

**Minutes Of The Regular Meeting Of The Board Of Trustees
For The Village Of University Park, Will And Cook Counties
Illinois, Held Tuesday, May 26, 2015 At #90 Town Center
Drive In The Village Of University Park**

A. CALL TO ORDER

Mayor Covington called this regular meeting of the of Board of Trustees to order at 7:09 p.m.

B. ROLL CALL

Mayor:	Vivian E. Covington	Present
Trustees:	Larry B. Brown	Present
	Paula C. Wilson	Present
	Milton C. Payton	Present
	Oscar H. Brown, Jr.	Absent
	Keith J. Griffin	Absent
	Joseph E. Roudez, III	Present

Also present were Village Manager Bola Delano, Village Treasurer Devon Dilworth, Attorney from Odelson & Sterk, Acting Police Chief Darryl Stroud, Parks & Recreation Director Keely Childress, Golf Course General Manager/PGA Pro Paul Blockoms, Deputy Fire Chief Brain Chellios, Finance Director Sharon Floyd, Executive Liaison Johnna Townsend, Public Works Manager Jerry Hunt, and Village Clerk Dorothy R Jones.

C. PLEDGE OF ALLEGIANCE

Mayor Covington led the audience in the pledge of allegiance to the Flag of the United States of America.

D. APPROVAL OF MINUTES

Trustee Larry Brown moved, Trustee Wilson seconded a motion to table the minutes of the regular meeting and Joint Special Meeting/Public Hearing of the Board of Trustees, and Plan Commission held Tuesday, May 12, 2015 and Special Meeting held Saturday May 16, 2015.

Ayes: Trustees Larry Brown, Wilson, Payton, and Mayor Covington

Nays: None

Absent: Trustees Oscar Brown, and Griffin.

Abstained: Trustee Roudez.

Motion To Table Carried.

E-1: UNFINISHED BUSINESS

None.

E-2: NEW BUSINESS

E-2a: *First, Second and Third Readings – Ordinance Approving The Preliminary Site Review Application, Subdivision Plat Review Application And Request For Variance Application For 2101 Diane Road, University Park, Will County, Illinois (Northern Builders)*

Trustee Roudez moved, Trustee Larry Brown seconded a motion to approve 1st 2nd and 3rd readings of this ordinance.

Ayes: Trustees Larry Brown, Wilson, Payton, Roudez, and Mayor Covington.
Nays: None.
Absent: Trustee Oscar Brown, and Griffin.

Motion To Approve Carried **Ordinance Number O 2015 – 20.**

E-2b: *First, Second and Third Readings – Ordinance Repealing And Replacing All Provisions Of Ordinance No. 02015-08 Of The Village Of University Park, Cook And Will Counties, Illinois Establishing A Municipal Gas Use Tax And Amending The Code Of Ordinances Of The Village Of University Park*

Trustee Payton moved, Trustee Larry Brown seconded a motion to approve 1st 2nd and 3rd readings of this ordinance.

Trustee Roudez asked for clarity so the residents would know that this does not apply to gasoline for automobiles.

Mayor Covington explained the essence of this ordinance stating that since 1997 the Village has not received any taxes from third-party suppliers of natural gas to residents, and that the auditing firm of AM Audit discovered that we were losing approximately \$167,000 per year in uncollected gas taxes. She noted that this does not apply to gasoline sales at the gas pumps, but is for heating only.

Ayes: Trustees Larry Brown, Wilson, Payton, Roudez, and Mayor Covington.
Nays: None.
Absent: Trustee Oscar Brown, and Griffin.

Motion To Approve Carried **Ordinance Number O 2015 – 21.**

E-2c: First, Second and Third Readings - Ordinance Amending The Standing Rules Of The Board Of Trustees In The Codified Ordinances Of The Village Of University Park, Will And Cook Counties, Illinois, To Eliminate The Legislative And Operations Committee And To Establish Responsibilities For The Preparation Of Meeting Agendas

Trustee Larry Brown moved, Trustee Wilson seconded a motion to approve 1st 2nd and 3rd readings of this ordinance.

Ayes: Trustees Larry Brown, Wilson, Payton, and Mayor Covington.
Nays: Trustee Roudez.
Absent: Trustee Oscar Brown, and Griffin.

Motion To Approve Carried Ordinance Number O 2015 – 22.

E-2d: Resolution In Memory Of Michael Grubermann

Trustee Larry Brown moved, Trustee Wilson seconded a motion to approve this resolution.

The resolution was read by Trustee Wilson.

Ayes: Trustees Larry Brown, Wilson, Payton, Roudez, and Mayor Covington.
Nays: None.
Absent: Trustee Oscar Brown, and Griffin.

