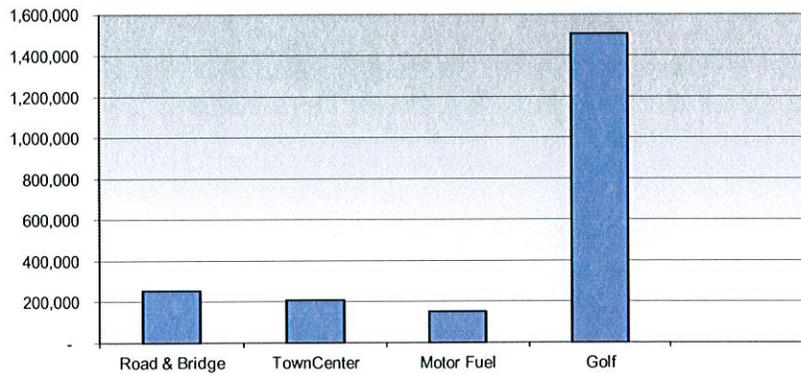
Fund: General Fund (100)
 Department: Cable TV (110)

Expenditure Title	Account Number	2010 Actual	2011 Actual	2012 Budget	2012 YTD	2013 Budget
Cable Supervisor	821.000	24,530	24,505	50,000	43,742	50,000
Studio Coordinator	813.000	47,213	34,748	38,000	33,320	38,000
Asst. Editor	806.001		12,522	-	-	-
Part Time Wages	816.000	24,538	2,805	-	-	-
Overtime	840.000	570	2,335	1,000	2,144	1,000
Personal Service		96,850	76,915	89,000	79,206	89,000
IMRF- Employer Contributions	903.000	-	-	8,446	-	8,360
Social Security	904.000	-	-	3,738	-	5,456
Medicare	904.001	-	-	1,291	-	1,276
Group Insurance	553.001	24,306	12,355	18,000	36,768	23,399
Fringe Benefits		24,306	12,355	31,475	36,768	38,491
Maintenance - Vehicles	455-001	-	393	600	144	500
Maintenance - General Equipment	455-005	1,263	-	2,000	-	-
Maintenance - Office Equipment	501.005	-	1,703	-	-	-
Maintenance - Building	455-008	-	-	300	-	-
Rental Office Equipment	501-005	2,479	3,577	2,600	3,501	-
Gasoline, Oil	505-000	59	-	-	-	-
Postage	507-000	-	-	-	-	-
Office Supplies	511-000	1,609	448	1,000	66	500
Material & Supplies		5,411	6,121	6,500	3,711	1,000
Utilities - Telephone	555.003	3,036	2,767	2,000	2,397	-
Utilities - Water	555.004	796	756	800	860	800
Studio Set Props	551.002	93	-	1,000	-	-
Insurance - General Liability	553.003	915	-	-	-	-
Insurance - Other	553.005	120	-	1,000	-	-
Studio Taping	571.006	181	628	1,000	-	600
Programming Cost	571.013	753	331	1,000	108	500
Miscellaneous	581.000	1,155	735	1,000	147	500
Young Broadcasters	583.000	1,605	1,331	1,000	54	500
Dues, Subscription, Publication	601.000		995	1,200	995	1,200
Auto Allowance	607.000	116	257	250	-	250
Meeting, Conference, Training	611.000	397	-	2,500	-	1,500
Purchase - Office Equipment	709.000	-	-	-	-	-
Purchase - Software & Comp Eq	711.000	-	-	1,000	230	2,199
Purchase - General Equipment	741.000	-	-	40,000	476	-
Purchase - Studio Equipment	741.001	-	-	10,000	262	10,000
Contractual Services		9,168	7,800	63,750	5,529	18,049
Department Total		\$ 135,734	\$ 103,191	\$ 190,725	\$ 125,214	\$ 146,540

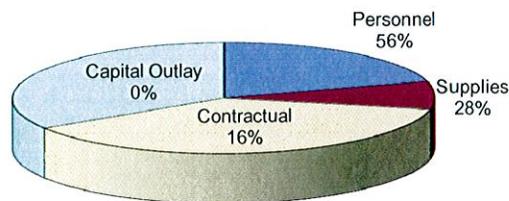
**SPECIAL REVENUE FUNDS
SUMMARY 2012-13
12 MONTH BUDGET MAY 1, 2012 TO APRIL 30, 2013**

REVENUES	Road & Bridge	TownCenter	Motor Fuel	Golf Course	TOTAL
Taxes	141,313	-	150,000	-	291,313
Other	113,750	206,088	100	1,504,362	1,824,300
Total Revenues	255,063	206,088	150,100	1,504,362	2,115,613
Beginning Fund Balances					-
Total Available Resouces	255,063	206,088	150,100	1,504,362	2,115,613
EXPENDITURES					
Personnel	196,203	-	-	824,454	1,020,656
Material/Supplies	56,500			451,034	507,534
Contractual	-	204,100	80,000	84,740	368,840
Capital & Reserves	-			-	-
Total Expenditures	252,703	204,100	80,000	1,360,228	1,897,030
Ending Fund Balances					-
Total Fund commitment and Fund Balance	2,360	1,988	70,100	144,134	218,583

Special Revenue Funds



Expenditures by Category



Towncenter

VILLAGE OF UNIVERSITY PARK

Fund: **TownCenter (210)**
 Department: **Operations (000)**

Revenue Title	Account Number	2010 Actual	2011 Actual	2012 Budget	2012 YTD	2013 Budget
Rental - Towncenter	310.000	90,313	101,089	100,000	78,926	155,888
Rent - One Day Facility	301.001	875	580	3,500	175	-
Deposit - Rent Towncenter	301.002	-	-	100	-	-
Reimbursed Expenses	386.000	-	-	500	-	-
Interest	395.001	1,110	285	1,500	-	100
Transfer from Fund Balance Reserve	290.000	-	-	-	-	50,000
Miscellaneous	399.000	-	-	100	409,543	100
Total Revenue		92,297	101,954	105,700	488,644	206,088

Expenditure Title	Account Number	2010 Actual	2011 Actual	2012 Budget	2012 YTD	2013 Budget
Maintenance - Building	455.008	2,260	70	1,000	-	16,000
Audit Fee	545.000	-	-	2,000	-	-
Utilities - Electric	555.001	21,505	28,850	(12,117)	19,513	15,000
Utilities - Gas	555.002	15,707	14,984	3,203	8,801	12,000
Utilities - Telephone	555.003	574	-	(120)	-	-
Utilities - Water	555.004	880	3,806	3,478	(1,920)	6,000
Contractual Costs- Strt Sweep	575.000	-	2,400	2,600	-	-
Real Estate Tax Expense	582.001	55,051	57,405	57,900	60,522	65,000
Renovations - Building	703.002	-	-	65,000	-	90,000
Fees - Banks, Trusts	935.000	-	43	100	-	100
Total Expenditures		95,977	107,558	123,044	86,916	204,100

TOTAL TOWNCENTER	\$ (3,680)	\$ (5,604)	\$ (17,344)	401,728	1,988
-------------------------	-------------------	-------------------	--------------------	----------------	--------------

Road & Bridge

(65 ILCS 5/11-81-1) (from Ch. 24, par. 11-81-1)

Sec. 11-81-1. The corporate authorities of each municipality, whether incorporated under the general law or a special charter, which includes wholly within its corporate limits a township or townships, or a road district, may levy, annually, a tax for street and bridge purposes of not to exceed .06% of the value, as equalized or assessed by the Department of Revenue, of all taxable property in any township or road district lying wholly within the limits of that municipality. But if, in the opinion of three-fourths of the members elected to the city council or board of trustees of such a municipality, a greater levy for bridge and street purposes is needed, an additional levy may be made of any sum not exceeding .04% of such taxable property. Municipalities having a higher limitation than .10% for street and bridge purposes on July 1, 1967 may continue to levy such higher rate.

