

The Regular Meeting Minutes Of The Board Of Trustee For The Village Of University Park, Will And Cook Counties Illinois, Held Tuesday, June 23, 2009 At #90 Town Center Drive, In The Village Of University Park.

A. CALL TO ORDER

Mayor McCowan called this regular meeting of the Board of Trustees to order at 8:17 p.m.

B. ROLL CALL

Mayor:	Alvin R. McCowan	Present
Trustees:	Sharon A. McGuire	Present
	Oscar H. Brown, Jr.	Present
	Vivian E. Covington	Present
	Keith J. Griffin, Jr.	Present
	Joseph E. Roudez, III	Present
	Larry B. Brown	Present

Also present were Interim Village Manager/Finance Director David Sevier, Village Attorney Forest Miles, Village Treasurer James Ellis, Director of Information Technology Deryl Bolton, Deputy Police Chief Greg Box, Executive Liaison Johnna Townsend, Fire Chief Chuck Exner, Public Works Director Jerry Townsend, Director of Communications Sherry Williams, Director of Economic Development Kimberly Porter, Director of Parks & Recreations Robert Graham, Golf Club Restaurant Manager Pam Jackson, and Village Deputy Clerk Kellye Kidd.

C. PLEDGE OF ALLEGIANCE

Mayor McCowan led the audience in the pledge of allegiance to the Flag of the United States of America.

D. READING OF MINUTES

Mayor McCowan motioned to table the minutes of the regular meeting of the Board of Trustees held Tuesday, June 9, 2009.

Trustee Roudez moved, Trustee Griffin seconded a motion that the Board table the minutes.

Ayes:	Trustees McGuire, Oscar Brown, Covington, Griffin, Roudez, and Larry Brown.
Nays:	None.

Motion carried.

E. NON-DISCUSSION AGENDA

E-1: Village Manager's Report

Interim Village Manager Sevier reminded the public that the last day to purchase vehicle stickers without a penalty is Tuesday, June 30, 2009. There is a drop box available outside of Village Hall and the sticker will be mailed.

Manager Sevier informed the Board of an informal conversation he had with Town Builders Studio. They have a tentative buyer that will be shared with the Board within the coming weeks.

Trustee Oscar Brown asked who is responsible for cutting the grass for non-compliance properties. Manager Sevier stated that the winning vendor for last year resumed the responsibility until the Board makes a decision from the previous bids.

Trustee Griffin asked why the last Finance Committee Meeting was cancelled and when will it be re-scheduled. He also requested some copies of contracts, information regarding travel to Washington DC and if any vehicles were sold during the Village auction without clear titles. Trustee Griffin also asked for clarification of Village resident discounts at the Golf Club.

Manager Sevier replied that there was no quorum for the Finance Meeting and will be re-scheduled by the committee chairperson. He requested Trustee Griffin to write a memo requesting copies of contracts and any other documentation so the records can be pulled. Manager Sevier responded that all the vehicles sold during the auction had clear titles. He also sent a memo to the Golf Club reminding the staff of the resident discounts which is 20% off meal items only, beverages and alcohol are excluded. The resident needs to show identification and ask for the discount.

Trustee Oscar Brown asked about the status of the facade repair at the Towncenter. Manager Sevier responded that the Village is currently waiting to receive notification from the insurance company regarding the coverage.

Trustee Larry Brown wanted clarification on the delivery of the mulch available through the Public Works Department for elderly residents. Manager Sevier stated residents who are not able to pick up their requested mulch, their name will be added to the list and delivery will be made at the earliest convenience of the department.

Trustee Larry Brown is also requesting a response timeline for the barn fire. Chief Exner replied that a previously supplied memo included a response timeline.

Trustee Covington asked if there was a fire investigation for the barn fire. Manager Sevier replied that the report was given to the Board for review.

E-2: Mayor's Report

The Mayor reported on the lunch with the Governor Quinn. He was accompanied by Manager Sevier, Director Kimberly Porter, Trustee Oscar Brown and Trustee Roudez. Trustee Roudez asked the Governor what was his stance on the third airport. The Governor responded that he supported the third airport and he has budgeted \$100 million to purchase the land needed for the airport.

The Mayor announced the upcoming Youth Town Hall Meeting to be held Saturday, July 11, 2009 at 90 Towncenter Dr. from 10 am - noon. He encourages everyone to attend.

The Mayor asked that all extension cords are removed from Village buildings if they are not approved by the Fire Department.

Mayor McCowan thanked Trustee McGuire's commitment to having a successful 2010 Census.