Motion To Approve Carried Resolution Number R 2015 – 13.

Motion To Modify Agenda Placement:

Trustee Wilson moved, Trustee Payton seconded a motion to amend the agenda placement and move general public comments up on the agenda after bills payable, and executive session at the end of the agenda.

Ayes: Trustees Larry Brown, Wilson, Payton, Roudez, and Mayor Covington.
Nays: None.
Absent: Trustee Oscar Brown, and Griffin.

Motion To Approve Carried.

E-2e: Bills Payable

Trustee Payton moved, Trustee Larry Brown seconded a motion that the approves the listing of the General Operating Expenses that the Village of University Park as incurred for the last two (2) weeks from May 13, 2015 to May 26, 2015. The following funds will be charged for these expenses:

Bills Payable Continued:

General Operation Fund	\$ 344,005.03
Road & Bridge	\$ 5,818.67
Town Center	\$ 4,456.59
Golf Course	\$ 30,793.75
Capital Project Fund	\$ 40,974.88
After Payroll	\$ 7,886.07
TIF V	\$ <u>398.78</u>

Total \$ 434,333.77

Trustee Payton asked for clarity on check number 84732 payable to PNC.

Finance Director Floyd responded that the payment is for the lease of a street sweeper for the public works department, and covers the period from May 14, 2015 to June 1, 2015.

Trustee Larry Brown asked the status of the previous street sweeper, and if, with this lease there were 2 street sweepers at the public works department.

Public Works Manager Jerry Hunt responded that the previous sweeper had been broken down, but is now repaired and usable. Therefore, there would be no need to continue the lease arrangement.

Motion To Consider Separately Check Number 84732

Trustee Larry Brown moved, Trustee Wilson seconded motion to pull check number 84732 until there is clarity on this item.

Ayes: Trustee Larry Brown, Wilson, Payton, and Mayor Covington.

Nays: None.

Absent: Trustees Oscar Brown, and Griffin.

Abstained: Trustee Roudez.

Motion To Approve Carried.

Mayor Covington stated that she wants the Manager to check into our insurance coverage and look for better pricing.

Roll Call On Bills Payable As Amended

Ayes: Trustee Larry Brown, Wilson, Payton, and Mayor Covington.

Nays: None.

Absent: Trustees Oscar Brown, and Griffin.

Abstained: Trustee Roudez.

Motion To Approve Carried.

H. GENERAL PUBLIC

Mrs. Vanessa Lawson congratulated all of the officials who were recently elected, and asked those candidates who were unsuccessful in their bid for election, to stay involved in the community. She also welcomed the new Staff.

Ms. Bridget Simmons commented that registration for the University Park Lions Football Team has begun; the cost is \$250 per child that includes a \$50 refundable deposit once the equipment is returned at the end of the season. She also stated that there is a discount for families with multiple children, and the program is for kids K through 8. Additional information is available on the website at www.UPYA.org.

Mayor Covington commented that she would like a PSA on this program, and asked Ms. Simmons to coordinate same with Cable Studio Manager Christel Allen.

G. REPORTS OF MAYOR, TRUSTEES, CLERK, MANAGER, APPOINTED OFFICIALS, and COMMITTEES

G-1: Reports Of Village Trustees and Village Clerk

Trustee Payton reported that there is a need for members to serve on the finance committee, and asked those individuals who are interested in this vital committee and how their dollars are spent to please come out and be a part of the finance committee.

Village Clerk Dee Jones reported on her recent trip to the International Institute Of Municipal Clerks Conference that was held in Hartford Connecticut. She reported that the sessions she attended dealt with Leadership, How To Avoid Podium Panic, "What To Put In The Minutes", "War Stories Relating To The Adversary Citizen, and The Ever Emergence And Changes Of Technology In Municipalities". She also reported that due to the illness of one of the Clerks at the conference, she was asked to be a Convener of one of the sessions, and a Scanner of two other sessions. She offered condolences to the family of Former Village Manager and Fire Chief Michael Grubermann, the family of Deputy Clerk Jacelia Kelly, and the family of Dr. Florine Robinson, former Village Clerk of Hazel Crest, and her own family the Knox and Conner Family. Clerk Jones reported that on June 4 she would be hosting the meeting of The Municipal Clerks Association of the South/South West Suburbs and invited the Board and Staff to please join her.

Trustee Paula Wilson reported on her trip to the RECON Convention recently held in Las Vegas, Nevada. She stated that even though she is a new Trustee she is learning a lot and excited about serving.

Village Treasurer Dilworth commented that he is proud to see such smiling faces on the Board, and that there is a need for updated financial reports that would stop these aging reports.