The street and bridge tax authorized by this Section shall be in addition to: (1) any tax that such a municipality is now authorized to levy for street or bridge purposes, and (2) the tax that such a municipality is now authorized to levy upon all property within the municipality, and (3) the amount authorized to be levied for general purposes as provided by Section 8-3-1.

(Source: P.A. 81-1509.)

VILLAGE OF UNIVERSITY PARK

Fund: Road & Bridge (200)
 Department: Operations (000)

Revenue Title	Account Number	2010 Actual	2011 Actual	2012 Budget	2012 YTD	2013 Budget
Real Estate Taxes	301.000	585,601	525,000	525,000	141,313	141,313
P.P. Repl Tax - Monee	303.002	6,780	8,420	8,500	7,311	8,500
P.P. Repl Tax - Crete	303.003	166	222	175	-	200
P.P. Repl Tax - Rich	303.004	31	28	50	-	50
Licenses - Vehicles	315.009	94,960	84,439	95,000	76,629	80,000
Reimbursed Expenses	386.000	24,848	148,292	210,000	26,558	25,000
Interest -Bank	395.001	72	-	300	-	-
Interest - IL Fund	395.006	38	6	600	1	-
Miscellaneous	399.000	-	-	-	-	-
Total Revenue		712,496	766,407	839,625	251,812	255,063

Expenditure Title	Account Number	2010 Actual	2011 Actual	2012 Budget	2012 YTD	2013 Budget
Director	807.000	63,813	62,978	63,038	43,664	15,990
Secretary	807.001	-	11,407	20,000	21,002	8,335
Maintenance	831.000	181,399	216,536	187,933	140,173	121,342
Maintenance - Elect	831.001	14,689	19,904	34,969	-	-
Mechanic	832.000	12,941	28,943	28,731	22,607	9,280
Foreman	832.001	22,851	27,247	40,600	23,383	10,000
Longevity	842.000	-	-	-	-	1,750
Overtime	840.000	18,304	\$ 15,997	\$ 18,000	4,123	1,200
Personal Service		313,997	\$ 383,012	\$ 393,271	254,952	167,897

IMRF- Employer Contributions	903.000					15,679
Social Security	904.000					10,233
Medicare	904.001					2,393
Group Insurance	553.001	98,843	176,051	88,000	84,048	-
Fringe Benefits		98,843	176,051	88,000	84,048	28,306

Maintenance - Vehicles	455.001	9,926	8,459	8,000	9,192	-
Maintenance - Office Equip	455.002	-	5,371	4,500	226	-
Maintenance - Comp Equip Softw	455.003	-	-	250	-	-
Maintenance - General Equip	455.005	7,532	5,495	5,500	4,752	-
Maintenance - Building	455.008	33,825	31,999	35,000	26,727	-
Maintenance - Street Lights, Signals	455.009	8,489	9,450	10,000	30,952	-
Maintenance - Streets/Parkways	455.010	17,243	9,336	7,000	14,796	55,000
Rental - General Equipment	501.001	19,737	1,756	5,000	-	-
Rental - Communication Equip	501.004	-	-	150	-	-
Rental - Office Equipment	501.005	2,341	3,577	3,500	2,344	-
Rental Cellular Phones	501.007	2,990	3,538	3,300	1,600	-
Rental - Beepers	501.008	-	-	500	-	-
Uniform Allowance	503.001	60	3,792	4,000	2,569	-
Uniform - Other Costs	503.003	449	409	-	375	-
Gasoline, Oil	505.000	38,953	148,604	99,000	116,838	-
Office Supplies				250	193	-
Printing - Vehicle Decals	509.004	1,822	-	2,500	1,822	1,500
Postage	507.000	-	-	1,200	-	-
Material & Supplies		143,367	231,786	189,650	212,386	56,500

Department Total		556,207	790,849	670,921	551,386	252,703
-------------------------	--	----------------	----------------	----------------	----------------	----------------

Funds Available						2,360
------------------------	--	--	--	--	--	--------------

Motor Fuel

The Motor Fuel Tax is imposed on the privilege of operating motor vehicles on public highways and recreational watercraft on waterways in Illinois. It is paid by distributors and suppliers, who collect the tax from their customers. The primary responsibility of the Department of Revenue is to serve as the tax collection agency for state government and for local governments.

Fund: Motor Fuel Tax (300)
 Department: Operations (000)

Revenue Title	Account Number	2010 Actual	2011 Actual	2012 Budget	2012 YTD	2013 Budget
Motor Fuel Allotments	351.001	104,153	97,063	179,000	173,515	150,000
Allocation from General Fund	371.001	-	-	-	-	-
Allocation from TIF II Const.	371.430	-	-	-	-	-
Interest - IL Funds	395.006	304	39	1,300	142	100
Grants	396.000	-	-	-	-	-
Miscellaneous	399.000	-	-	-	-	-
Bonds						
Total Revenue		104,457	97,102	180,300	173,657	150,100

Expenditure Title	Account Number	2010 Actual	2011 Actual	2012 Budget	2012 YTD	2013 Budget
Maintenance - Street Lights, Signals	455.009	-	-	60,000	-	-
Maintenance - Streets/Parkways	455.010	159,360	244,205	15,600	31,200	20,000
Supplies - Road Salt	527.015	-	-	60,300	48,836	60,000
Engineering Cost	543.000		1,760	-	-	
Legal Notice, Advertising	613.000					
Fees- Banks, Trust	935.000					
Street Development Proj. Costs	567.000					
Allocation to Road & Bridge	971.002					
Total Expenditures		159,360	245,965	135,900	80,036	80,000

TOTAL MOTOR FUEL	\$	(54,903)	\$	(148,863)	\$	44,400	93,621	70,100
-------------------------	-----------	-----------------	-----------	------------------	-----------	---------------	---------------	---------------

Golf Course

The Village of University Park proudly welcomes you to University Golf Club and Conference Center. We are confident you will find that our dedication and hard work have resulted in a golf and dining experience of the highest level.

A symbol of community pride, University Golf Club boasts an 18-hole championship golf course designed by acclaimed course architect Lawrence Packard and updated in 2004 by Greg Martin. Our golf club is professionally managed and staffed by PGA of America Golf Professionals. Our new clubhouse is a glorious 7,000 square feet.

