

Minutes Of The Regular Meeting Of The Board Of Trustees For The Village Of University Park, Will And Cook Counties Illinois, Held Tuesday, August 26, 2014 At #90 Town Center Drive In The Village Of University Park

A. CALL TO ORDER

Mayor Covington called this regular meeting of the Board of Trustees to order at 7: 05 p.m.

B. ROLL CALL

Mayor:	Vivian E. Covington	Present
Trustees:	Elizabeth Williams	Absent
	Oscar H. Brown, Jr.	Absent (arrived at 7:09)
	Milton C. Payton	Present
	Keith J. Griffin	Present
	Joseph E. Roudez, III	Present
	Larry B. Brown	Present

Also present were Village Attorney Steward Diamond, Finance Director Joe Jones, Police Chief Ed Bradley, Parks & Recreation Director Keely Childress, Deputy Fire Chief Brian Chellios, Community Relations Manager James Bell, and Village Clerk Dorothy R. Jones.

C. PLEDGE OF ALLEGIANCE

Mayor Covington led the audience in the pledge of allegiance to the Flag of the United States of America.

D. APPROVAL OF MINUTES

Trustee Payton moved, Trustee Roudez seconded a motion to approve minutes of the regular meeting of July 22, 2014.

Trustee Payton referred to page 3; paragraph 5, and asked to have added on line 3 of his comments that he asked Trustee Oscar Brown when he could expect copies of the Legislative and Operations Committee minutes. To which he received no commitment.

Ayes: Trustees Payton, Griffin, Roudez, Larry Brown, and Mayor Covington.
Nays: None.
Absent: Trustees Williams and Oscar Brown.

Motion To Approve As Amended Carried.

Motion To Reconsider Approval Of Minutes:

Trustee Oscar Brown moved, Trustee Roudez seconded a motion to reconsider votes taken of the approval of the minutes.

Ayes: Trustees Oscar Brown, Griffin, Roudez, Larry Brown and Mayor Covington.

Nays: Trustee Payton.

Absent: Trustee Williams.

Motion To Reconsider Carried.

Trustee Oscar Brown referred to page 7; paragraph 3; line 1, and asked that the word **not** be deleted from his comments.

Roll Call on the Minutes as Reconsidered And Amended:

Ayes: Trustees Oscar Brown, Payton, Griffin, Roudez, Larry Brown and Mayor Covington.

Nays: None.

Absent: Trustee Williams.

Motion To Approve Carried.

E. REPORTS OF ELECTED & APPOINTED OFFICIALS

E-1: Village Manager's Report

In the absence of Village Manager Linear there was no report given.

E-2: Mayor's Report

Mayor Covington apologized to the residents that the regular meeting scheduled for August 12 had to be canceled due to the lack of a quorum. She also apologized that the special meeting held on Friday, August 22nd was not recorded by our local cable studio, and that she spoke with Manager Linear requesting reasons why WUPC TV 4 was not at that special meeting since it dealt with issues that the residents should be aware of.

Mayor Covington reported that Governors State University is now a 4 year university, and University Park is now a college town; she reported on the reception for the new superintendent of schools for Crete-Monee School District 201 U held earlier this week; she participated in the Bud Bilikin Parade in Chicago where she marched with other black mayors, Governor Quinn, Congresswoman Kelly and other elected officials, she also reported that Comcast has a program to assist families with Internet access for students who are enrolled in the free lunch program, and that she will be attending leadership classes At Prairie State College for a minimal cost, as opposed to going out of state as some of the Trustees recently did.

Reports Of Elected & Appointed Officials – Continued:

Trustee Roudez reported on the Leadership Conference of the National League Of Cities that he attended the week of August 12th which is the reason he could not be in attendance at that regular meeting. He noted that the topics of discussion were very informative and the practices could be utilized by our entire Board.

Trustee Griffin also reported on the leadership conference of the National League Of Cities that he attended the week of August 12th, noting that there was a presentation by one of the Deputy Mayors relating to an app for a phone system that would answer calls, take messages and relay those messages to the desired recipients. He also reported that he rode in an automobile that drives itself which is being tested for the visually impaired.

