

Minutes Of The Regular Meeting Of The Board Of Trustees For The Village Of University Park, Will and Cook Counties Illinois, Held Tuesday, September 28, 2010 At #90 Town Center Drive, In The Village Of University Park.

A. CALL TO ORDER

Mayor McCowan called this regular meeting of the Board of Trustees to order at 8:05 p.m.

B. ROLL CALL

Mayor:	Alvin R. McCowan	Present
Trustees:	Sharon A. McGuire	Present
	Oscar H. Brown, Jr.	Present
	Vivian E. Covington	Present
	Keith J. Griffin	Arrived at 8:06 p.m.
	Joseph E. Roudez, III	Present
	Larry B. Brown	Present

Also present were interim Village Manager/Finance Director David Sevier, Village Attorney Forest Miles, Village Treasurer James Ellis, Economic Development & Community Development Director Kimberly Porter, Public Works Director Jerry Townsend, Golf Club General Manager Paul Blockoms, Interim Parks & Recreation Director Keely Childress, Cable Studio Manager Christel Allen, Executive Liaison Johnna Townsend and Deputy Village Clerk Kellye Kidd.

C. PLEDGE OF ALLEGIANCE

Mayor McCowan led the audience in the pledge of allegiance to the Flag of the United States of America.

D. READING OF MINUTES

Trustee Oscar Brown moved, Trustee McGuire seconded a motion that the Board table minutes of the regular meeting of the Board of Trustees held Tuesday, September 14, 2010.

Ayes: Trustees McGuire, Oscar Brown, Covington, Griffin, Roudez and Larry Brown.
Nays: None.

Motion to table carried.

E. NON-DISCUSSION AGENDA

E-1: Village Manager's Report

Interim Village Manager Sevier reported that the MFT Program for street and curb repair has begun. Director Townsend will elaborate later in the meeting.

The ordinance regarding handicap fees will be given to the Board for review, discussion and updating.

Trustee McGuire asked for an update on the Loves Lane street repair and status on the public viewing board. Manager Sevier replied that repairs on Loves Lane should start next month and the board has been ordered.

Trustee Roudez asked if the lights at Craig Park can be turned off during the day. Manager Sevier stated that a timer will be installed.

Trustee Covington asked about the lights staying on in the Towncenter Units, the status of the Village vehicles labeling, having locked mailboxes for Board Members at Village Hall and wanted clarification of the funding for the resource center project. Manager Sevier answered that the office and parking lot lights of the Towncenter share the same circuit and cannot be turned off separately, the vehicle labeling will be completed by October, he will review the information regarding the locked mailboxes for the Board and TIF III will be used for the resource center project.

Trustee Larry Brown reported that he spoke with the auditors regarding the 2008 audit. The target date of completion is mid-October. Trustee Larry Brown also requested clarification of the resource center project funding since the TIF's seemed to be in a deficit according to information acquired prior to the Finance Committee meeting. Manager Sevier clarified that the TIF III, IV and V accounts are not in a deficit. Funding is available to complete the project.

Mayor McCowan advised Trustee Larry Brown to meet with Manager Sevier to discuss the TIF accounts further.

Trustee Griffin asked Atty. Miles to discuss the handout that was disbursed regarding the Robert's Rules of Order that were not followed at a previous Board Meeting. Atty. Miles explained that although there was a violation of the Robert's Rules of Order, the violation does not nullify the vote that was taken. A violation of the constitution can only nullify the vote.

E-2: Mayor's Report

Mayor McCowan reported on his attendance of the Congressional Black Caucus Conference. The common theme throughout the conference and the solution of the unemployment rate for most communities is "educating our way to prosperity". He feels that the resource center project is in alignment with this theme.

He also reported on the Nicor Energy Efficient Program to assist both residents and businesses. There will be a link on the Village website to gain more information for the program. He wants the residents to be aware of a website to assist with other job opportunities – myskillsmyfuture.org.

E-3: Committee & Commission Reports

Trustee McGuire presented a US Census certificate to the Village for participation and appreciation received from the US Census Bureau.

