

Minutes Of A Regular Meeting The Board Of Trustees For The Village Of University Park, Will And Cook Counties Illinois, Held Tuesday, August 24, 2010 At #90 Town Center Drive, In The Village Of University Park.

A. CALL TO ORDER

In the absence of Mayor McCowan, Mayor Pro-tem Roudez called this regular meeting of the Board of Trustees to order at 9:10 pm.

B. ROLL CALL

Mayor:	Alvin R. McCowan	Absent (arrived @ 9:45)
Trustees:	Sharon A. McGuire	Present
	Oscar H. Brown, Jr.	Present
	Vivian E. Covington	Present
	Keith J. Griffin	Present
	Joseph E. Roudez, III	Present
	Larry B. Brown	Present

Also present were Interim Village Manager/Finance Director David Sevier, Village Attorney Forest Miles, Deputy Police Chief Gregory Box, Executive Liaison Johnna Townsend, Public Works Director Jerry Townsend, Parks & Recreations Interim Director Keely Childress, Economic & Community Development Director Kimberly Porter, Golf Club General Manager Paul Blockoms, Fire Chief Charles Exner, Cable Studio Manager Christel Allen, and Village Clerk Dorothy R. Jones.

C. PLEDGE OF ALLEGIANCE

Mayor Pro-tem Roudez led the audience in the pledge of allegiance to the Flag of the United States of America.

D. READING OF MINUTES

Trustee Oscar Brown moved, Trustee McGuire seconded a motion that the Board approves minutes of the regular meetings of the Board of Trustees held August 10, 2010.

Trustee Covington noted a spelling error on page 3 of the minutes.

Roll Call –Minutes:

Ayes: Trustees McGuire, Oscar Brown Covington, Griffin, Roudez, and
Larry Brown.
Nays: None.
Absent: None.

Motion to approve Carried.

E. NON-DISCUSSION AGENDA

E -1: Village Manager's Report

Interim Village Manager David Sevier stated that he did not have anything new to report.

Trustee Oscar Brown stated that he was pleased with the presentation earlier tonight relating to the Resource Center, and asked for a status of repairs to the Town Center properties; the removal of town center broken signs; and repairs to Regent Road.

Manager Sevier responded that Public Works had begun repairs to the exterior of the Town Center, and Public Works Director Townsend responded that he had not received a response from the Regent Road Developer.

Trustee Griffin asked Manager Sevier for a status on labeling village vehicles, and asked if he had addressed parking of village vehicles with Staff, and for an update on that item.

Manager Sevier responded to Trustee Griffin relating to labeling of the vehicles, and stated that he had distributed to the Board tonight samples for signs labeling and is now waiting for the Board to decide on what they want. Relating to parking of vehicles, he stated that he has not received any directions or policy from the Board.

Attorney Miles stated that he feels the policy should be established by the Village Board.

Trustee McGuire asked if it would be appropriate for the Board to request that Mayor McCowan put this item on the agenda.

Trustee Larry Brown thanked Manager Sevier and Public Works for repairs to the air conditioning, and asked for a status of the 2008 audit, and asked if Mr. Sevier knew when the 2009 audit be completed.

Village Manager's Report – continued:

Responding to concerns relating to the audits, Manager Sevier responded that he is still waiting for upper management of the auditing firm to complete their review of the 2008 audit, and for the Attorney's Letter of contingencies. He also noted that they should have a report of the 2009 audit in October.

Trustee Covington stated that she still have concerns with the title of secretary, and asked if Mr. Sevier had made modifications in that title; referring to the non conformity of business signs in the Town Center, she asked when would the signs be replaced; and stated that she would like to have Sgt. Stroud attend a Workshop, or Board meeting and make a presentation on programs that he is working on. She also stated that she went on the website and obtained information relating to merchants selling single cigarettes, and stated that it is illegal and she wants the matter addressed.

Manager Sevier responded to Trustee Covington relating to the title of secretary, and stated that the title is one that identifies one of the categories of positions as approved with the AFSCME contract; relating to signage at the Town Center he stated that due to the severe weather conditions the project was delayed.

E-2: Mayor's Report

In the absence of Mayor McCowan, Mayor Pro-tem Roudez stated that he had no report. However, under the Mayor's Report there is a promotional recognition.

Trustee Covington stated that she had questions relating to appointments for Mayor McCowan that she would ask once he arrives at the meeting.

Swearing In Of Fire Department Lieutenant Shawn Richards

Accompanied by Mayor Pro-tem Roudez, Trustee Larry Brown, Fire Chief Charles Exner, Village Clerk Dee Jones administered the Oath Of Office to newly promoted Fire Department Lieutenant Shawn Richards.

E-3: Committee & Commission Reports

Trustee Covington reported that the IT Commission is looking at Streaming Live all Village Board meeting direct from website. She stated that additional information regarding this project is forthcoming.

