

***Minutes Of The Regular Meeting Of The Board Of Trustees
For The Village Of University Park, Will And Cook Counties
Illinois, Held Tuesday, June 23, 2015 At #90 Town Center
Drive In The Village Of University Park***

A. CALL TO ORDER

Mayor Covington called this regular meeting of the of Board of Trustees to order at 7:11 p.m.

B. ROLL CALL

Mayor:	Vivian E. Covington	Present
Trustees:	Larry B. Brown	Absent
	Paula C. Wilson	Present
	Milton C. Payton	Present
	Oscar H. Brown, Jr.	Absent
	Keith J. Griffin	Present
	Joseph E. Roudez, III	Present

Also present were Village Manager Bola Delano, Attorney Gina, Finance Director Sharon Floyd, Executive Liaison Johnna Townsend, Acting Police Chief Darryl Stroud, Parks & Recreation Director Keely Childress, Golf Course General Manager/PGA Pro Paul Blockoms, Deputy Fire Chief Brain Chellios, Public Works Manager Jerry Hunt, Human Resource Director Maxine Jackson, Director of Governmental Affairs Tim Williams, and Deputy Village Clerk Jacelia Kelly.

C. PLEDGE OF ALLEGIANCE

Mayor Covington led the audience in the pledge of allegiance to the Flag of the United States of America.

D. APPROVAL OF MINUTES

Trustee Roudez moved, Trustee Wilson seconded a motion to approve the minutes of the Regular meeting of the BOT held Tuesday, June 9, 2015.

Mayor Covington stated that she would be donating a portion of her salary increase back to the Village, not the entire raise. She also stated that she wanted it noted that when she asked the Trustees to donate \$200. 00 to the scholarship fund referenced by Ms. Cynthia Hudson, which Trustees Wilson, Payton and Larry Brown agreed to do so.

It was noted that Trustee Roudez was present for item E-2e.

Roll call on The Minutes:

Ayes: Trustees Wilson, Payton, Griffin, Roudez, and Mayor Covington
Nays: None
Absent: Trustees Larry Brown, and Oscar Brown.

Motion To Approve Carried.

E-1: UNFINISHED BUSINESS

None.

E-2: NEW BUSINESS

E-2a: First, Second and Third Readings –An Ordinance Amending Section 808-01(b) (3) Of Chapter 808 Of Title Two Of Part Eight Of The Codified Ordinances Of The Village Of University Park, Will And Cook Counties, Illinois, Pertaining To Class C License Holders

Mayor Covington noted that this provision in the ordinance already exist, and requested to withdraw this item from the agenda.

Trustee Payton moved, Trustee Wilson seconded a motion to withdraw this item from the agenda.

Ayes: Trustees Wilson, Payton, Griffin, Roudez and Mayor Covington
Nays: None.
Absent: Trustees Larry Brown, and Oscar Brown.

Motion To Approve Carried.

E-2b: First, Second and Third Readings – An Ordinance Adopting Prevailing Wage Rate To Be Paid To Laborers, Mechanics And Other Workers Performing Construction Of Public Works For The Village Of University Park

Trustee Roudez moved, Trustee Griffin seconded a motion to approve first, second and third readings of this ordinance.

Ayes: Trustees Wilson, Payton, Griffin, Roudez and Mayor Covington
Nays: None.
Absent: Trustees Larry Brown, and Oscar Brown.

Motion To Approve Carried

Ordinance Number O2015-26.

E-2c: First, Second and Third Readings – Ordinance Amending Section 210-02(a), Special Rules Of Order, Of The Codified Ordinances Of The Village Of University Park

Trustee Wilson moved, Trustee Payton seconded a motion to approve first, second and third readings of this ordinance.

Ayes: Trustees Wilson, Payton, and Mayor Covington
Nays: Trustees Griffin
Absent: Trustee Larry Brown and Oscar Brown.
Abstained: Trustee Roudez.

Motion To Approve Carried

Ordinance Number O2015-27.

E-2d: Resolution Celebrating And Honoring Former Fire Chief Charles “Chuck” Exner For His Thirty (30) Years Of Service (1985-2015) On His Retirement

Mayor Covington noted that Chief Exner had requested to be present, and was not able to attend tonight, and she asked that this item is tabled until next meeting.

Motion to Table:

Trustee Roudez moved, Trustee Wilson seconded a motion to table this item.

Ayes: Trustees Wilson, Payton, Griffin, Roudez and Mayor Covington
Nays: None.
Absent: Trustees Larry Brown, and Oscar Brown.

Motion To Table Carried.

E-2e: Resolution Of Appreciation To Elizabeth “Liz” Williams For Her Dedicated Service As Village Trustee (2011 – 2015)

Trustee Wilson moved, Trustee Roudez seconded a motion to approve this resolution

Motion To Approve Carried

Resolution Number R2015 – 14.

E-2f: Bills Payable

Trustee Roudez moved, Trustee Payton seconded a motion to approve a listing of general operating funds for the Village of University Park from June 10, 2015 to June 23, 2015. The following is a list of funds charged for those expenses.

Bills Payable continued:

General Operation Fund	\$ 222,884.46
Road & Bridge	\$ 3,640.63
Town Center	\$ 531.82
Golf Course	\$ 53,165.14
Capital Project Fund	\$ 2,087.83
TIF V	<u>14,303.55</u>

Total \$ 296,613.43

Trustee Griffin questioned check # 84918 for Civic Plus stating that the annual payment last year was \$ 5,000.00.

Finance Director Sharon Floyd stated that she would review the contract with the IT Director and get back to the Board.