Village Clerk Dee Jones reported that nominating petitions for the April 7, 2015 General Consolidated Election would be available in her office beginning September 23, 2014, which is the 1st day that petitions can be circulated for the position of Mayor, Village Clerk, and 3 Village Trustee, all full 4 year term. Those petitions can be filed December 15 through December 22, 2014.

E-3: Committee & Commission Reports

Trustee Oscar Brown reported that legislative and operations committee minutes would be available by September 15, 2014.

E-4: Reports of Other Officers

Parks and Recreation Director Keely Childress reported on a new program at Parks and Recreation for 6 and 7th graders that is entitled REACH; that the playground At Fairway Estates is basically finished with the construction however, they are waiting for public works and ComEd to connect the lights.

Community Relations Manager James Bell reported that he is working with IDHS on employment opportunities for young adults between the ages 16 to 21, noting that the program was originally scheduled to run through September 19, 2014 however it is rumored that it might run longer. He also announced that on September 6, 2014 there would be a block party At the University Golf Club and Conference Center.

E-5: Department Updates

None

F. GENERAL PUBLIC

Attorney Diamond reminded the public of the 30 minutes maximum allowed for public comments, with three minutes for each individual, and asked that they be mindful of the time limit. However, anyone who has signed in and not allowed to speak tonight would be 1st on the list for comments at the next meeting.

Ms. Tomic, a resident Russett Oaks Condominium voiced her concerns with the amount of how music and drug dealing in her neighborhood; she stated that she has been unable to receive cooperation from the home owners Association and is now coming to the Board for assistance. She stated that she has made several calls to the police department and for a short period of time they patrolled the area more frequently, and that she feels nothing is being done to deal with this problem.

Police Chief Bradley responded stating that the Police Department has responded several times, where tickets were written and they are aware of the situation, and they are addressing the situation. However, they can not divulge the tactics more procedures that they will use in combating this problem.

Ms. Sandra Warren thanked the Village and the public works department for the cleanup of the Tot Lot on Circle Drive, and renewed her concerns relating to the GED program. She stated that the new phase of the GED program has begun and the Village has expended \$9331 for the classes of only 5 people, and that last year the Village Spent \$20,000 for the 1st class and no one received a GED, only certificates of attendance. She stated that as a taxpayer, she is tired of this program and if it continues she will contact the newspaper and the TV reporters.

Mr. Robert Travis addressed the Board and announced that on October 25, 2014 The Concerned Citizens Committee would host a Communitywide Men and Women's Health Fair here in Number 90 Town Center Drive; he asked if the Village had a domicile ordinance; if the Board had designated what special projects would be used from the proceeds of the head tax ordinance

Trustee Oscar Brown responded that the head tax ordinance is designed as a financial tool for a short period of time possibly.

Mayor Covington responded that the Village does not have a domicile ordinance only required that employees live within 25 miles of Village. However, she realized that the 25 mile limit only referred to police and fire personnel, and that there is no requirement for employees to live in University Park.

Trustee Payton responded that we should not penalize the industrial Park businesses for not hiring our residents when we don't require that our employees live in town.

Mr. Bob Bowers, owner of A-1 Towing addressed the Board with his concern with an item on the agenda that would award the Towing contract to another company. He stated that in 2009 he was awarded contract for Towing for the Village of University Park and never received any complaints regarding their work. He stated that on July 2,

2014 he received a memo that notified him that effective August 1, 2014 he would no longer be Towing for the Village. Mr. Bowers stated that he would like specifics on how this works and if he was the removed, or if Coy's Towing would be an additional Towing company.

Police Chief Bradley responded that they have gotten good service from A-1 Towing, and that Coy's Towing have equipment that they could use for some larger tows. However, this is not to replace A-1 Towing, but to add an additional company.

Mayor Covington apologized to Mr. Bower that the manager did not clear up this situation, and that she was not aware of it until it was put on the agenda.