Our course offers elevated tees, rolling fairways and water, which come into play on 9 of the holes. Highlights include a 623-yard par 5 and our signature 17th hole, a difficult par 3 over water. University Golf Club will prove to be both challenging and fair for players of all abilities as well as a terrific compliment to any function.

Fiscal Year 2013 Goals:

- Sand trap drainage renovation will become a top priority
- Tree trimming program
- Continued improvements to fairways and rough
- Cross train staff to increase productivity while monitoring payroll
- Bi-monthly training for restaurant staff (video and role play)
- Condense menu to lower food cost for better profit margin
- Cross train cooks to create food consistency
- Due to golf course improvements increase rounds and green fees
- Increase golf shop merchandise sales by purchasing smaller orders to create a frenzy limited items
- With assistance from the finance department, financial reports will be processed by department head in a timely manner
- Make every effort to adhere to the 2012/2013 budget



VILLAGE OF UNIVERSITY PARK

Fund: Golf Course (220)
 Department: Conference Center (065)

Revenue Title	Account Number	2010 Actual	2011 Actual	2012 Budget	2012 YTD	2013 Budget
Special Events	362.000	-	1,990	52,000	-	19,500
Income Banquet Rental Fees	370.000	63,141	41,484	95,000	16,888	25,000
Door Cover Charge Fees	371.000	-	-	-	33,518	36,200
Reimbursed /Non Refundable Dep.	386.000	9,921	455	7,000	11,824	4,000
Interest - Bank	395.001	-	-	2,500	-	-
Miscellaneous Revenue	399.000	7,822	3,882	8,000	-	1,000
NSF Check Fee	399.004	(25)	-	150	4,526	150
Total Revenue		80,859	47,811	164,650	66,756	85,850

Expenditure Title	Account Number	2010 Actual	2011 Actual	2012 Budget	2012 YTD	2013 Budget
Events Coordinator	830.005	43,568	3,040	10,000	7,110	45,000
Personal Service		43,568	3,040	10,000	7,110	45,000
IMRF- Employer Contributions	903.000	-	-	969	-	4,275
Social Security	904.000	-	-	670	-	2,790
Medicare	904.001	-	-	157	-	653
Group Insurance	553.001	5,085	185	4,300	(122)	-
Fringe Benefits		5,085	185	6,096	(122)	7,718
Rental - Buildings	501.002	490	-	-	-	-
Supplies - Cleaning	527.018	142	-	-	-	-
Entertainment	620.000	54,750	41,500	48,000	37,803	28,400
Maint - Furniture Replacement	455.030	-	-	15,000	-	-
Legal Fees	541.000	-	-	-	2,408	-
Advertising	544.000	-	-	-	-	-
Contractual Services		55,382	41,500	63,000	40,211	28,400
Total Expenditures		104,035	44,725	79,096	47,199	81,118

Total Golf Conference Center Operations	\$ (23,176)	\$ 3,086	\$ 85,554	19,557	4,733
--	--------------------	-----------------	------------------	---------------	--------------

VILLAGE OF UNIVERSITY PARK

Fund: Golf Course (220)
 Department: Food/ Beverage (066)

Revenue Title	Account Number	2010 Actual	2011 Actual	2012 Budget	2012 YTD	2013 Budget
Food - Regular	360.061	223,700	204,555	244,340	142,651	208,575
Food - Outside	360.062	14,155	331	21,000	2,290	5,920
Food - Banquet	360.063	196,815	150,502	212,250	161,269	187,447
Food - Beverage Reg	360.064	217,900	201,912	210,000	168,234	214,708
Food - Beverage Outside	360.065	7,242	2,650	11,000	2,591	5,000
Food - Beverage Banquet	360.066	17,274	7,384	19,000	16,429	20,000
Food - Beverage Exempt	360.067	-	3,365	900	-	-
Food - Beverage - Banquet Exp	360.068	-	950	600	-	-
Food - Tobacco	361.000	-	1,132	600	1,399	4,000
Transfer From General Fund	371.100	-	-	-	-	32,000
Total Revenue		677,086	572,781	719,690	494,863	677,650

Expenditure Title	Account Number	2010 Actual	2011 Actual	2012 Budget	2012 YTD	2013 Budget
MGR - Golf Course	806.02	28,505	-	-	-	-
Secretary		-	21,433	16,500	15,364	-
Financial Analyst/Accountant	810.000	-	31,039	26,031	10,084	-
Cook	830.001	127,914	76,657	67,000	95,823	72,000
Servers	830.002	62,858	64,694	63,000	38,801	30,000
Club House Maint	830.003	-	-	-	-	20,800
Misc.. Kitchen Staff	830.004	41,473	114	-	-	-
Events Coordinator	830.005	5,199	-	44,000	-	-
Head Chef	830.006	-	52,000	52,000	14,000	40,000
Supervisor	830.007	43,617	22,445	35,000	-	22,000
Bartenders	830.008	42,847	26,189	38,000	26,466	32,240
Waitstaff - Bussers	830.009	72,963	55,180	48,000	56,239	34,000
Daily Tips	830.010	8,280	30,392	11,000	11,054	-
Banquet Tips	830.011	(5,605)	6,178	-	26,571	-
Dishwasher	830.012	-	23,528	30,000	21,789	-
Restaurant Manager	830.013	-	14,340	-	13,447	-
Overtime	840.000	30,172	11,698	10,000	15,546	10,000
Longevity	842.000	-	1,500	-	750	750
Personal Service		458,223	437,387	440,531	345,934	261,790
IMRF- Employer Contributions	903.000	-	-	-	15,575	23,849
Social Security	904.000	-	-	-	16,442	15,564
Medicare	904.001	-	-	-	5,585	3,640
Group Insurance	553.001	48,917	88,311	34,000	46,749	14,630
Fringe Benefits		48,917	88,311	34,000	84,351	57,683