G-3: Mayor's Report

Mayor Covington reported on her trip to the RECON Convention recently held in Las Vegas, Nevada along with Village Trustees Roudez, Griffin, and Wilson. She stated that in an effort to conserve funds a number of South Suburban Municipalities shared a booth at the convention. She also commented on how disturbing the comments of one retailer who stated that they had nothing for this Southland region.

Mayor Covington read a letter appointing Commander Darryl Stroud, PhD as Acting Chief Of Police until that position is filled, and noted that Fire Chief Exner has tendered his resignation as Fire Chief. She also commented that this administration will be transparent and accountable and that they have discovered a \$3.7 million deficit in the budget, and that there will be new faces and changes. She noted that Bola Delano is the new Village Manager, Maxine Jackson is the new Director Of Human Resources, and Tim Williams is the new Director Of Governmental Affairs.

Mayor Covington read the impressive, and extensive resume of Village Manager Delano, which included her work as Deputy Director of IDOT, her work in the Governor's office, her work overseas, and regional. She asked Ms. Jackson, and Mr. Williams to give a brief bio.

Ms. Maxine Jackson, Human Resources Director stated that she is excited to be a part of this organization and that she has worked with Ms. Delano at IDOT in the past; and that she has over 23 years in human resources, and they are looking at areas that need change.

Mr. Tim Williams, Director of Governmental Affairs stated that he will foster relationships with State and Federal Officials, coordinate to hold public forms, address the issue relating to the LGDF cuts that the Governor has approved. He stated that his background brings 10 years in local government experience.

Mayor Covington read her budget 2015 – 2016 Phase 1 Action Llan that should be implemented to impact the budget within a 90 day period. The Phase 1 Action Plan includes the following: 1) Department: Mayor and Trustees salary decrease of \$22,000 (12% decrease). Current budget equals \$113,000; budget changed to \$92,000. (2) Village Clerk salary decrease \$3,000.00 (20% decrease). Current budget equals \$15,000; budget changed to 12,000. (3) Department of Finance salary and benefit decrease of \$45,210.00 (freeze on the replacement of Staff accountant) (4) negotiation on general liability insurance. Current budget \$1,027,157.00 plan reduction of \$500,000. Cost savings of approximately 500,000 decrease of 48%. (5) Police Department Administrative Secretary Salary of 44,289.00. (6) Community Relations total equals \$9400. Graphic design \$2000; newsletter printing and design \$3000; Dues \$2400 and travel and conference \$2000. (7) Tuition Reimbursement All Departments \$6649. Total phase 1 \$630,548.00. FY2014-2015 General Fund Loss (audited) = 3,638,765.00.

Mayor Covington stated that the 2014-15 losses were due to: TIF 3, TIF 4, and TIF 5 revenue budget of \$2,555,131; video gaming revenue budgeted \$100,000 actual receipt of \$12,798.26 which results in a shortfall of \$87,201.74; Real Estate Taxes budget shortfall of \$185,622.72; and Oversize Overweight Permits budget shortfall of 99,975.

Village Manager Delano stated that she is proud to be a part of this team and that her main focus is to get the Village's finances back into the black. She invites the residents to come to her with their issues as we work to move this Village forward. She highlighted some of the areas that she would like to concentrate on 1st that she sees are the most critical.

Reports of Appointed Officials:

Parks and Recreation Director Childress reported on the upcoming events through the Parks and Recreation's Department which includes summer day camp, and that June 6, 2015 is opening day at Hickok Pool.

F. EXECUTIVE SESSION

Trustee Roudez moved, Trustee Payton seconded a motion to move into executive session for purposes of personnel at 8:35 PM.

Ayes: Trustees Larry Brown, Wilson, Payton, Roudez, and Mayor Covington.
Nays: None.
Absent: Trustee Oscar Brown, and Griffin.

Motion To Approve Carried.

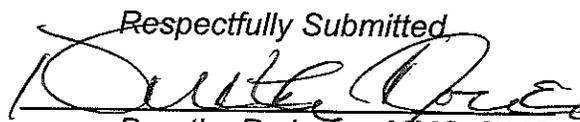
The Board returned from executive session at 9:18 PM with nothing to report out.

I. ANNOUNCEMENT OF SCHEDULED MEETINGS

J. ADJOURNMENT

Trustee Roudez moved, Trustee Wilson seconded a motion to adjourn the regular meeting of the Board of Trustee at 9:19 p.m.

Motion to Adjourn Carried By Unanimous Voice Vote.

Respectfully Submitted,

Dorothy R. Jones, MMC, RMC
Village Clerk