Ms. Sandra Heard announced that the finance committee is scheduled to meet the 3rd Wednesday of each month here at Number 90 Town Center Drive, and that the committee is short by 2 members and she encouraged those people interested to come out to the next meeting on September 17 at 7:00 PM. She further stated that she would like to see a pledge that the Village Manager has more latitude in carrying out the duties of his job. She also announced that on August 28, 2014 she would be hosting a final workshop on appeals, exemptions and assessments in her office, the Monee Township Assessor's @ 46 Town Center Drive.

Ms. Laverne Williams addressed the Board and asked if the Village received 3 bids for Towing before awarding it to Coy's Towing; she asked to know the location of the rail that is to be constructed; she asked to know if there was an environmental outline of what projects would be approved from the funds out of the head tax fund; and suggested other forms of revenue to fund capital projects such as proper staffing of the truck weight enforcement program, and developing a process for advertising for jobs in the industrial Park.

Attorney Diamond responded that expenditures from the head tax ordinance is on the agenda tonight to make the public aware of the project and the funds used. He also noted that in the ordinance relating to Coy's Towing it simply adds a 2nd Towing company, and does not remove the current company.

Trustee Oscar Brown stated that he submitted a list of some of the projects he felt could be funded through the head tax funds.

Trustee Payton stated that he thinks these projects should come before the Board and the finance committee before they are put on the agenda. He questioned why these projects did not come out the road and bridge fund. He also stated that he has requested a line item for capital improvements, and that there is a need for a joint meeting of the Board and finance committee.

Trustee Roudez responded to Trustee Payton that the road and bridge funds are basically expended

General public comments continued:

Mayor Covington stated that we are in a deficit and that now we are having to deal with the State Comptroller and their threats of bringing in their own auditors.

Trustee Oscar Brown reminded the public that the ordinance allows 50% of the head tax funds to be used for special projects, and that the other 50% goes into the general funds.

Police Chief Bradley stated that the Truck Weight Enforcement Program has received \$8000 in revenue in the last 9 days. He stated that the program had to be revamped.

Community Relations Manager James Bell responded that he is working with the Village Manager on a job database to match residents with employees in the industrial Park area, and hopefully this form would be complete and on the website within the next 2 to 3 weeks.

Mrs. Bridget Simmons-Franklin invited everyone out to the University Park Lions Football game on August 27th and noted that their homecoming would be at Palmer Park on September 27, 2014.

Trustee Roudez asked Deputy Fire Chief Chellios if the fire Department has a schedule all the football games so that emergency personnel would be on site. And if not so he asked that one be given to them.

G-1: UNFINISHED BUSINESS

None Listed.

G-2: NEW BUSINESS

G-2a: First, Second and Third Readings — Ordinance Accepting The Lowest Responsible Proposal For Waterproofing The Police Department's Basement

Trustee Roudez moved, Trustee Griffin seconded a motion to approve 1st 2nd and 3rd readings on this ordinance.

Ayes: Trustees Oscar Brown, Payton, Griffin, Roudez, Larry Brown, and Mayor Covington.

Nays: None.

Absent: Trustee Williams.

Motion To Approve Carried

Ordinance Number O 2014 – 35.

G-2b: First, Second, and Third Readings – An Ordinance Declaring Certain Personal Property No Longer Necessary Or Useful To The Village And Authorizing The Sale Or Disposal Of Equipment And Other Items At The Public Works Department

Trustee Griffin moved, Trustee Roudez seconded a motion to approve 1st 2nd and 3rd readings of this ordinance.

Mayor Covington stated that she would like to see a list of the “junk” as described in the ordinance.

Ayes: Trustees Oscar Brown, Payton, Griffin, Roudez, Larry Brown, and Mayor Covington.
Nays: None.
Absent: Trustee Williams.

Motion To Approve Carried

Ordinance Number O 2014 – 36.