Trustee Covington reported the next IT Commission Meeting will be September 30th, her attendance at the Congressional Black Caucus Conference, her continued work with Governors State University and an upcoming Council of Governments (COG) Meeting she will be attending October 13th in Palos Heights.

E-4: Department Updates

Public Works Director Jerry Townsend reported on the road projects, sidewalks, curb and drain repairs; status on Will Center Rd.; the new IDOT law; and the South Suburban Mayors and Managers Assoc. (SSMMA) assistance in upgrading the Village signage.

Trustee Covington wanted to know if the Village would receive illuminated signs, if the street lights can be upgraded and if residential flood issues can be addressed. Director Townsend replied that it is a possibility to receive illuminated signs; grants have been written to help fund street light replacement and storm/sewer maintenance and replacement. Residents can still apply for FEMA aid although the University Park was not listed as a disaster recovery area.

Trustee McGuire asked if Director Townsend was aware of the many missing street signs in the Village and the condition of the streets in the Industrial Park. Director Townsend answered that he is aware of the missing signs, which is part of the replacement project, and streets are being repaired in the Industrial Park.

Trustee Griffin asked Director Townsend if the SSMMA would assist in any infrastructure and/or sewer system additions. Director Townsend replied that the SSMMA is working with us.

Economic & Community Development Director Kimberly Porter reported on her attendance of the Burbank Industrial Park tour, which several communities attended. She mentioned how impressed those communities were with the variety of businesses located within the Industrial Park.

Cable Studio Manager Christel Allen announced that the first Young Broadcasters Meeting was today and Comcast installed digital HD boxes at the studio. These boxes are also available for residents.

Parks and Recreation Director Keely Childress announced the upcoming events:

- Next meeting to discuss potential grants and funding will be 11/12
- The Classic Car Show will be 10/02, 1:00 p.m. – 6:00 p.m. in the lot across the street from Brittany Woods
- The Harvest Tour will be 10/6-15, 10:30 a.m. – 3:30 p.m.

Village Manager Sevier wanted the Board and residents to be aware of the \$15M in working cash bonds to be requested at the next school board meeting. The meeting will take place October 18th. Public comment is at 6:30 p.m. and the meeting begins at 7:00 p.m. Please keep in mind, the request is partially due to the \$6.3M yet to be received from the State of IL.

F. DISCUSSION AGENDA

F-1a: Third Reading – Ordinance Amending Chapter 610 of The General Offenses Code, Specifically, Section 610-03(B) “Animals Shall Be Restrained”

Trustee Covington moved, Trustee Oscar Brown seconded a motion that the Board approves third reading of this ordinance.

Ayes: Trustees McGuire, Oscar Brown, Covington, and Griffin.
Nays: Trustees Roudez and Larry Brown.

Motion to approve carried. Ordinance Number 2010-43

F-1b: Second Reading – Ordinance Amending Chapter 222 Of The Administration Code To Add New Section 222.07 Entitled “Emergency Payment Of Bills”

Trustee Griffin moved, Trustee Covington seconded to amend the main motion to decrease the amount allowed for expenditures without Board approval to \$5,000.

Atty. Miles explained that the item is not to avoid bidding, but only to make payments.

Ayes: Trustees McGuire, Covington, Griffin and Larry Brown
Nays: Trustees Oscar Brown and Roudez.

Motion to amend carried.

Trustee Roudez moved, Trustee Oscar Brown seconded on main motion as amended that the Board approves second reading of this ordinance.

Ayes: Trustees McGuire, Oscar Brown, Covington, Griffin and Larry Brown.
Nays: Trustee Roudez.

Motion to approve carried.

F-2: NEW BUSINESS

F-2a: First, Second and Third Readings – Ordinance Accepting The Proposal Of Municipal Emergency Services, Inc. To Provide New Firefighting Hoses, Nozzles, Adapters And Related Equipment Per FEMA/DHS Grant

Trustee Covington moved, Trustee Griffin seconded a motion that the Board approves first, second and third readings of this ordinance.

Ayes: Trustees McGuire, Oscar Brown, Covington, Griffin, Roudez and Larry Brown.
Nays: None.