Mayor McCowan reminded the public about the new zip code of 60484 as of July 1, 2009 and the new Farmer's Market.

a. Proclamation - 2010 Census.

Trustee Covington moved, Trustee Griffin seconded a motion that the Board approves.

Ayes: Trustees McGuire, Oscar Brown, Covington, Griffin, Roudez, Larry Brown
Nays: None.

Motion carried.

E-3: Committee & Commission Reports

Trustee McGuire reported that the questionnaire for the 2010 Census has only seven questions, a drastic contrast to the 2002 interview process.

Trustee McGuire reported on her attendance of the following meetings/seminars: Illinois Department of Human Rights in Champaign, IL, Will County Center of Economic Development Bus Tour, Chicago Metropolitan Planning Association Web-Com, and Juneteenth Celebration at the Thompson Center

Trustee Roudez read the State of IL Juneteenth Proclamation.

Trustee Covington elaborated on the Farmer's Market that will be held every Friday at 850 University Parkway from 2pm to 6pm. She also announced that hopefully

Committee & Commission Reports Continued

Congressman Danny Davis along with Mr. Zip, the Post Office mascot, will attend the zip code celebration held at the University Golf Club, Saturday, June 27, 2009 at 10:30 am. Trustee Covington reported that she is working with the Postmaster to develop a Contract Postal Unit (CPU).

Trustee Covington also announced that two bills have been passed to aid all retired Veterans. She reminded the public of the upcoming Special Events Meeting this Friday at 7:30pm.

Director Sherry Williams asked the Cable Studio staff to update the Board on the video server. Christel Allen and Eddie Pearson gave the update and requested the purchase of the Roscor – Leightronix Ultra Nexus system. The Board approved the purchase.

E-4: Reports of Other Officers

Chief Exner advised the public that we are currently under a heat advisory. Be aware of heat exhaustion symptoms that he listed. He asked that everyone check on the elderly during this time. Drink plenty of water and avoid alcohol, coffee and colas. Cooling centers will be available for residents.

F. DISCUSSION AGENDA

F-1: UNFINISHED BUSINESS

F-1a: First, Second, and Third Readings – Ordinance Amending Ordinance Number 1220 Ratifying and Adopting Revised and Restated Rules and Regulations of the Board of Fire And Police Commissioners.

Trustee Covington moved, Trustee Roudez seconded a motion to approve the ordinance.

Mayor McCowan motioned to table ordinance until the Fire & Police Commission Chairperson is available to answer any questions from the Board.

Trustee Roudez moved, Trustee Larry Brown seconded motion to table the ordinance.

Ayes: Trustees McGuire, Oscar Brown, Covington, Griffin, Roudez, and Larry Brown
Nays: None.

Motion to table carried.

F-2: NEW BUSINESS

F-1b: 1st Reading – Ordinance Authorizing the Execution of a Lease Agreement with the Will County Health Department And Community Health Care Center in Space No. 44 in the University Park Towncenter Building.

Trustee Roudez moved, Trustee Covington seconded a motion that the Board approves the first reading.

Ayes: Trustees McGuire, Oscar Brown, Covington, Griffin, Roudez and Larry Brown.

Nays: None.

Motion to approve reading carried.

F-2b: 1st, 2nd, and 3rd Readings – Ordinance Waiving the Competitive Bidding Process and Approving an Executive Search Group.

Trustee Covington moved, Trustee Griffin seconded a motion that the Board approves ordinance.

Trustee Roudez asked why this bid process was being waived when the past bids were not. Trustee Oscar Brown explained that there was an executive session held where presentations for executive search groups were given. Based on the presentations, this group meets the criteria of supplying a unique service to complete the task. Trustee McGuire stated that Trustee Oscar Brown contacted over 20 firms before presenting the waiver.

Ayes: Trustees McGuire, Oscar Brown, Covington, Griffin, and Larry Brown.

Nays: Trustee Roudez.

Motion to approve carried

Ordinance Number 2009-20.

F-2c: Resolution Accepting the Bid of Alpha Construction Company for the 2009 Motor Fuel Tax Roadway Repair Program.

Trustee Covington moved, Trustee Oscar Brown seconded a motion that the Board approves resolution.

Ayes: Trustees McGuire, Oscar Brown, Covington, Griffin, Roudez and Larry Brown.

Nays: None.

Motion to approve carried

Resolution Number 2009-23.

F-2d: Resolution Accepting and Approving the Annual Audit Report for the Fiscal Year Ending April 30, 2006.