G-2c: First, Second, and Third Readings – Ordinance Authorizing The Execution Of A Lease Agreement With The Will County Health Department And Community Health Care Center In Space No. 44 In The University Park Town Center Building

Trustee Roudez moved, Trustee Griffin seconded a motion to approve 1st 2nd and 3rd readings of this ordinance.

Ayes: Trustees Oscar Brown, Payton, Griffin, Roudez, Larry Brown, and Mayor Covington.
Nays: None.
Absent: Trustee Williams.

Motion To Approve Carried

Ordinance Number O 2014 – 37.

G-2d: First, Second, and Third Readings – Ordinance Accepting The Lowest Responsible Proposal For Guard Rails And Authorizing Expenditure Of Funds From The Employer’s Expense Tax Fund For This Project

Trustee Griffin moved, Trustee Roudez seconded a motion to approve 1st 2nd and 3rd readings of this ordinance.

Trustee Larry Brown stated that he would like the Board to consider constructing guard rails on the opposite side at that curve sometimes in the near future.

Trustee Griffin commented that this was a safety measure taken in response to concerns of the resident whose home is at that curve.

Trustee Payton voiced his concerns that in section 1 there was an error in the location of the guard rail, that there was only three quotes, and that the Fence Master drawing does not reflect the curve.

Trustee Oscar Brown responded that the information in the ordinance is clear is correct.

Motion to Table:

Trustee Payton moved, Mayor Covington seconded a motion to table this ordinance for specifications clarity.

Ayes: Trustees Payton, Larry Brown, and Mayor Covington.
Nays: Trustees Oscar Brown, Griffin, and Roudez.
Absent: Trustee Williams.

Motion To Table Failed.

Roll Call On Main Motion:

Ayes: Trustees Oscar Brown, Griffin, Roudez, and Larry Brown,
Nays: Trustees Payton, and Mayor Covington..
Absent: Trustee Williams.

Motion To Approve Carried

Ordinance Number O 2014 – 38.

G – 2e: First, Second, and Third Readings – An Ordinance Increasing The Number Of Class “G” Liquor Licenses From One (1) To Three (3)

Trustee Roudez moved, Trustee Griffin seconded a motion to approve 1st 2nd and 3rd readings of this ordinance.

Trustee Larry Brown asked for clarity on whether or not increasing the number of class G liquor license would make them available in this area, or if this increase restricts them to that business area on Hamilton.

Attorney Diamond responded that if the Board does not want to issue additional license within this area, and they are not used in the referenced area, the Mayor/Liquor Commission would have the authority to bring back to the Board to reduce the number of the class G licenses.

Trustee Payton commented that he attended the Legislative And Operations Committee meeting when this was discussed and he felt that the intent was to make the specific for that area.

Ayes: Trustees Oscar Brown, Payton, Griffin, Roudez, Larry Brown, and Mayor Covington.

Nays: None.

Absent: Trustee Williams.

Motion To Approve Carried

Ordinance Number O 2014 –39.

G – 2f: First, and Second Readings – Ordinance Approving The Execution Of A Contract With Creative Hospitality Associates

Trustee Roudez moved, Trustee Griffin seconded a motion to approve 1st and 2nd readings of this ordinance.

Mayor Covington stated that she would like to see more competition and other companies given the opportunity to bid, or make presentations before this contract is awarded.

Trustee Payton agrees that this process should be open to others. However, he was present at the L & O meeting and feels that this company made a good presentation.

Trustee Larry Brown commented that the section relating to additional costs did not indicate a range, and he feels there should be a cap on the additional costs without Board approval.

Trustee Payton made a motion to table this item, but he immediately withdrew that motion.

Trustee Roudez stated that he feels if we go out for competitive bids, there would be a delay in getting this process started so we could find a way to stop the losses at the golf club.

Motion to Table:

Trustee Payton moved, Trustee Larry Brown seconded a motion to table this ordinance.

Ayes: Trustees Payton, Larry Brown, and Mayor Covington.

Nays: Trustees Oscar Brown, Griffin, and Roudez.

Absent: Trustee Williams.

Motion To Table Failed.

