

The Regular Meeting Minutes Of The Board Of Trustee For The Village Of University Park, Will And Cook Counties Illinois, Held Tuesday, May 11, 2010 At #90 Town Center Drive, In The Village Of University Park.

A. CALL TO ORDER

Mayor McCowan called this regular meeting of the Board of Trustees to order at 8:17 p.m.

B. ROLL CALL

Mayor:	Alvin R. McCowan	Present
Trustees:	Sharon A. McGuire	Present
	Oscar H. Brown, Jr.	Present
	Vivian E. Covington	Present
	Jimmie D. Young	Present
	Joseph E. Roudez, III	Present
	Larry B. Brown	Present

Also present were Village Attorney Forest Miles, Village Treasurer James Ellis, Interim Village Manager/Finance Director David Sevier, Police Chief Melvin Easley, II, Executive Liaison Johnna Townsend, Public Works Director Jerry Townsend, Cable Studio Manager Christel Allen, Economic & Community Development Director Kimberly Porter, Parks & Recreations Director Robert Graham, Golf Club General Manger/PGA Golf Pro Paul Blockoms, and Village Deputy Clerk Kellye Kidd.

C. PLEDGE OF ALLEGIANCE

Mayor McCowan led the audience in the pledge of allegiance to the Flag of the United States of America.

D. READING OF MINUTES

Trustee Oscar Brown moved, Trustee McGuire seconded a motion that the Board table the minutes of the regular meeting of the Board of Trustees held April 27, 2010.

Ayes:	Trustees McGuire, Oscar Brown, Covington, Griffin, Roudez, and Larry Brown.
Nays:	None.

Motion to table carried.

E. NON-DISCUSSION AGENDA

E-1: Village Manager's Report

Interim Village Manager Sevier reported that 2010-11 Village vehicle applications will be mailed during the last week of May and the stickers will be available for sale Tuesday, June 1, 2010 at Village Hall. Applications along with payment can also be mailed or deposited into the drop box located in the parking lot Village Hall.

Trustee McGuire commented on the current tax bill

Trustee Oscar Brown thanked Director Porter for her prompt response to his inquiry regarding the grass cutting service of vacant properties. He inquired about the repairs to the light located on the corner of Amherst and Abbot. Director Townsend replied that the repair will be take place. Trustee Oscar Brown questioned if the motor fuel and general funds can be used to make street repairs. Manager Sevier answered "yes".

Trustee Griffin questioned the Manager on status of having all Village owned vehicles parked in the Village Hall parking lot at the end of each day along with the labeling of all the vehicles. He mentioned that the approval to complete the request was received by three Trustees. Manager Sevier answered that he would need written approval from the Board majority. Trustee Griffin also inquired about the use of Village of vehicles outside of the Village and the disciplinary action taken for those who violate the policy. Manager Sevier replied that any and all policy violations will be investigated, but employee discipline is kept private.

Trustee Covington wanted to know when the Village vehicle labeling will begin. Manager Sevier replied that the labeling would begin when the new budget is passed. Trustee Covington thanked Director Porter for the requested information regarding the Industrial Park businesses, but she would like to know the capital of each business as well. Trustee Covington also said she would send Manager Sevier an email requesting a copy of the forfeiture funds, payroll for the last three (3) months, payments received from Joshua Lydick and TIF payments.

Trustee Larry Brown wanted an explanation as to the necessity of a Board majority to handle requested issues. Manager Sevier answered that it is a Board policy to receive approval by the majority of the Board along with a written directive.

Mayor McCowan required that the vehicle labeling begin as soon as possible and suggested that the Board approach the Village Manager in private to discuss any concerns or address questions.

E-2: Mayor's Report

The Mayor mentioned the unfortunate incident that occurred in town Sunday, May 9, 2010. The Village has not experienced a homicide in over 15 years. This was not a random incident and his prayers are extended to both families involved.

The Mayor discussed his disappointment of vehicles continuing to stop on the tracks of the railroad crossings. He asked Police Chief Easley if anything could be done locally to deter this matter. Chief Easley stated he can randomly send traffic control to patrol the area, but warning tickets cannot be issued.