Trustee Roudez moved, Trustee McGuire seconded a motion that the Board approves resolution.

Ayes: Trustees McGuire, Oscar Brown, Covington, Roudez and Larry Brown.
Nays: Trustee Griffin.

Motion to approve carried Resolution Number 2009-24.

F-2e: Bills Payable

Trustee McGuire moved, Trustee Oscar Brown seconded a motion that the Board approves the listing of the General Operating Expenses that the Village of University Park has incurred for the last two (2) weeks from June 10, to June 23, 2009 in the following funds:

General Operation Fund	\$ 80,531.62
Road and Bridge Fund	\$ 7,115.82
Towncenter Fund	\$ 2,165.53
University Golf Club	\$ 73,625.04
Capital Project Fund	<u>\$ 20,666.82</u>
	\$184,104.83

Trustee McGuire moved, Trustee Oscar Brown seconded a motion that the Board approves bills payable.

Ayes: Trustees McGuire, Oscar Brown, Covington, Griffin, Roudez and Larry Brown.
Nays: None.

Motion to approve carried.

G. GENERAL PUBLIC COMMENTS

Robert Travis asked the following: the plan of bringing better water into the Village, the code for the use of extension cords in Village facilities, the status of the barn fire report to the public, is HD broadcast part of the future plan for the Cable Studio and he would like Trustee Covington to repeat the information regarding VA benefits.

Ms. Sandra Heard asked the following: when will the Finance Committee Meeting be re-scheduled, why was the previous meeting cancelled, can finance reports

General Public Comments Continued

be disbursed at the Board Meetings be given to the Finance Committee members earlier than regularly scheduled committee meetings, will all the Committee and Commission minutes be added to the website.

Mr. Steve Allen wants to know how taxes are assessed for the homes of University Park.

Mr. Theopolis Brooks requested the status of repairs to the barn and the timeframe.

Mr. Cleo Taylor asked the Board to approve his request of extra shelving units abandoned by previous Towncenter tenants and the installation of the three phase electrical system. Approval of both items will allow his grocery store to open in three weeks.

Mr. Anthony Stephens, President of the 100 Men Association, announced two upcoming events. Mr. Abraham Bolton will be speaking at a breakfast held at the University Golf Club, Saturday, June 27, 2009 at 8:30 am. The second event will be held at Prairie State College, "A Night of Inspiration: Faith, Family, & Finance" also Saturday, June 27, 2009 at 7:00 pm.

H. BOARD CAUCUS

Mayor McCowan suspended the meeting from 9:28 p.m. to 9:36 p.m. to all the Board to caucus.

The Mayor reconvened the Board meeting and the following responses were given to concerns raised by residents under general comments:

Mayor McCowan mentioned the Board's commitment in finding the solution to the water issues of University Park.

Manager Sevier responded to the electrical code for the Village facilities which are adopted through ordinance international building and property maintenance codes. Director Ported clarified that the ordinances and codes will be updated upon the approval of a budget when new code books can be purchased. The fee will be waived for residents to obtain a copy of the barn fire investigation report. Residents need to complete a freedom of information act request form to receive the report.

Trustee Covington replied to the veteran benefits asked by Mr. Travis. Benefits for the GI Bill will be mailed in August. Economic Recovery Program (ERP) information will be emailed.

Board Caucus Continued

Manager Sevier stated HD broadcasting for the cable studio is planned for the future. He also replied that the Finance Committee meetings are set by the Chairperson, not the Finance Director. Check registers will continue to be given monthly as part of the detailing report. The Village will be posting all Committee and Commission minutes on the website. Manager Sevier also gave an update on the repairs of the barn. He stated that a representative from the insurance company re-visited and completed their investigation yesterday. They also concluded it to be an electrical fire. Manager Sevier told Mr. Taylor that three phase electrical installation will come from the TIF funding, but he needs to make the request. Mr. Taylor can speak with Director Townsend for the abandoned property left behind from previous Towncenter tenants.

The Mayor added that the Village does not have the responsibility of assessing homes in University Park. All questions must be forwarded to the Monee Township Tax Assessor's office.

I. ANNOUNCEMENT OF SCHEDULED MEETINGS

J. TRUSTEES' COMMENTS

K. EXECUTIVE SESSION

L. ADJOURNMENT

Trustee Roudez moved, Trustee Griffin seconded a motion to adjourn the regular meeting of the Board of Trustees at 9:52 p.m.

Motion to Adjourn Carried By Voice Vote.

Respectfully Submitted,

**Dorothy R. Jones, CMC
Village Clerk**