VILLAGE OF UNIVERSITY PARK

Fund:	Golf Course (220)					
Department:	Food/ Beverage (066)					
Maintenance - General Equip	455.005	21,803	3,970	3,900	1,033	-
Maintenance - Linens	455.022	45,226	31,728	25,000	17,608	19,000
Rental - General Equip	501.001	5,236	2,769	5,250	41,535	2,500
Rental - Office Equip Copier	501.005	-	1,006	850	2,760	3,684
Uniform - Other Costs	503.003	-	-	-	-	3,000
Postage	507.000	-	1	50	-	-
Printing - Brochures	509.003	-	1,170	1,900	-	1,900
Office Supplies	511.000	-	1,018	1,350	1,028	1,200
Supplies - Cleaning	527.018	9,490	2,842	1,000	2,650	3,000
Supplies - Kitchen	527.020	19,251	28,134	20,000	15,577	20,000
Food Expense	527.021	647	58,292	39,000	-	82,000
Beverage Expenses	527.022	5,238	13,613	17,000	352	66,000
Tobacco Expense	527.024	-	-	700	-	1,500
Fees - Banks, Trust	935.000	-	-	7,000	-	-
Material & Supplies		106,893	144,543	123,000	82,543	203,784
Insurance - Unemployment	551.001	67,532	113,339	24,000	54,770	2,000
Insurance - Workers Compens	553.002	-	-	-	-	-
Insurance - Other	553.005	606	10,472	11,533	16,887	15,000
Reimbursement Medical	553.006	250	260	-	-	-
Legal Fees	541.000	-	5,255	-	-	-
Advertising	544.000	986	3,325	10,200	2,125	7,500
Audit Fee	545.000	-	-	2,000	-	-
Utilities - Electric	555.001	-	1,852	12,000	-	-
Utilities - Gas	555.002	-	2,404	9,500	-	-
Utilities - Telephone	555.003	-	9,725	6,250	3,986	5,340
Utilities - Water	555.004	-	-	75	-	-
Disposal Service	557.000	-	-	2,000	-	-
Marketing	571.012	-	1,115	250	6,142	2,500
Promotional	572.000	-	2,075	5,000	4,514	-
Contractual Cost - Other	575.012	-	-	-	4,005	2,000
Miscellaneous	581.000	3,012	1,261	1,500	1,989	1,400
License Fees	584.000	-	500	500	398	500
Dues, Subscription, Publication	601.000	-	1,155	3,950	-	-
Auto Allowance	607.000	-	735	750	-	-
Meeting, Conference, Training	611.000	-	87	1,750	-	-
Education/ Tuition Reimb	612.000	-	7,173	-	-	-
Legal Notices, Advertising	613.000	-	-	500	-	-
Public Relations	619.000	-	1,135	100	-	-
Purchase - General Equipment	741.000	-	100	1,000	608	600
Contractual Services		72,386	161,968	92,858	95,424	36,840
Total Expenditures		686,418	832,209	690,389	608,252	560,097
Total Golf Food & Beverage		\$ (9,332)	\$ (259,428)	\$ 29,301	\$ (113,389)	\$ 117,553

VILLAGE OF UNIVERSITY PARK

Fund: Golf Course (220)
 Department: Maintenance (067)

Revenue Title	Account Number	2010 Actual	2011 Actual	2012 Budget	2012 YTD	2013 Budget
Golf Course Collections	360.000	100	-	-	-	-
Green Fees - Regular	360.011	553,323	375,987	442,000	211,426	299,000
Green Fees - Outings	360.012	(500)	56,031	54,000	73,612	86,862
Green Fees - Leagues	360.013	19,692	-	30,000	930	14,500
Green Fees - Memberships	360.014	71,959	32,141	51,000	41,487	68,000
Green Fees - Handicap Service	360.015	2,225	575	1,200	1,625	1,625
Cart Fees	360.020	-	-	-	-	-
Cart Fees - Regular	360.021	8,227	8,927	27,000	118,832	174,000
Cart Fees - Outings	360.022	325	-	27,000	-	20,000
Cart Fees - Leagues	360.023	-	60	11,000	-	1,800
Instruction - Group Lessons	360.035	-	-	150	-	-
Instruction - Jr. Group	360.032	-	-	1,000	-	-
Rental - Golf Clubs	360.033	-	100	-	1,155	1,025
Range Fees	360.040	19,331	13,004	25,000	13,038	17,550
Pro Shop - Merchandise	360.051	43,672	42,087	52,000	43,731	56,500
Total Revenue		718,353	528,912	721,350	505,836	740,862

Expenditure Title	Account Number	2010 Actual	2011 Actual	2012 Budget	2012 YTD	2013 Budget
Dept. Director	807.000	58,050	75,163	83,640	58,789	83,640
Assistant	827.001	38,552	77,355	46,125	33,680	-
MGR - Golf Course	806.002	-	81,922	72,500	64,348	62,500
Secretary	808.003	-	21,433	16,500	15,364	-
Financial Analyst	804.003	-	9,182	-	10,084	40,000
Pro Shop Clerk	806.004	-	27,321	11,915	30,915	45,760
Cart/Starters	806.005	-	26,281	19,103	29,157	21,120
Attendants	806.009	-	20,412	14,900	-	-
Pro Shop Assistant	806.011	-	8,005	47,000	17,060	17,000
Club House Maint	830.013	19,507	-	14,000	14,737	-
Housekeeping	830.014	-	9,364	-	-	-
Maintenance	831.000	20,867	36,867	23,000	28,128	-
Maint Grounds Crew	831.002	76,789	64,488	65,000	75,601	34,000
Mechanic	832.000	(17)	-	-	-	41,600
Overtime	840.000	4,593	8,250	6,200	11,740	5,000
Longevity	842.000	-	500	-	750	750
Personal Service		218,340	466,543	419,883	390,353	351,370
IMRF - Employer Contributions	903.000	-	-	19,011	-	32,834
Social Security	904.000	-	-	19,426	-	21,428
Medicare	904.001	-	-	4,971	-	5,011
Group Insurance	553.001	24,314	50,929	23,570	15,197	41,619
Fringe Benefits		24,314	50,929	66,978	15,197	100,893

VILLAGE OF UNIVERSITY PARK

Fund:	Golf Course (220)					
Department:	Maintenance (067)					
Maintenance - Office Equip	455.002	-	935	-	-	-
Maintenance - General Equip	455.005	43,167	38,901	25,750	28,205	25,000
Maintenance - Building	455.008	16,287	36,620	14,150	36,497	15,000
Maintenance - Sprinkler System	455.018	1,837	3,033	3,000	3,079	3,100
Maintenance - Landscaping	455.019	16,944	7,772	11,000	9,959	10,000
Maintenance - Course Projects	455.025	6,966	6,699	10,000	3,160	10,000
Rental - General Equip	501.001	-	-	-	1,839	-
Rental - Buildings	501.002	-	16,000	6,000	6,000	6,000
Rental - Vehicles	501.003	-	67,901	48,000	53,176	47,800
Rental - Office Equip	501.005	-	2,793	850	-	850
Rental - Bathroom Facilities	501.009	2,800	1,600	2,000	1,925	2,000
Uniform - Other Costs	503.003	898	358	500	1,050	2,000
Gasoline. Oil	505.000	39,653	31,096	27,000	34,880	27,000
Postage	507.000	-	-	50	-	-
Printing - Brochures	509.003	-	1,170	1,900	-	1,900
Office Supplies	511.000	-	633	1,350	738	1,100
Hardware Supplies, Small Tools	513.000	61	352	600	147	600
Supplies - Chemicals	527.010	58,276	61,908	55,000	59,552	55,000
Supplies - Cleaning	527.018	2,270	2,832	3,000	3,858	4,500
Supplies - Golf	527.019	-	2,633	1,500	386	2,700
Merchandise Expense	527.023	-	-	23,000	-	23,000
Supplies - Range	527.025	-	3,338	2,200	55	4,200
Legal Fees	541.000	-	31,569	1,250	5,723	-
Advertising	544.000	-	4,693	10,000	9,145	5,500
Audit Fee	545.000	-	-	2,000	-	-
Material & Supplies		189,159	322,836	250,100	259,374	247,250
Depts from Previous 60,61,63 Total		515,693	-	-	-	-
Insurance - Unemployment	551.001	9,608	-	-	-	-
Insurance - Workers Compens	553.002	-	-	500	-	-
Insurance - Other	553.005	222	5,349	6,167	-	-
Utilities - Electric	555.001	-	-	6,000	-	-
Utilities - Gas	555.002	5,209	5,316	6,000	-	-
Utilities - Telephone	555.003	-	4,645	6,250	-	-
Utilities - Water	555.004	4,508	3,085	4,575	2,342	3,000
Disposal Service	557.000	322	270	2,250	-	-
Marketing	571.012	-	-	-	3,809	2,500
Promotional	572.000	-	840	5,000	3,822	-
Contractual Cost - Other	575.012	-	-	-	-	-
Miscellaneous	581.000	346	2,980	1,850	1,311	1,500
License Fees	584.000	-	-	-	-	-
Dues, Subscription, Publication	601.000	500	3,442	4,250	4,812	3,500
Auto Allowance	607.000	20	244	750	302	-
Meeting, Conference, Training	611.000	95	28	2,150	2,627	2,000
Legal Notices, Advertising	613.000	-	-	500	-	-
Purchase - General Equipment	741.000	2,918	32,319	15,000	4,009	7,000
Contractual Services		539,441	58,518	61,242	23,034	19,500
Total Expenditures		971,253	898,826	798,203	687,958	719,013
Total Golf Maintenance		(252,900)	(369,914)	(76,853)	(182,122)	21,849
Golf Course Grand Total Over/(Shortage)		(285,409)	(626,256)	38,002	(275,954)	144,134

