

***Minutes Of The Regular Meeting Of The Board Of Trustees For The Village Of University Park, Will And Cook Counties Illinois, Held Tuesday, November 10, 2015 At #90 Town Center Drive In The Village Of University Park***

**A. CALL TO ORDER**

Mayor Covington called this regular meeting of the Board of Trustees to order at 7:20 p.m.

**B. ROLL CALL**

Mayor:	Vivian E. Covington	Present
Trustees:	Larry B. Brown	Present
	Paula C. Wilson	Present
	Milton C. Payton	Present
	Keith J. Griffin	Absent
	Joseph E. Roudez, III	Present
	Oscar H. Brown, Jr.	Absent

Also present were Acting Village Manager Johnna Townsend, Attorney Felicia Frazier, Village Treasurer Devon Dilworth, Finance Director Sharon Floyd, Police Chief John Pate, Golf Club General Manager/PGA Pro Paul Blockoms, HR Director Maxine Jackson, and Village Clerk Dorothy R. Jones.

**C. PLEDGE OF ALLEGIANCE**

Mayor Covington led the audience in the pledge of allegiance to the Flag of the United States of America.

Mayor Covington asked Minister Charles Floyd to do the invocation.

Minister Charles Floyd asked for a moment of silence in honor of those veterans who have given their lives in service protecting our freedom, and those who are now serving in the military.

**Salute To Veterans:**

Mayor Covington stated that the Veterans Day Program scheduled for earlier today, did not go off as planned, and asked the Board and audience to pay tribute to our military veterans. The audience rose and gave a standing ovation to those present, and past noting that "All gave some; Some gave all"

University Park Police Officer Ustad Jaco gave the keynote address, and Mayor Covington thanked American Bagel for their contribution of all the refreshments for this event.

## **D. APPROVAL OF MINUTES**

Trustee Roudez moved, Trustee Larry Brown seconded a motion to approve minutes of a regular meeting held September 22, 2015; minutes of a special meeting held September 25, 2015; minutes of a regular meeting held October 13, 2015, and minutes of a regular meeting held October 27, 2015.

Ayes: Trustees Larry Brown, Wilson, Payton, Roudez, and Mayor Covington.

Nays: None

Absent: Trustees Griffin, and Oscar Brown

***Motion To Approve As Presented Carried.***

## **E: GENERAL PUBLIC COMMENTS**

Mrs. Mildred Morgan thanked veterans for their service to this country; she voiced her concerns relating to how purchases are being made on the credit card that belongs to Vivian Covington; the need for a vehicle for the IT Director, and questioned the mileage on that new vehicle; and stated that there is misuse of the vehicle assigned to Mayor Covington, and stated that she wants the vehicle removed from the IT Director.

Acting Village Manager Johnna Townsend responded that she would address the IT vehicle at a later date, and asked for time to allow her to establish procedures for vehicle uses.

Mayor Covington responded that there are only three credit cards to be used for all officials, and Mrs. Morgan should get confirmation with signature of who made purchases before accusing her. Relating to Jiffy Lube, she stated that she has had maintenance done on the vehicle that she drives.

Mrs. Debra Taylor voiced her concerns relating to the information she received from a FOIA request stating that the format financial information relating to job positions was vague, and the format is not good. She also stated that she wants the job description for the Village Manager, not an ordinance reference.

Acting Village Manager Johnna Townsend responded that she and HR Director Jackson are in the process of updating job descriptions, and she offered to meet with Mrs. Taylor at a time convenient to both of them to discuss her qualifications.

**General Public Comments – continued:**

Ms. Rose Mary Nettles voiced her concerns with the proposed \$10,000,000 General Obligation Bond Issue that is on the agenda, and asked to know how this would affect tax bills, how much is the premium for this bond, to know the specific items to be covered under this bond, and stated that she feels that this should be voted on by residents as a special election, or as a referendum.

Finance Director Sharon Floyd responded that this bond issue would refund the 1998, 2002 and 2003 bonds and allow approximately \$2,000,000 of new money for needed capital improvements to the fire department, town center renovations, software systems upgrades. She noted that there is no new developments included in this bond issue; the premium would be determined after approval, and that action should have been taken years ago.

Mr. David Sevier commented that he is proud of the Board for the I-57 Interchange, and that it is time to refund the 1998, 2002 and 2003 bonds and allow for general working capital.

Mrs. Star Lawson greeted the Board and stated that credit cards purchases are to be used for village business only, but Mayor Covington has made credit card purchases of \$7,972.55 for personal use since 2011, and stated that they want to see the Village reimbursed for those personal purchases. She further stated that she is working with Andy Shaw and the Attorney General relating to these matters.

Mayor Covington responded by reading a letter from the University Park Youth Baseball Association calling for the removal of Mrs. Lawson from that organization for alleged misappropriation of funds.