Trustees Larry Brown, Griffin and Covington agreed that something should be done. Each suggested some sort of signal to be installed as seen in other communities. Director Townsend replied that communication needed to be made with the railroad company and the Village does not have jurisdiction to place any signage or signals.

Mayor McCowan announced his pride for the Village tax rate although an overall increase took place. He urged the public to not antagonize the current school board, the financial problems are due to policy that was passed and put in to place over 6-7 years ago.

E-2a: Proclamation – Motorcycle Awareness Month

The Mayor stressed the importance of all motorists to exercise safety.

Trustee Covington moved, Trustee Larry Brown seconded a motion that the Board approves this proclamation.

Ayes: Trustees McGuire, Oscar Brown, Covington, Griffin, Roudez, and Larry Brown
Nays: None

E-3: Committee & Commission Reports

No reports were given.

E-4: Reports Of Other Officers

General Manager/PGA Golf Pro Blockoms reported that the Mother's Day Brunch was a success; over 300 attended. He encouraged the public to attend Blues Night every Monday night, Jazz Night every Thursday night, Friday Fish Fry all-you-can-eat buffet for \$14.95/pp and Saturday and Sunday morning breakfast buffets for \$6.95/pp.

Fire Chief Exner reminded the Board that the Fire Dept. received a FEMA grant in February for \$110,000 and in April received another grant for \$650,000 to replace the aerial ladder truck. This brings the grant total to over \$1M.

Reports of other Officers continued

Parks & Recreation Director Graham reported on the following programs:

- The men's softball league will begin May 30th and the first meeting will be held May 19th.
- Martial Arts for ages 4-6 begins June 3rd, 6:00 – 7:30 pm and 12:30 – 2:30 pm at the Riegel Farm for \$35/per student.
- Tumbling for ages 6-10 begins June 12th, 9:15 – 10:15 am at the Riegel Farm for \$48/per student
- Aerobics for all ages begins June 7th, 6:00 – 7:00 pm at the Riegel Farm for \$35/per person.

Trustee Covington mentioned that Mr. Johnson is available to offer free tennis lessons this summer also. Director Graham said he was in touch with Mr. Johnson to create a schedule to share with the public.

Trustee McGuire asked Director Graham if he was aware of the orthopedic services geared towards youth sports injuries offered by Ingles Hospital. Director Graham replied that he would look into the program.

Cable Manager Allen reported that the baseball parade will air Monday, May 17, 2010 and Crete-Monee High's The Wiz production will air soon.

Public Works Director Townsend reported on the following road projects:

- University Pkwy resurfacing from Steger/Monee Rd. to Crawford will begin 5/16 (running simultaneously with the Cicero Ave project).
- Letters were sent to IDOT and Metra concerning the University Park Parkway Reconstruction. The letting goal is 9/10. CMT is in the process of obtaining signatures, insurance, performance & bond payments from the contractors. A preconstruction meeting will follow.
- Robert Schultz, GDC Home Corporation, has been contacted to commit to a start date to complete the public improvements (final roadway surface included). CMT verified that a bank holds a \$76,485.30 letter of credit to fund the project.

Director Townsend reminded the Board and public that May 17 – 22, 2010 is National Public Work weeks.

Trustee McGuire asked if any repairs would be made to residential pot holes. Director Townsend replied that his department is working on the repairs.

Trustee Covington inquired about the repairs to the Village sign located at the Monee boundaries on Governors Highway. Manager Sevier replied he would investigate the damage.

F. DISCUSSION AGENDA

F-1: UNFINISHED BUSINESS

F-1a: Third Reading – An Ordinance Approving the University Park Employee Policy Manual

Trustee Roudez moved, Trustee Oscar Brown seconded a motion that the Board approves the third reading of this ordinance.

Trustee Oscar Brown moved, Trustee Griffin seconded a motion that the Board postpone and workshop the ordinance.

Trustee Oscar Brown explained that corrections needed to be made and wanted to know if it was reviewed by the attorney. Manager Sevier responded that Attorney Guare reviewed and approved the manual along with the three (3) unions.