Workforce Development Fund

VILLAGE OF UNIVERSITY PARK

Fund: Workforce Development & Training Program Fund (175)
 Department: Operations (000)

Revenue Title	Account Number	2010 Actual	2011 Actual	2012 Budget	2012 YTD	2013 Budget
Corportate Donations		-	-	-	200,000	
Interest		-	-	-	-	-
Transfer from Fund Balance Reserve	290.000	-	-	-	-	66,000
Miscellaneous		-	-	-	-	-
Total Revenue		-	-	-	200,000	66,000

Expenditure Title	Account Number	2010 Actual	2011 Actual	2012 Budget	2012 YTD	2013 Budget
Transfer to General Fund	371.100					66,000
Total Expenditures		-	-	-	-	66,000
Total Workforce Development & Traning Program Fu		\$ -	\$ -	\$ -	200,000	-

General Fund Programs

- Fire Paid on Call Program
- Police & Fire Cadet Program
- Kids Club Consultant Fee

Capital Project Fund

The Capital Improvement Plan (CIP) is a process by which the Village designs a multi-year plan for major capital expenditures. It represents the Village's plan for physical development and is reviewed and updated each year to reflect changing priorities. It provides an ongoing framework for identifying capital requirements, scheduling projects over a period of years, coordinating related projects, and identifying future fiscal impacts.

Generally, the CIP includes improvements that are relatively expensive, have a multi-year useful life, and, similar to capital outlay items, result in fixed assets. These include the construction of new buildings, additions to or renovations of existing buildings, construction of streets, sewer improvements, land purchases, and major software or equipment purchases. Due to the nature and total costs of the identified projects, bond proceeds are one of the major sources of revenue. The CIP is a dynamic process, with anticipated projects being changed, added, and deleted from the plan as the five-year timeline evolves.

During the past several years, staff has undertaken a variety of comprehensive assessments of many of the Village's capital assets to provide a more complete understanding of the Village's future needs. A sample of these include: the Comprehensive Parks and Recreation Strategic Plan; the analysis of the Golf Course; the; Street Lighting; Streetscape; the assessments of Fire and Police Stations; the current development of the IT Strategic Plan, as well as development of the Village's Strategic Plan. These studies serve as the foundation for the staff recommendations set forth in the attached Capital Improvement Plan. As the Village moves forward, it must continually assess the ongoing infrastructure needs of the community.

Formal Village Board adoption of the Capital Improvement Program indicates the Village's commitment to the plan, but does not in itself authorize expenditures. The necessary funding mechanisms must be adopted each year to pay for the improvements – year one is the approved Capital Budget for which Board approval authorizes expenditures, with years two through five reflecting the Village's plan for improvements.

VILLAGE OF UNIVERSITY PARK

Fund: Capital Project Fund (280)
 Department: Operations (000)

Revenue Title	Account Number	2010 Actual	2011 Actual	2012 Budget	2012 YTD	2013 Budget
Real Estate Taxes	301.000	204,167	113,726	242,550	245,708	235,505
Interest	395.006	158	27	2,450	2	100
Transfer from General Fund	371.001	-	-	-	-	157,241
Miscellaneous	399.000	-	-	-	-	-
Total Revenue		204,325	113,753	245,000	245,710	392,846

Expenditure Title	Account Number	2010 Actual	2011 Actual	2012 Budget	2012 YTD	2013 Budget
Capital Projects	571.000	287,571	86,625	245,000	104,997	8,500
Purchase - Software & Comp.Eq	711.000	-	-	-	-	78,642
Purchase - Vehicles	741.006	-	-	-	-	180,704
Residential Street Lighting	621.005	-	-	125,000	-	125,000
Purchase - General Equipment	741.000	-	-	-	-	-
Total Expenditures		287,571	86,625	245,000	104,997	392,846

TOTAL Capital Project Fund	\$ (83,246)	\$ 27,128	\$ -	140,713	0
-----------------------------------	--------------------	------------------	-------------	----------------	----------

*** Mower

Kaboom Playlot	8,500.00
Medical Equipment	8,642.04
Ambulance	87,269.16
Snow Plow Truck	27,123.58
Elgin Sweeper	35,100
Police Trucks	17,166.24
PW F250	7,377.53
Police Cruiser Village portion	6,667
Police Radio	70,000

Tax Increment Financing

Illinois law allows units of local governments the ability to designate redevelopment areas in need of development or redevelopment. Often, improving these areas requires a public investment to reduce the extra cost and risk that private development faces in such areas.

The public wishes to see this development occur, but without increased taxes or the reduction of other necessary services and projects that would be required to pay for the public investments that development and redevelopment usually require.

Tax increment financing (“TIF”) is one tool used to meet this economic development challenge. With this tool, financially strapped local governments can make the improvements, like new roads or sewers, and provide incentives to attract new business or help existing business stay and expand. These specially designated areas capture new investment tax growth as a way to spur economic growth within the tax increment district in hope of encouraging new economic development and jobs.

TIF is simple in concept. It calls for local taxing bodies to make a joint investment in the development or redevelopment of a designated area, with the intent that any short-term gains be reinvested and leveraged so that all the taxing bodies will receive future financial gains. When a TIF redevelopment project area is designated, the value of the property in the area is established as the “base” amount.