Motion to approve carried. Ordinance No. 2010-44

F-2b: Resolution Ratifying A Collective Bargaining Agreement By, And Between, The Village Of University Park, And The American Federation Of State, County and Municipal Employees (AFSCME) Council 31, Local 3837

Trustee Roudez moved, Trustee Larry Brown seconded a motion that the Board approves resolution.

Trustee Covington voiced her questions and concerns regarding the resolution.

Ayes: Trustees McGuire, Oscar Brown, Griffin, Roudez and Larry Brown.
Nays: Trustee Covington

Motion to approve carried.

Resolution No. 2010-29

F-2c: Resolution Of Condolences Honoring The Memory Of Mr. Charles Sidney Harris

Trustee Covington moved, Trustee Roudez seconded a motion that the Board approves resolution.

Ayes: Trustees McGuire, Oscar Brown, Covington, Griffin, Roudez and Larry Brown.
Nays: None.

Motion to approve carried.

Resolution No. 2010-30

F-2d: Appointments

Trustee Covington moved, Trustee Griffin seconded a motion that the Board tables appointments.

Clarification regarding attendance requirements needs to be addressed.

Trustees Larry Brown and Griffin had questions regarding re-appointments and member replacements that the Mayor will handle at the appropriate time.

Ayes: Trustees McGuire, Oscar Brown, Covington, Griffin, Roudez and Larry Brown.
Nays: None.

Motion to table carried.

F-2e: Bills Payable

Trustee McGuire moved, Trustee Roudez seconded a motion that the Board approves the listing of the General Operating Expenses that the Village of University Park has incurred for the last two (2) weeks from September 15, 2010 to September 28, 2010 in the following funds:

General Operation Fund	\$454,478.72
Road & Bridge	\$ 58,151.11
Towncenter Fund	\$ 2,464.91
University Golf Club	\$ 94,197.99
Capital Project Fund	\$ 5,038.16
TIF I – Towncenter Area Fund	\$ 459.00
TIF II – Industrial Park Fund	\$ 2,925.00
TIF III – Cicero Industrial Fund	\$ 459.00
TIF IV – Governors East Fund	\$ 3,364.50
Payroll Fund	\$ 32.93
	<u>\$621,571.32</u>

Trustee Griffin needed explanations of some payments.

Ayes: Trustees McGuire, Oscar Brown, Covington, Griffin, Roudez and Larry Brown.

Nays: None.

Motion to approve carried.

G. GENERAL PUBLIC COMMENTS

Ms. Sandra Heard asked for clarity of when the general public would be allowed to comment or question items on the agenda before a vote is taken. She also asked if current Finance Committee members were being replaced, why and how appointments can make the agenda before the verifying of meeting attendance.

Mr. Williams discussed his discouragement of the home and vehicle burglaries in the Village. He also wanted to know if residents can be notified of pending investigations and committed crimes.

Mr. Larry Brown, as a resident, made statements regarding alleged burglaries and postings of a minor's photo within the Village. He continued that his character should not be measured by the actions of others.

H. BOARD CAUCUS

Mayor McCowan suspended the meeting from 9:55 p.m. to 10:02 p.m. to call the Board to caucus.

The Mayor reconvened the Board meeting and the following responses were given to concerns raised by residents under general comments:

Mayor McCowan mentioned he will investigate the opportunity of public comments on agenda items prior to voting.

Mayor McCowan said he would also consider the best source of notifying residents of criminal activities in the area.

I. ANNOUNCEMENT OF SCHEDULED MEETINGS

J. TRUSTEES' COMMENTS

K. EXECUTIVE SESSION

Trustee Covington moved, Trustee Griffin seconded a motion that the Board move into executive session for purposes of personnel at 10:24 p.m.

Ayes: Trustees McGuire, Oscar Brown, Covington, Griffin, Roudez and Larry Brown.
Nays: None.

Motion Carried.

The Board returned from executive session at 10:39 p.m. and resumed the regular meeting.

L. ADJOURNMENT

Trustee McGuire moved, Trustee Roudez seconded a motion that the Board adjourns the regular meeting at 10:40 p.m.

Motion to Adjourn Carried by Voice Vote.

Respectfully Submitted,

**Dorothy R. Jones, CMC
Village Clerk**