E-4: Reports Of Other Officers

Deputy Police Chief Gregory Box responded to some of the concerns of Trustee Covington, stating that he had spoken with Sgt. Stroud who would be available to present to the Board whenever the Board schedules the meeting; relating to the sale of single cigarettes, he stated that he would have the matter investigated, and relating to her earlier concern relating to compliance of Mr. Liddick in paying his assessments to the Village, he stated that according to the Circuit Clerk, Mr. Liddick is up to date with his payments. Deputy Chief Box reported on the increase in home invasions in some suburban communities, and informed the public of some of preventive measures the Police Department is implementing to pro-actively deal with the potential problem.

Trustee Covington asked if the Board could get copies of background checks and drug testing results of all employees.

Cable Studio Manager Christel Allen gave an update on cable studio upcoming events.

Parks & Recreation Interim Director Keely Childress reported that August 30th is the last day for accepting applications for the Peer Leaders Program; J.E.W.E.L.S graduation will be held this coming Saturday for young girls ages 10 – 12; and that September 11, 2010 there will be Movies on the Green at the Golf Club, and at Pine Lake on September 27th.

Fire Chief Charles Exner congratulated Lt. Shawn Richards on his commitment to the Village and his profession, and thanked Lt. Richard's former Fire Chiefs for attending the ceremony. He also reported the IAFF Annual Conference would be held this year at McCormick Place, and they will be displaying MABA Equipment. He invited the Board out during the conference.

Village Clerk Dorothy "Dee" Jones reported that nominating petition packets for the April 5, 2011 Consolidated Election would be available beginning the week of September 20, 2010. She also reported that she was recently elected as Vice President of the Municipal Clerks of the South/West Suburbs, and would be sworn in on September 2nd in Berwyn, and that as a member of the Municipal Clerks of Illinois Institute Training Committee she would be a Presenter at the Institute & Academy in Springfield the week of September 19th where she will be teaching first year Clerks the Role of The Municipal Clerks.

F. DISCUSSION AGENDA

F-1: UNFINISHED BUSINESS

None on agenda.

F-2: NEW BUSINESS

F-2a: First, Second, and Third Readings – Ordinance Amending Chapter 808 Alcoholic Liquor Dealers Specifically Section 808-20(C) Pertaining To The Sale Of, Or Consumption Of, Alcoholic Beverages On Village Property

Trustee Covington moved, Trustee Oscar Brown seconded a motion that the Board approves first, second and third readings of this ordinance.

Ayes: Trustees McGuire, Oscar Brown Covington, Griffin, Roudez, and Larry Brown..

Nays: None.

Absent: Mayor McCowan.

Motion Carried

Ordinance Number 2010 – 39.

Mayor McCowan arrived at 9:45 and assumed the Chair.

F-2b: First Reading – Ordinance Amending Chapter 610 Of The General Offenses Code, Specifically, Section 610-03(B) “Animals Shall Be Restrained”

Trustee Covington moved, Trustee McGuire seconded a motion that the Board approves first reading of this ordinance.

Trustee Oscar Brown asked that clarity on “proper lease” as listed in paragraph 3 is included in the language.

Attorney Miles stated that this ordinance amendment is brought forth at the request of Trustee Covington, and there are issues that must be worked out. He asked Board members to e-mail him their suggestions and concerns so he can incorporate those appropriate changes for next reading.

Ayes: Trustees McGuire, Oscar Brown Covington, Griffin, and Roudez,

Nays: Trustee Larry Brown.

Absent: None..

Motion Carried To Approve First Reading.

F-2c: First Reading – Ordinance Amending Section 222 Of The Administration Code, Specifically Section 222.03 Entitled “Payment Of Bills”

Trustee Roudez moved, Trustee McGuire seconded a motion that the Board approves first reading of this ordinance.

Trustee Covington asked if this ordinance is intended to allow the cancellation of Board meetings, and then pay bills anyway.

Attorney Forest Miles stated that he brought this ordinance forward for first reading at the request of Trustee Griffin, and is requesting input from the Board. He explained the essence of this ordinance, noting the State allows the Manager to make expenditures up to \$10,000.00 in some instances, and under certain circumstances, and that is the amount he based his recommendation. He asked that comments are e-mailed to him for consideration for inclusion in the next reading of this ordinance.

Trustee Griffin stated that he feels that \$10,000.00 is a lot of money, and he wants the amount reduced.

Trustee Larry Brown commented that he too feels that \$10,000.00 is too much to pay out without Board approval.

Trustee McGuire voiced her concern that if a payment is made without Board approval, and when the item is brought before the Board, the Board does not approve the payment.

Ayes: Trustees McGuire, Oscar Brown, Roudez, and Mayor McCowan.
Nays: Trustees Covington, Griffin, and Larry Brown.
Absent: None.