The property taxes paid on this base amount continue to go to the various taxing bodies. The growth in property values generates tax increment, which is collected in a special fund and allows additional investments in the TIF project area.

This reinvestment generates additional growth in property value, which results in even more revenue growth for reinvestment. In this way a TIF project creates a vital cycle, increasing development and redevelopment in the area, such that when the TIF project ends — and Illinois law allows a TIF project to exist for a period of up to 23 years — all of the taxing bodies benefit from the new growth.

VILLAGE OF UNIVERSITY PARK

Fund: TIF III CICERO INDUSTRIAL FUND (420)
 Department: Operations (000)

Revenue Title	Account Number	2010 Actual	2011 Actual	2012 Budget	2012 YTD	2013 Budget
Real Estate Taxes	301.000	621,503	634,282.00	632,650	663,479	663,479.00
Interest - Bank	395.001	-	245.00	-	187	200.00
Interest - IL Fund	395.006	218	-	2,350	-	100.00
Miscellaneous Revenue	399.000	-	-	-	-	-
Total Revenue		621,721	634,527	635,000	663,666	663,779

Expenditure Title	Account Number	2010 Actual	2011 Actual	2012 Budget	2012 YTD	2013 Budget
Legal Fees	541.000	4,242 \$	500 \$	3,000	280	3,780
Audit Fee	545.000	-	-	4,000	-	500
Redevelopment Agreement Payments	590.000	463,345	883,488	628,000	596,482	400,000
Allocation to General Fund Adm Fee	971.001	-	-	-	109,784	165,870
Total Expenditures		467,587	883,488	635,000	596,762	570,150

Total Available Resources	\$	154,134	\$	(248,961)	\$	-	\$	66,904	\$	93,629
----------------------------------	-----------	----------------	-----------	------------------	-----------	----------	-----------	---------------	-----------	---------------

VILLAGE OF UNIVERSITY PARK

Fund: TIF IV GOVERNORS EAST FUND (440)
 Department: Operations (000)

Revenue Title	Account Number	2010 Actual	2011 Actual	2012 Budget	2012 YTD	2013 Budget
Real Estate Taxes	301.000	855,635 \$	873,229 \$	871,900	913,803	913,803
Interest - Bank	395.001	193	364	-	316	-
Interest - IL Fund	395.006	224	-	2,600	-	350
Total Revenue		856,052	873,593	874,500	914,119	914,153

Expenditure Title	Account Number	2010 Actual	2011 Actual	2012 Budget	2012 YTD	2013 Budget
Legal Fees	541.000	18,970 \$	9,670 \$	2,000	-	11,670
Audit Fee	545.000	-	-	6,000	-	500
Redevelopment Agreement Payments	590.000	183,829	607,694	866,500	519,687	600,000
Allocation to General Fund Adm Fee	971.001	181,416	-	-	-	228,451
Allocation to TIF IV	971.450	-	72,541	-	249,422	-
Total Expenditures		384,215	607,694	874,500	769,109	840,621

Total Available Resources	\$ 471,837	\$ 265,899	\$ -	\$ 145,010	\$ 73,532
----------------------------------	-------------------	-------------------	-------------	-------------------	------------------

VILLAGE OF UNIVERSITY PARK

Fund: TIF V DRALLE INDUSTRIAL FUND (450)
 Department: Operations (000)

Revenue Title	Account Number	2010 Actual	2011 Actual	2012 Budget	2012 YTD	2013 Budget
Real Estate Taxes	301.000	3,621,680	\$ 4,447,881	\$ 4,446,200	5,092,011	5,092,011
Interest - IL Funds	395.006	1,005	1,371	3,800	1,044	1,000
Miscellaneous Revenue	399.000	-	-	-	-	-
Total Revenue		3,622,684	4,449,252	4,450,000	5,093,055	5,093,011

Expenditure Title	Account Number	2010 Actual	2011 Actual	2012 Budget	2012 YTD	2013 Budget
Legal Fees	541.000	2,287	\$ -	\$ 2,000	-	2,000
Audit Fee	545.000	-	-	7,000	-	500
Redevelopment Agreement Pmts	590.000	2,663,491	3,474,863	4,441,000	3,478,646	3,500,000
Allocation to General Fund Adm Fee	971.001	-	-	-	463,346	1,273,003
Total Expenditure		2,665,778	3,474,863	4,450,000	3,941,992	4,775,503

Total Available Resources		\$ 956,906	\$ 974,389	\$ -	\$ 1,151,063	\$ 317,508
----------------------------------	--	-------------------	-------------------	-------------	---------------------	-------------------

Debt Service Fund

The property tax revenue for FY2012 is cash basis and represents the 2011 levy, which will primarily be received in calendar year 2013. The FY2013 expenditures are budgeted on a cash basis and are the actual payments required to be made during the fiscal year according to debt maturity schedules.

FY2012-13 property tax and debt service numbers are actual cash received and disbursed during FY 2012-13.

VILLAGE OF UNIVERSITY PARK

Fund: Debt Service - (143)
 Department: 1998 Bond (000)

Revenue Title	Account Number	2010 Actual	2011 Actual	2012 Budget	2012 YTD	2013 Budget
Real Estate Taxes	301.000	244,140	136,386	302,050	298,081	298,894
Interest - Bank	395.006	329	7	-	4	500
Total Revenues		244,469	136,393	302,050	298,085	299,394

Expenditure Title	Account Number	2010 Actual	2011 Actual	2012 Budget	2012 YTD	2013 Budget
Principal Payments	501.000	195,000	205,000	205,000	210,000	220,000
Interest Payments	502.000	105,581	97,050	97,050	88,081	78,894
Transfer In	503.000					
Audit Fee	545.000					
Administrative Expenses	706.002	500				500
Total Expenses		301,081	302,050	302,050	298,081	299,394

Total Available Resources	\$ (56,612)	\$ (165,657)	\$ -	\$ 4	\$ -
----------------------------------	--------------------	---------------------	-------------	-------------	-------------

VILLAGE OF UNIVERSITY PARK

Fund: Debt Service - (144)
 Department: 2002 Bond (000)

Expenditure Title	Account Number	2010 Actual	2011 Actual	2012 Budget	2012 YTD	2013 Budget
Real Estate Taxes	301.000	248,306	84,392	342,517	344,518	346,118
Interest - Bank	395.006	19	\$ -	\$ -	-	500
Total Revenues		248,325	84,392	342,517	344,518	346,618

Expenditure Title	Account Number	2010 Actual	2011 Actual	2012 Budget	2012 YTD	2013 Budget
Principal Payments	501.000	280,000	\$ 233,521	\$ 200,000	134,518	220,000
Interest Payments	502.000	221,119	212,719	142,517	210,000	126,118
Transfer In	503.000	-	-	-	-	-
Audit Fee	545.000	-	-	-	-	-
Administrative Expenses	706.002	19	-	-	-	500
Total Expenses		501,138	446,240	342,517	344,518	346,618