Roll Call on Main Motion:

Ayes: Trustees Oscar Brown, Griffin, Roudez, and Larry Brown,

Nays: Trustees Payton, and Mayor Covington..

Absent: Trustee Williams.

Motion To Approve Carried.

G – 2g: Resolution Designating Coy’s Auto Rebuilders As An Approved Provider Of Vehicle Towing And Storage Services For The Village

Trustee Roudez moved, Trustee Griffin seconded a motion to approve this resolution.

Trustee Payton commented that Coy’s Towing was generous in donating backpack/book bags to our residents at family fling.

Ayes: Trustees Oscar Brown, Payton, Griffin, Roudez, Larry Brown, and Mayor Covington.

Nays: None.

Absent: Trustee Williams.

Motion To Approve Carried

Resolution Number R 2014 – 15.

G-2h: Resolution Regarding The Improvement Of University Parkway From Steger Monee Road To Western Avenue

Trustee Roudez moved, Trustee Griffin seconded a motion to approve this resolution.

The Mayor and the Board expressed questions relating to this project, including funding cost to the Village, and clarity on LAFO.

Motion to Table:

Trustee Payton moved, Trustee Larry Brown seconded a motion to table this resolution.

Ayes: Trustees Oscar Brown, Payton, Roudez, Larry Brown, and Mayor Covington.

Nays: Trustee Griffin.

Absent: Trustee Williams.

Motion To Table Carried.

G-2i: Bills Payable

Trustee Roudez moved, Trustee Larry Brown second a motion that the Board approves the listing of the General Operating Expenses that the Village of University Park as incurred for the last three (3) weeks from July 23, 2014 to August 12, 2014. The following funds will be charged for these expenses:

General Operation Fund	\$ 180,608.84
Road & Bridge Fund	\$ 13,204.84
Town Center Fund	\$ 428.39
Golf Course Fund	\$ 59,116.40
Capital Project Fund	\$ 23,773.03

Total \$ 277,131.50

There were questions relating to certain payments to CMT, JMA Architects, and Range Masters. Trustee Payton asked to know the frequency of the range maintenance and how much has been spent with the architect and where is it in the budget.

Ayes: Trustees Oscar Brown, Payton, Griffin, Roudez, Larry Brown, and Mayor Covington.
Nays: None.
Absent: Trustee Williams.

Motion To Approve Carried.

Bills Payable Continued:

Trustee Roudez moved, Trustee Larry Brown second a motion that the Board approves the listing of the General Operating Expenses that the Village of University Park as incurred for the last three (3) weeks from August 13, 2014 to August 26, 2014. The following funds will be charged for these expenses:

General Operation Fund	\$ 277,623.66
Road & Bridge Fund	\$ 2,061.38
Town Center Fund	\$ 9,713.36
Golf Course Fund	\$ 43,052.82
Capital Project Fund	\$ 519,012.78
Total	\$ 851,464.00

Ayes: Trustees Oscar Brown, Payton, Griffin, Roudez, Larry Brown, and Mayor Covington.
Nays: None.
Absent: Trustee Williams.

Motion To Approve Carried.

H. BOARD OF TRUSTEES AND MANAGER COMMENTS

I. ANNOUNCEMENT OF SCHEDULED MEETINGS

J. EXECUTIVE SESSION

Trustee Roudez moved, Trustee Oscar Brown seconded a motion to move into executive session for discussion of pending litigation at 9:45 PM.

Ayes: Trustees Oscar Brown, Payton, Griffin, Roudez, Larry Brown, and Mayor Covington.
Nays: None.
Absent: Trustee Williams.

Motion To Approve Carried.

The Board returned from executive session at 10:32 PM with nothing to report out to the public.

K. ADJOURNMENT

Mayor Payton moved, Trustee Larry Brown seconded a motion that the Board adjourns the regular meeting of the Board of Trustee at 10:33 p.m.

Motion to Adjourn Carried By Unanimous Voice Vote

Respectfully Submitted,

*Dorothy R. Jones, MMC, RMC
Village Clerk*