Motion Carried To Approve First Reading.

F-2d: First, Second and Third Readings – Ordinance Authorizing The Expenditure Of Tax Increment Revenue In Furtherance Of A Job Training Project

Trustee Roudez moved, Trustee Oscar Brown seconded a motion that the Board approves first, second and third readings of this ordinance.

Trustee Covington asked to know how much money is in the TIF, and asked why money from the TIF was not used at the Cable Studio. She noted that she is annoyed, and wants assurances that residents will take advantage of the resource center.

F-2d: continued:

Trustee Oscar Brown moved, Trustee Roudez seconded a motion to amend the main motion to strike the underline in paragraph 3, page 3 and insert "Not to Exceed \$210,000.00.

Trustee Larry Brown stated that he wants to see where the TIF Agreement allows for crossing, or transferring funds from one TIF to another TIF District. He also asked if we need to contact the other taxing bodies before taking action.

Trustee McGuire asked if a public hearing should be held, since there are other taxing bodies involved in the TIF Districts.

Attorney Miles responded that a public hearing is not required as long as the project qualified under TIF Guidelines, and he feels that this project falls within the perimeters.

Roll Call On Amended Motion:

Ayes: Trustees McGuire, Oscar Brown, Covington, and Roudez.
Nays: Trustees Griffin, and Larry Brown..
Absent: None.

Motion Carried To Approve Amendment.

The Board discussed at length their concerns with this project until Trustee Oscar Brown called the Question.

Roll Call On Main Motion, as amended to include "Not to Exceed \$210,000.00."

Ayes: Trustees McGuire, Oscar Brown, Roudez, and Mayor McCowan..
Nays: Trustees Covington, Griffin, and Larry Brown..
Absent: None.

Motion Carried To Approve

Ordinance Number 2010 – 40.

F-2e: Resolution Consenting To The Appointment Of Fred Gafeney As A Non-Voting, Non-Paid Advisor To The Board Of Fire And Police Commissioners

Trustee Roudez moved, Trustee Oscar Brown seconded a motion that the Board approves the appointment of Fred Gafeney As A Non-Voting, Non-Paid Advisor To The Board Of Fire And Police Commissioners.

F-2e: continued:

Mayor McCowan noted that Mr. Gafeney was Chair of the Board of Fire & Police Commissioners, but has moved from the Village of University Park, thereby tendering his resignation from the Commission. However, at the request of members of the Board of Fire & Police Commissioners he has agreed to assist them as a non-voting, non-paid advisor to The Board of Fire and Police Commissioners.

Ayes: Trustees Oscar Brown, and Roudez.
Nays: Trustees McGuire, Covington, Griffin, and Larry Brown..
Absent: None.

Motion Failed to Carry.

F-2f: Resolution Authorizing Submittal Of An Illinois Transportation Enhancement Program 2010 Application And Local Assurance Certificate For The Cicero Avenue Streetscape Project

Trustee Roudez moved, Trustee Oscar Brown seconded a motion that the Board approves this resolution.

Trustee Covington commented that she a problem that the Mayor's name is the only village official listed on the application, because it should contain names of the entire Board of Trustees.

Public Works Director Jerry Townsend responded that this is a sample of the application, and all blank spaces would be filled in as required. He also stated that the Village of University Park would only have to match 20% of the funding cost, if this application is approved. And the Village of University Park could use the funds from Congressman Jackson to fund our portion.

Trustee Oscar Brown called the Question at 10:25 pm.

Ayes: Trustees McGuire, Oscar Brown Covington, Griffin, Roudez, and Larry Brown.
Nays: None.
Absent: None.

Motion to approve Carried

Resolution Number 2010 – 25.

F-2g: Appointments

Trustee Roudez moved, Trustee Oscar Brown seconded a motion that the Board approves the appointment of Reverend Marilyn Brown as Chair of The Board Of Fire & Police Commissioners, and the appointment of Elizabeth Williams to the Code Enforcement Commission.

Mayor McCowan noted that the name of Mr. Fred Gafeney was removed from consideration.

Trustee Covington commented on these appointments, and asked Mayor McCowan when other appointments would be made.

Mayor McCowan responded that other appointments would be made within the coming weeks, based on applications that he has received.

Ayes: Trustees McGuire, Oscar Brown, Covington, and Roudez.

Nays: Trustee Griffin.

Absent: None.

Abstained: Trustee Larry Brown.

Motion To Approve Carried.