Total Available Resources	\$ (252,813)	\$ (361,848)	\$ -	\$ 1	\$ -
----------------------------------	---------------------	---------------------	-------------	-------------	-------------

VILLAGE OF UNIVERSITY PARK

Fund: Debt Service - (180)
 Department: 2003 Bond (000)

Expenditure Title	Account Number	2010 Actual	2011 Actual	2012 Budget	2012 YTD	2013 Budget
Real Estate Taxes	301.000	291,007	299,681	497,719	294,335	498,131
Interest - Bank	395.006	541	22	-	-	500
Transfer from General Fund		-	-	-	204,121	-
Total Revenues		291,549	299,703	497,719	498,456	498,631

Expenditure Title	Account Number	2010 Actual	2011 Actual	2012 Budget	2012 YTD	2013 Budget
Principal Payments	501.000	280,000	\$ 200,000	\$ 285,000	295,000	305,000
Interest Payments	502.000	221,119	116,097	212,719	203,456	193,131
Transfer In	503.000					
Audit Fee	545.000					
Administrative Expenses	706.002		485			500
Total Expenses		501,119	316,582	497,719	498,456	498,631

Total Available Resources

\$ (209,570)	\$ (16,879)	\$ -	\$ (0)	\$ -
---------------------	--------------------	-------------	---------------	-------------

Police Pension Fund

Police Pension Fund Summary

Property taxes are accounted for under Generally Accepted Accounting Principles (GAAP) on an accrual basis.

The above budget shows the property tax levy for 2011 which will be received in FY12/13.

Every Illinois municipality having a population of not less than 5,000 and not more than 500,000 must have a Police Pension fund as prescribed in 40ILCS 5/4-101.

VILLAGE OF UNIVERSITY PARK

Fund: Police Pension (800)
 Department: Operations (000)

Revenue Title	Account Number	2010 Actual	2011 Actual	2012 Budget	2012 YTD	2013 Budget
Real Estate Taxes	301.000	-	163,556	162,400	119,245	163,556
Change in Market Value	320.000	7,052	2,447	-	16,151	-
Employee Contributions	355.000	119,010	52,431	-	96,643	113,000
Interest	395.001	37,339	-	-	3,459	-
Interest	395.006	37	19,212	-	1	1,000
Miscellaneous	399.000	25	-	-	23,749	52,444
Total Revenue		163,463	237,646	162,400	259,247	330,000

Expenditure Title	Account Number	2010 Actual	2011 Actual	2012 Budget	2012 YTD	2013 Budget
Audit Fee	545.000	-	-	-	-	3,000
Pension - Termination Refunds	905.001	3,000	-	70,000	-	-
Pension - Beneficiary Payments	905.002	92,538	35,592	16,000	16,698	22,260
Pension - Disability Payments	905.003	17,623	6,778	8,000	-	-
Pension - Other Expenditures	905.004	16,473	-	3,000	174,382	10,000
Pension - Retirement Payments	905.005	101,555	66,977	6,200	222,270	200,000
Fees - Bank, Trusts	935.000	5,688	1,710	3,400	3,702	3,000
Total Expenditures		236,878	111,057	106,600	417,052	238,260

Total Police Pension Fund	\$ (73,414)	\$ 126,589	\$ 55,800	(157,805)	91,740
----------------------------------	--------------------	-------------------	------------------	------------------	---------------

Fire Pension Fund

Fire Pension Fund Summary

Property taxes are accounted for under Generally Accepted Accounting Principles (GAAP) on an accrual basis.

The above budget shows the property tax levy for 2011 which will be received in FY12/13.

Every Illinois municipality having a population of not less than 5,000 and not more than 500,000 must have a Fire Pension fund as prescribed in 40ILCS 5/4-101.

VILLAGE OF UNIVERSITY PARK

Fund: Fire Pension (900)
 Department: Operations (000)

Revenue Title	Account Number	2010 Actual	2011 Actual	2012 Budget	2012 YTD	2013 Budget
Real Estate Taxes	301.000	194,713		197,600	3,390	11,845
Change in Market Value	320.000		217,628		-	-
Employee Contributions	355.000	89,658			96,651	110,900
Interest	395.006	313			-	
Miscellaneous	399.000				-	196,763
Total Revenue		284,683	217,628	197,600	100,041	319,508

Expenditure Title	Account Number	2010 Actual	2011 Actual	2012 Budget	2012 YTD	2013 Budget
Audit Fee	545.000	-	-	2,000	-	3,000
Pension - Disability Payments	905.003	103,640	98,670	88,000	98,670	98,670
Pension - Other Expenditures	905.004	241,230	-	35,200	-	
Pension - Retirement Payments	905.005	45,083	50,072	72,400	50,072	50,072
Total Expenditures		389,953	148,742	197,600	148,742	151,742

Total Fire Pension Fund	\$ (105,269)	\$ 68,886	\$ -	(48,701)	167,766
--------------------------------	---------------------	------------------	-------------	-----------------	----------------

GLOSSARY OF BUDGET TERMS

Accounting System - The total structure of records and procedures which record, classify summarize, and report information on the financial position and results of operations of a government or any of its funds, departments, divisions, balance sheet items or organizational components.

Accrual Accounting – Transactions and events are recognized when they occur, regardless of the timing of related cash flows.

A.D.A. – The 1990 Americans with Disabilities Act, as enacted by Congress, signed by the President, and promulgated by the United States Department of Justice. The A.D.A. requires facilities and services are accessible to persons with disabilities.

Adopted or Approved Budget - Refers to the budget amounts as originally approved by the board at the beginning of the year and also to the budget document which consolidates all beginning of the year operating appropriations and new capital project appropriations.

Appropriation - An authorization made by the legislative body of a government which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one-year period.

Assessed Valuation - The total value of all real and personal property in the village which is used as a basis for levying taxes. Tax exempt property is excluded from the assessable base.

Assets - Property and equipment owned by a government that has a monetary value.

Audit – An independent municipal audit of all federal money received by a Village.

Board of Trustees - The Village of University Park Trustees is comprised of 6 Trustees. The Trustees are elected at large every four years, with three up for re-election every two years.

Bond - A written promise to pay a specified sum of money called principal at a specified maturity date along with periodic interest paid at a specified percentage of the outstanding principal. Bonds are typically used for long-term debt.

Budget Calendar - The Department of Finance and Administration develops a calendar of budget events each year to provide targets for the completion of various budget related information and estimates. The budget calendar includes dates of meeting, deadlines and other information important to the development of the Village's annual budget.

Budgetary Control - The control of management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

Budget Message - A general discussion of the proposed budget presented in writing as a part of or supplement to the budget document. The budget message explains principal budget issues against the background of financial experience in recent years and presents recommendations regarding the financial policy for the coming year.

C.A.F.R. – The Comprehensive Annual Financial Report, a report issued by the Village following the close of the fiscal year which reports the state of its finances.

Capital - Activities relating to the purchase or acquisition of land, buildings, streets and other tangible assets are considered of a capital nature. For instance, expenditures for

police patrol personnel are considered *operating*, while expenditures for the purchase of a new building would be considered *capital*.