Ayes: Trustees McGuire, Oscar Brown, Covington, Young, Roudez, and Larry Brown.

Nays: None

Motion to table carried.

F-1b: Third Reading – An Ordinance Adopting The Budget for FY 2010/2011

Trustee Roudez moved, Trustee McGuire seconded a motion that the Board approves third reading of this ordinance.

Trustee Griffin asked if the finance committee was going to do another review, Trustees Larry Brown and Covington wanted the Board to meet and discuss additional changes.

Trustee Griffin moved, Trustee Larry Brown seconded a motion that the Board tables the third reading of this ordinance.

Ayes: Trustees Covington, Griffin and Larry Brown

Nays: Trustees McGuire, Oscar Brown, Roudez and Mayor McCowan

Motion to table failed.

Roll call that the Board approves the third reading of this ordinance.

Ayes: Trustees McGuire, Oscar Brown, Roudez and Mayor McCowan

Nays: Trustees Covington, Griffin and Larry Brown

Motion to approve carried.

Ordinance No. 2010-23

F-1: NEW BUSINESS

F-2a: First, Second, and Third Readings – Ordinance Amending Chapter 1440 Of The Building And Housing Code Entitled “Residential Permit And Inspection Fee”

Trustee Covington moved, Trustee McGuire seconded a motion that the Board approves first, second and third readings of this ordinance.

Trustee Covington moved, Trustee McGuire seconded a motion that the Board amends the industrial fee to \$175.00.

Ayes: Trustees McGuire, Oscar Brown, Covington, Griffin, Roudez, and Larry Brown.
Nays: None.

Motion to amend carried

Roll call to approve this ordinance.

Ayes: Trustees McGuire, Oscar Brown, Covington, Griffin, Roudez and Larry Brown.
Nays: None.

Motion to approve carried.

Ordinance Number 2010-24.

F-2b: First, Second and Third Readings – Ordinance Amending Chapter 1466, Section 1466-03 Of The Building And Housing Code Entitled “Point Of Sale Procedures”

Trustee Covington moved, Trustee Roudez seconded a motion that the Board approves first, second and third readings of this ordinance.

Ayes: Trustees McGuire, Oscar Brown, Covington, Griffin, Roudez and Larry Brown.
Nays: None.

Motion to approve carried

Ordinance Number 2010-25

F-2c: First, Second and Third Readings – Ordinance Authorizing The Execution Of An Engineering Services Agreement With Baxter & Woodman, Inc. In Connection With Structural Analysis, Written Recommendations, Plan Preparation And Construction Consultation For The Addition Of A Temporary Shoring System At The Hickok Road Pedestrian Bridge

F-2c continued:

Trustee Covington moved, Trustee Roudez seconded a motion that the Board approves first, second and third readings of this ordinance.

Ayes: Trustees McGuire, Oscar Brown, Covington, Griffin, Roudez and Larry Brown
Nays: None.

Motion to approve carried

Ordinance Number 2010-26.

F-2d: Resolution Presented For Your Consideration And Approval Is A Resolution Approving An Extension Of The Intergovernmental Agreement With The Village of Park Forest To Allow The Use And Occupancy Of The Driving Range And Club House At The Hident Meadows Golf Course For The 2010 Golfing Season

Trustee McGuire moved, Trustee Roudez seconded a motion that the Board approves this resolution.

Ayes: Trustees McGuire, Oscar Brown, Covington, Griffin, Roudez, and Larry Brown.
Nays: None.

Motion to approve carried.

Resolution No. 2010-17

F-2e: Appointment(s)

The Mayor requests to appoint Trustee Oscar Brown to co-chair the Abraham Lincoln National Airport Commission.

Trustee Roudez moved, Trustee McGuire seconded a motion that the Board approves this appointment.

Ayes: Trustees McGuire, Oscar Brown, Covington, and Roudez.
Nays: Trustees Griffin and Larry Brown

Motion to approve carried.