Ms. Cathy Roberts a 16 year resident asked for transparency on how village funds are spent.

Ms. Gina Williams stated that she too is getting information on credit card purchases of all officials; she also wants to know why Bola Delano, who was doing a great job was removed; she wants to know why the Board approved a Contract with Johnna Townsend while Bola is on administrative leave, and she wants to know why Tim Williams is no longer with the Village.

Mr. Walter Franklin voiced his concern with the lack of removal of dead trees, and asked to know what he needs to do to get these trees removed.

**F-1: UNFINISHED BUSINESS**

**F-1a: Third Reading – Ordinance – Authorizing The Execution Of An Investment Banking Services Agreement with Stern Brothers Company as Bond Underwriter for the Village of University Park, Will & Cook Counties, Illinois**

Trustee Roudez moved, Trustee Larry Brown seconded a motion to approve third reading of this ordinance.

Ayes: Trustees Larry Brown, Wilson, Payton, Roudez, and Mayor Covington.

Nays: None.

Absent: Trustees Griffin and Oscar Brown.

**Motion To Approve Carried Ordinance Number O2015-43.**

**F-1b: Third Reading – An Ordinance Providing For The Issuance Of Not To Exceed \$10,000,000 General Obligation Bonds, Series 2015a, Of The Village Of University Park, Cook And Will Counties, Illinois And For The Levy Of A Direct Annual Tax Sufficient To Pay The Principal And Interest On Said Bonds**

Trustee Roudez moved, Trustee Larry Brown seconded a motion to approve third reading of this ordinance.

Ayes: Trustees Larry Brown, Wilson, Payton, Roudez, and Mayor Covington.

Nays: None.

Absent: Trustees Griffin and Oscar Brown.

**Motion To Approve Carried Ordinance Number O2015-44**

**F-2: NEW BUSINESS**

**F-2a: First, Second And Third Readings – An Ordinance Approving Louis F. Gainkar, LTD. As Bond Counsel In Connection For The Village Of University Park, Will & Cook Counties, Illinois In Connection With The Issuance Of The \$10,000,000 General Obligation Bond Series 2015A**

Trustee Roudez moved, Trustee Larry Brown seconded a motion to approve third reading of this ordinance.

Trustee Wilson asked that their letter of engagement be updated to reflect same.

Ayes: Trustees Larry Brown, Wilson, Payton, Roudez, and Mayor Covington.

Nays: None.

Absent: Trustees Griffin and Oscar Brown.

**Motion To Approve Carried Ordinance Number O2015-45.**

**F-2b: First, Second and Third Readings – Ordinance Accepting Terry’s Ford Proposal For The Purchase Two (2) 2016 Ford Police Utility (SUV) Interceptors For The University Park Police Department And Authorizing Expenditure Of Funds From The Employer’s Expense Tax Fund For The First Annual Payment.**

Trustee Larry Brown moved, Trustee Wilson seconded a motion to approve first, second and third readings of this ordinance.

Trustee Roudez stated that he has a problem with this purchase when the Public Works Department is in need of additional plow trucks.

Mayor Covington responded that for the safety of the officers, these vehicles are needed.

Trustee Larry Brown commented that both involves public safety, and he agrees that we need to be ready for the winter weather, and to reach out to the community for assistance in the event of massive snow storms. He also asked the status of the weight enforcement program. Noting that since 2005 there has been no consistency in enforcement, and we are losing hundreds of dollars.

Police Chief Pate responded that the new officer Anderson, who comes to us from the Illinois State Police will be the new Weight Enforcement after his 16 weeks training.

Trustee Larry Brown stressed the need for more than one trained officer for weight enforcement, and asked if we have a fleet manager for maintenance of our vehicles.

Police Chief Pate responded that the police department saw a \$200,000 deficit in the budget due to the lack of weight enforcement, and the current vehicle is unrepairable.

Trustee Payton commented that this agenda was supposed to include another \$7,000,000 Bond Issue to handle capital improvements, and he wants a special meeting to bring back that bond issue.

Ayes: Trustees Larry Brown, Wilson, Payton, and Mayor Covington.

Nays: Trustee Roudez.

Absent: Trustees Griffin and Oscar Brown.

**Motion To Approve Carried**

**Ordinance Number O2015-46.**

**F-2c: First, Second and Third Readings – Ordinance Accepting the Proposal Of Shorewood Home & Auto Inc. – Municipal Lease Program For The Lease/Purchase Of One Combination Utility Tractor – Snow Blower/Mower For The Public Works Department And Authorizing Expenditure Of Funds From The Employer’s Expense Tax Fund For The First Annual Payment.**

**F-2c: continued:**

Trustee Larry Brown moved, Trustee Roudez seconded a motion to approve first, second and third readings of this ordinance.