Capital Improvement Program – the Capital Improvement Program is a five-year plan providing a summary of proposed capital projects including the related cost. A Capital Improvement Program document is prepared and updated annually. The document serves as a planning tool, identifying projects based on assigned priorities and providing for the coordinated implementation of selected projects.

Capital Project - The largely one-time cost of, or the acquisition of construction, improvement, replacement, or renovations of land, structures, infrastructure and improvements thereon.

Community Development Block Grant (CDBG) - A grant from the U. S. Department of Housing and Urban Development to assist low and moderate income persons. CDBG grants also can be for projects like municipal buildings improvement and/or expansion, and Park accessibility for handicapped.

Council/Manager Form of Government – A local government structure where the Council performs the legislative duties of the Village, and the Village Manager serves the Council as the Chief Operating Officer for management and day-to-day administrative purposes.

Current Assets - Assets that are available or can be made readily available to finance current operations or to pay current liabilities.

Current Liabilities - Liabilities which are payable within one year.

D.A.R.E. – Drug Abuse Resistance Education - a program which places a police officer in the elementary classroom to teach children the importance of living a drug-free and healthy lifestyle in an effort to prevent drug and alcohol abuse.

Debt Service - Payment of interest and principal on an obligation resulting from the issuance of bonds, notes or lease purchase agreements.

Defeasance - Termination of the rights and interests of the trustee and bondholders under a trust agreement or indenture upon final payment or provision for payment of all debt service and premiums, and other cost, as specifically provided for in the trust instrument.

Department - The Village's functional areas of responsibility are broken into manageable groups with related purposes. These are called Departments. Examples are: Police, Fire, Public Works, Water, Sewer and the Department of Finance and Administration.

Depreciation - In accounting for depreciation, the cost of fixed assets less any salvage value is prorated over the estimated useful life of such an asset, and each period is charged with a portion of such cost. Through this process, the entire cost of the asset is ultimately charged off as an expense.

Economic Base – major industries or businesses within a geographic market area that provides employment opportunities and revenues essential to support the community.

Enterprise Fund - A fund established to account for operations that are financed and operated in a manner similar to provide business enterprises. The intent of the governing body is that the expenses (including depreciation) of providing goods or services to the general public on a continuing basis be financial or recovered primarily through user charges.

Expenditures - All payments by the Village represent an expenditure of Village resources. All payments to vendors, personnel and other government agencies are considered expenditures.

Expenses - Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest and other charges.

Fees - A general term used for any fixed charge levied by government associated with providing a service permitting an activity, or imposing a fine or penalty. Major types of fees include business and non-business licenses, fines, and user charges.

Financial Plan - The statement of estimated expenditures, revenues and balances for each major fund.

Fund - A fund is an independent fiscal and accounting entity with a self-balancing set of accounts recording cash and other resources together with all related liabilities, obligations, reserves and equities. Funds may be thought of as separate units of accounting created for the purpose of recording activity or related fiscal items and actions.

Fund Accounting – The accounts of the Village are organized on the basis of funds, departments and programs (budgetary units) and are used to demonstrate legal compliance and to aid in financial management by segregating financial transactions of various Village functions and activities.

Fund Balance - The excess of an entity's assets over its liabilities.

General Fund - The fund used to account for all financial resources except those required to be accounted for in another fund.

Generally Accepted Accounting Principles (G.A.A.P.) – conventions, rules, and procedures that define accepted accounting practice, including broad guidelines as well as detailed procedures.

General Obligation Bond or GO Bond – municipal bond backed by full faith and credit (which includes the taxing and further borrowing power) of a municipality. A G-O bond is repaid with general revenue funds and borrowings.

Goal - A long-range desirable development attained by time-phased objectives designed to implement a strategy.

Grant - A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the state and federal governments.

I.C.M.A. – The International City/County Management Association, a professional association of city and county managers worldwide. The I.C.M.A. also operates a deferred compensation plan for any municipal employees who wish to participate.

Intergovernmental Revenues - Revenues from other governments in the form of grants, entitlement or shared revenues.

Long Range Planning – planning beyond three years. Long range planning takes into account the future as a consequence of present, short-range, and intermediate-range events.

Modified Accrual Accounting – A basis of accounting in which expenditures are accrued but revenues are accounted for on a cash basis. The accounting technique is a combination of cash and accrual accounting since expenditures are immediately

incurred as a liability when a purchase is authorized while revenue are not recorded until they are received.

Operating - Refers to activities devoted to the operation of the Village and services to residents that are used during the course of a fiscal year. Most items that are not capital purchases or used in the retirement of debt are considered of an operating nature.

O.S.H.A. – Occupational Safety and Health Administration; the office that administers and enforces the federal Occupational Safety and Health Act, regulating safety and health in the workplace.

Personnel - Refers to people employed by the Village.

Proposed Budget - The recommended Village budget submitted by the Village Manager to the Board of Trustees.

Real Estate Tax Levy – On an annual basis, the Village Board sets the real estate tax rate, or levy for all real property within the village. The levy is a percent of the assessed value.

Refunding - Sale of a new issue, the proceeds of which are to be used, immediately or in the future, to retire an outstanding issue by, essentially, replacing the outstanding issue with the new issue. The purpose of “refunding” may be to save interest cost, extend the maturity of the debt, or to eliminate existing restrictive covenants.

Revenue - Revenue refers to the source of the Village’s monetary resources. Income from taxes, fees and licenses are considered revenues. The budget list all revenues and their respective estimates in two areas. The first is operating revenues, the second, capital revenues. Operating revenues refers to income designated for the payment of

expenditures used in running or operating the Village. Capital revenues refer to income that is related or used for the construction of capital items. Roads, bridges and other projects may be funded by various sources, such as developer donations, grants and certain taxes. These are then designated as capital revenues if they are used for the purpose of this type of activity.

Special Tax/Revenue Fund - A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

SMART –Suburban Mutual Assistance Response Team.

SSMMA – South Suburban Mayors and Managers Association

Tax Levy - The total amount to be raised by general property taxes for the purpose stated on the resolution certified to the county auditor.

Tax Incremental Financing (TIF) - The Village can implement a comprehensive Village program for development of a “redevelopment project area”, within the Village limits. This program provides for development by payment of “redevelopment project costs” which are intended to reduce or eliminate conditions which qualify the Redevelopment Project Area as a “blighted area”. Enhancing the tax bases of the taxing districts that extend into the Redevelopment Project Area of the Village has three active T.I.F. districts.

Workmen’s Compensation Insurance – insurance claims for injuries sustained by employees in the course of employment. Benefits generally include hospital and other medical payments and compensation for loss of income.

Year-To-Date (Y-T-D) – Are an accumulation of accounts from the start of the fiscal year to the latest available period. Revenue, expenses, and account balances for any current week or month may be displayed *year-to-date*.

Zoning – legislative action that divides municipalities into districts for the purposes of regulating the use of private property and the construction of buildings within the established zones. The importance of zoning is used for the furthering of the health, moral, safety, or general welfare of the community.