F-2h: Bills Payable

Trustee Roudez moved, Trustee Oscar Brown seconded a motion that the Board approves the listing of the General Operating Expenses that the Village of University Park has incurred for the two (2) weeks from August 11, 2010 to August 24, 2010. The following funds will be charged for these expenses:

General Operation Fund	\$	132,245.06
Road and Bridge Fund	\$	16,700.31
Town center Operations	\$	5,601.08
University Golf Club	\$	<u>96,506.64</u>
Total	\$	251,053.09

Trustee Larry Brown referred to the amount of \$24,000.00 for replenishing the ATM, and asked for an explanation for the large amount, and asked does having the ATM benefit the Village.

Manager Sevier responded that the amount is at \$4,000.00 weekly, with an additional \$8,000.00 this past weekend. He stated that the benefit is having the service available for our clients, but noted that the ATM is not a revenue generating device.

Bills Payable – continued:

Trustee Griffin asked for clarity on the following check numbers 70791 AT&T; 70802 -03 - Printer; 70827 - ComEd; 70832 – CMT; and 70807 – Barnes & Thornburg, and asked if we could stop paying that vendor.

Manager Sevier responded that check number 70791 -AT&T is for all departments, not just Pine Lake; 70802 -03 – Printer is for 50% deposit and 50% balance when printing of brochures are completed for the Parks & Recreation Department; 70827 – ComEd is for all departments; and 70832 – CMT is for several projects that they have, and are still working on. However, a portion of those fees from Clorox and the Will Center Road Project will be reimbursed back to the Village.

Trustee Covington asked why the Village paid for the Jazz Band that played at the Mayor's function; and referred to check numbers 70913 and 70845 and asked for clarity.

Manager Sevier responded that the band did not play for the Mayor's golf outing, because his function ended just prior to the band's performance; check number 70913 is for cart rental; and check number 70845 is payment on police squad vehicle.

Ayes: Trustees McGuire, Oscar Brown, Roudez, and Mayor McCowan.
.Nays: Trustees Covington, Griffin, and Larry Brown.
Absent: None.

Motion Carried To Approve.

G. GENERAL PUBLIC COMMENTS

Mr. Steven Allen commended Trustee Roudez for the work he is doing in trying to bring the resource center to the Village of University Park, and for the excellent presentation earlier tonight. He also read cards of thanks for the University Park Fire Department Personnel for their assistance with flooded basements.

Ms. Patti Guinn addressed the Board and thanked Trustees Larry Brown and Griffin for the barbeque cookout that they sponsored for residents of Thornwood House for the Holiday.

General Public Comments – continued:

Ms. Sandra Heard, Monee Township Assessor asked residents who have questions relating to their tax assessments to contact her at her office @ (708) 534-6023. She also voiced her concern with the cancellation of the finance committee meeting last night, and with the lack of minutes for review by that committee, and stated that she would like for the bills payable list to be available to the finance committee prior to being presented to the Board in the event the committee have objections; she asked the number of liquor licenses allocated, and if all were in use; referred to escrow refunds, and asked the percentage charged for repair escrow, and if the escrow is for repairs or new construction. She asked Trustee O. Brown why he called the question before all Trustees had their questions answered.

Mr. Robert Travis addressed the Board and asked what happens to the facility if the youth do not take advantage of the Resource Center. He stated that he welcomes the prospect of Board meetings Streaming Live in the near future; and that he hopes TIF funds can also be used for equipment for the Cable Studio.

Ms. Deborah Stroud thanked Director Keely Childress and the Peer Leaders for the outstanding job that they did in serving the Senior Citizens Committee on Senior Fun Day August 11, 2010.

H. BOARD CAUCUS

McCowan suspended the meeting from 10:50 to 10:54 pm to allow the Board an opportunity to caucus. The following responses were given relating to public comments:

Manager Sevier responded to Ms. Heard relating to the finance committee and stated that the meeting was not canceled, because the meeting is always the last Monday of the Month, and the bills payable list is available to the committee after it has been approved by the Board.

Kim Porter responded to Ms. Heard relating to the cost of repair escrow noting that due to recent legislative changes by the Board, the percentage had been reduced to the estimated cost of repair, not to exceed \$2,500.00.

Trustee Oscar Brown responded to concerns relating to his calling the question on two occasions tonight and stated that the first item had been discussed for more than an hour at a workshop meeting, and after a lengthy debate in open session he felt it was time for the Board to vote on the issue, and on the second item he felt that the comments were lengthy and parliamentary law allows for calling the question if the comments become repetitive and/or abusive.

General Public Comments – continued:

Village Clerk Dee Jones responded to Ms. Heard that she did not have the information requested relating to Liquor Licenses, but would answer by next meeting.

I. ANNOUNCEMENT OF SCHEDULED MEETINGS

J. TRUSTEES COMMENTS

K. ADJOURNMENT

Trustee Roudez moved, Trustee McGuire seconded a motion that the Board adjourns the regular meeting at 11:30 pm.

Motion to Adjourn Carried By Voice Vote.

Respectfully Submitted,

Dorothy R. Jones, CMC
Village Clerk

/drj