F-2f: Motion To Approve The Expenditure Of Funds For Scholarships

Trustee Roudez moved, Trustee Covington seconded a motion that the Board approves this expenditure.

Ayes: Trustees McGuire, Oscar Brown, Covington, Griffin, Roudez and Larry Brown.
Nays: None.

Motion to approve carried.

F-2g: Bills Payable

Trustee Covington moved, Trustee McGuire seconded a motion that the Board approves the listing of the General Operating Expenses that the Village of University Park has incurred for the last two (2) weeks from April 28, 2010 to May 11, 2010 in the following funds:

General Operation Fund	\$296,378.17
Debt Service – 1998 Bond	\$ 48,525.00
Debt Service – 2002 Bonds	\$106,359.38
Road and Bridge Fund	\$ 11,852.20
University Golf Club	\$ 20,321.06
Capital Project Fund	\$ 720.17
TIF III – Cicero Industrial Fund	\$ 7,611.79
TIF V – Dralle Industrial Fund	<u>\$300,000.00</u>
	\$791,767.77

Ayes: Trustees McGuire, Oscar Brown, Covington, Young, Roudez and Larry Brown.

Nays: None.

Motion to approve carried.

G. GENERAL PUBLIC COMMENTS

Mr. Robert Travis asked if the back entrance to Rosedale can be marked with an “emergency vehicle use only” sign due to excessive speeding in the area.

Ms. Sandra Heard asked if push mowers could be used for hard to reach areas on Village property. She also inquired if investors were required to make an escrow payment equivalent to individuals and if the bills list could notate the credit and debit of the escrow funds.

Mr. Milton questioned the Boards action to disorderly conduct being displayed by residents of the Village. He experienced a person walking down the middle of Burnham Dr. drinking from a bottle then disposing the bottle on the lawn. Brittany Woods Apartment tenants sitting in lawn chairs along the side of the building and garbage cans being place in front of residential homes or left on the curb days after garbage pick up.

Ms. Debbie Stroud, President of the Senior Citizen Committee, proposed to revitalize the welcome packet for new residents. The Committee volunteers to assist with assembling and delivering the packets. She also thanked the Mayor for the Senior Prom.

General Comments continued

Ms. Cynthia Hudson invited the public and Board to attend the Governors State University Fashion Show Benefit to Haiti reform, May 21, 2010. The cost is \$10 in advance or \$15 at the door. She also reported on the upcoming 7th grade field trips and past Boy Scouts trip to Gary-Chicago Airport with the Tuskegee Airmen.

Mr. Steve Allen gave his congratulations to the success of the baseball parade and sent his condolences to the families involved in the May 10th incident.

H. BOARD CAUCUS

Mayor McCowan suspended the meeting from 9:33 p.m. to 9:40 p.m. to all for the Board to caucus.

The Mayor reconvened the Board meeting and the following responses were given to concerns raised by residents under general comments:

Manager Sevier responded that:

- A "Do Not Enter" sign will be placed at the rear Rosedale entrance by the contractor.
- Push mowers are available to cut grass, but it is difficult to cut wet grass, therefore, when the grass dries, the lawn will be cut appropriately.
- Investors are charged the same escrow amounts as individuals
- The "Cash Receipts" program records all payments received, and the "Bills List" records all outgoing payments.
- All residents are advised to call the Police Department, (708) 534-0911, to report disorderly conduct and Code Enforcement, (708) 235-4818, to report code violations.
- The welcome packet is being re-created and all literature should be ready and updated by mid-June. The Village welcomes the volunteerism of the Senior Citizen Committee to deliver the packets.

I. ANNOUNCEMENT OF SCHEDULED MEETINGS

J. TRUSTEES' COMMENTS

K. EXECUTIVE SESSION

L. ADJOURNMENT

Trustee Roudez moved, Trustee McGuire seconded a motion to adjourn the regular meeting of the Board of Trustees at 10:08 p.m.

Motion to Adjourn Carried By Voice Vote.

Respectfully Submitted,

**Dorothy R. Jones, CMC
Village Clerk**

By

Kellye Kidd
Deputy Clerk