Trustee Griffin questioned check # 84941 paid to the IL Dept of transportation for \$ 14,303.55.

Finance Director Sharon Floyd stated that this check is to pay our portion of the Grant agreement.

Trustee Wilson asked the Finance Director Sharon Floyd if the Verizon wireless bill has been reduced.

The Finance Director Sharon Floyd stated that yes the Verizon wireless bill has been reduced, and the number of cell phone and air cards down from 80 to 35. Director Floyd stated that they met the Verizon Wireless Company Representative and went over the contract and the list of employees that has a Village cell phone. The contract was modified by changing the Public Works Department from cell phones to push to talk phones; the annual saving would be about \$10,000.00. Director Floyd stated that in two months they will meet with the Verizon company representative again to ensure that the saving is applied.

Ayes: Trustees Wilson, Payton, Griffin, and Mayor Covington.

Nays: Trustee Roudez.

Absent: Trustees Larry Brown and Oscar Brown.

Motion To Approve Carried.

F. EXECUTIVE SESSION

None.

G. REPORTS OF MAYOR, TRUSTEES, CLERK, MANAGER, APPOINTED OFFICIALS, and COMMITTEES

G-1: Reports Of Village Trustees and Village Clerk

Trustee Payton noted that the finance committee is looking for new members to join the finance committee. Trustee Payton noted that the committee meets every 3rd Wednesday of each month. Trustee Payton noted that the Finance Committee is expecting to have a joint meeting with the Board of Trustee on the following tentative dates August 15, 2015, October 15, 2015 and March 16, 2015 to review the budget with the Board.

Trustee Wilson noted that the Concerned Citizens Committee of University Park would presents a Sizzling Summer BBQ on Saturday, June 27, 2015 at 90 town center from noon until 6:00 pm.

Village Manager's Report

Village Manager Delano reported that the date for the job opening for Police Chief has closed. The Village Manager noted that there were 36 applicants that applied for the position, 12 applicants may be chosen to go through the hiring process for Police Chief. Village Manage Delano reported that the Villages is in negotiations with AFSCME and are addressing quite a few issues, and that once they have completed the AFSCME negotiations, the Village will start on negations with The Fire And Police Union Contracts.

Mayor's Report:

Mayor Covington, as part of her report asked Mrs. Maureen Forte come and speak.

Mrs. Forte greeted the Board and spoke about the Twentieth Anniversary of the Million Man March, and that the celebration would be held in Washington D.C. on October 10, 2015. For more information please call 708-653-6545.

Mayor Covington reported that she, Trustee Wilson, President of the Democratic Women of the South Suburbs Ms. Donna Miller and other members honored several young ladies who they took to Springfield, Illinois this year's Lobby Day; that there has been quite a bite of damages done to the bus shelters around the Village of University Park, and reported that PACE is going to give three more bus shelter in the near future, which will total around \$900.00 each shelter in advertisement. She reminded the residents that we, as a community should not damage the property because that may send a sign to PACE Bus that we do not appreciate the bus shelters. Mayor Covington stated that the CDBG Grant update will come at a later time.

Mayor Covington reported that the salary and benefit cost savings to date is \$ 148,105.00 which included the savings in the salary of the Village Manager of \$21,845.00, Community Relations Department saving of \$ 55, 209.00, retirement of the Fire Chief saving of \$ 32,841.00, and Staff Accountant saving of \$ 38,210.00. Mayor Covington noted the saving in the Verizon wireless will be around \$ 10,000.00 annually. She also reported that the Safe Route To School Project was awarded to the lowest bidder Davis Concrete the bid was \$ 184,788.00, and this project is 100% federally funded. The scope of the work is the installation of 7 foot wide sidewalk from Blackhawk Drive to Western Ave, on Olmstead Lane to Abbott Lane on Blackhawk Drive. Solar Flasher school zone signs will be installed on the northwest corner of Olmstead Lane and Western Ave. The northwest and southeast corners of Blackhawk Drive and Olmsted Lane which is adjacent to northeast corner of Mission Drive and Blackhawk Drive adjacent to the northwest corner of Irving Place and Blackhawk Drive. The project is scheduled to start the week of July 6, 2015 and the contractor is scheduled to complete the work in 25 days.

Mayor Covington noted that Community Day will be August 8, 2015, Planning and Zoning will be held on July 7, 2015 presented by Hubert Morgan. The Municipal Management for Mayors and Trustees held on July 17, 2015 present by Attorney Bill King. How to manage them effectively the do's and don'ts by Tom Henderson the date will be announced at a later time. Financial Management presented by Donna Gayden second week in August. Mayor Covington noted that the information will be posted on the Village website.

Appointed and Committee Reports

None

H. GENERAL PUBLIC

Mr. Robert Travis greeted the Board, and asked that they Board come up with a committee that will develop a way to get a Community Center built in University Park, and asked how many people attend the University Park Golf Club.

Mrs. Lawson the new elected Trustee of the University Park Library greeted the Board, and reported on all the events that will be taking place at the Library in the near future.

I. ANNOUNCEMENT OF SCHEDULED MEETINGS

None.

Mayor Covington asked that Pastor Herring close out with a prayer.

J. ADJOURNMENT

Trustee Payton moved, Trustee Wilson seconded a motion to adjourn the regular meeting of the Board of Trustee at 8:23 p.m.

Motion to Adjourn Carried By Unanimous Voice Vote.

Respectfully Submitted,

*Dorothy R. Jones, MMC, RMC
Village Clerk*

BY: Jacelia Kelly, Deputy Clerk