Trustee Roudez requested that Manager Townsend implement in writing a policy to employ Village residents for emergency snow removal when needed.

Acting Manager Townsend responded that those processes are being worked on to address those items, and the village will be divided in quartets, and posting for a public works director is being done.

Ayes: Trustees Larry Brown, Wilson, Payton, Roudez, and Mayor Covington.

Nays: None.

Absent: Trustees Griffin and Oscar Brown.

***Motion To Approve Carried***

**Ordinance Number O2015-47.**

**F-2d: First, Second and Third Readings – Ordinance Accepting the Proposal Of Terry’s Ford For The Lease/Purchase Of A New 2015 Ford F-650 With Dump Body And Plow & Spreader For The Department Of Public Works, And Authorizing The Expenditure Of Funds From The Employer’s Expense Tax Fund For The First Annual Payment.**

Trustee Roudez moved, Trustee Wilson seconded a motion to approve first, second and third readings of this ordinance.

Ayes: Trustees Larry Brown, Wilson, Payton, Roudez, and Mayor Covington.

Nays: None.

Absent: Trustees Griffin and Oscar Brown.

***Motion To Approve Carried***

**Ordinance Number O2015-48.**

**F-2e: First, Second and Third Readings – Ordinance Approving A Letter Agreement With Lauterback & Amen LLP To Conduct Annual Audits For Fiscal Years 2014, 2015 And 2016.**

Trustee Roudez moved, Trustee Larry Brown seconded a motion to approve first, second and third readings of this ordinance.

Ayes: Trustees Larry Brown, Wilson, Payton, Roudez, and Mayor Covington.

Nays: None.

Absent: Trustees Griffin and Oscar Brown.

***Motion To Approve Carried***

**Ordinance Number O2015-49.**

**F-2f: Resolution Accepting And Approving The Annual Audit Report For The Fiscal Year Ending April 30, 2013.**

Trustee Roudez moved, Trustee Larry Brown seconded a motion to approve this resolution.

Ayes: Trustees Larry Brown, Wilson, Payton, Roudez, and Mayor Covington.  
Nays: None.  
Absent: Trustees Griffin and Oscar Brown.

**Motion To Approve Carried**

**Resolution Number R2015-23.**

**F-2g: Resolution Of The Village Of University Park, Cook And Will Counties, Illinois Approving A Conference Attendance Policy.**

Trustee Larry Brown moved, Trustee Wilson seconded a motion to approve this resolution.

Ayes: Trustees Larry Brown, Wilson, Payton, Roudez, and Mayor Covington.  
Nays: None.  
Absent: Trustees Griffin and Oscar Brown.

**Motion To Approve Carried**

**Resolution Number R2015-24.**

**F-2h: Bills Payable**

Trustee Larry Brown moved, Trustee Wilson seconded a motion to approve a listing of general operating funds for the Village of University Park from October 14, 2015 to November 10, 2015.

General Operation Fund	\$	175,443.35
Road & Bridge	\$	9,444.73
Town Center	\$	3,859.42
Golf Course	\$	30,284.83
TIF V - Dralle	\$	171,108.03
Capital Fund	\$	11,764.81
After Payroll	\$	18,161.64
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**Total: \$ 420,066.81**

**Bills Payable – continued:**

Ayes: Trustees Larry Brown, Wilson, Payton, Roudez, and Mayor Covington.

Nays: None.

Absent: Trustees Griffin, and Oscar Brown.

***Motion To Approve Carried.***

**H. REPORTS OF MAYOR, TRUSTEES, CLERK, MANAGER, APPOINTED OFFICIALS, and COMMITTEES**

**H-1 Mayor's Report:**

**Swearing In Of Police Officer:**

Accompanied by Mayor Covington, Board of Trustees and Police Chief Pate, Village Clerk Dee Jones administered the Oath of Office to Full-time Police Officer Desmond Anderson.

Mayor Covington reported on events that she attended since the last meeting, and thanked all veterans for their service to the country and this community.

**H. ANNOUNCEMENT OF SCHEDULED MEETINGS**

**I. EXECUTIVE SESSION**

Trustee Roudez moved, Trustee Wilson seconded a motion to move into Executive Session for purposes of personnel and pending litigation at 9:00 p.m.

Ayes: Trustees Larry Brown, Wilson, Payton, Roudez, and Mayor Covington.

Nays: None.

Absent: Trustees Griffin, and Oscar Brown.

***Motion To Approve Carried.***

The Board returned from executive session at 10:20 p.m. with nothing to report out.

## **J. ADJOURNMENT**

Trustee Wilson moved, Trustee Roudez seconded a motion to adjourn the regular meeting of the Board of Trustees at 10:21 p.m.

***Motion to Adjourn Carried by Unanimous Voice Vote.***

*Respectfully Submitted,*

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*Dorothy R. Jones, MMC, RMC  
Village Clerk*