

# **Minutes Of The Regular Meeting Of The Board Of Trustees For The Village Of University Park, Will And Cook Counties Illinois, Held Tuesday, June 10, 2014 At #90 Town Center Drive In The Village Of University Park**

## **A. CALL TO ORDER**

Mayor Covington called this regular meeting of the Board of Trustees to order at 7:11 p.m.

## **B. ROLL CALL**

Mayor:	Vivian E. Covington	Present
Trustees:	Elizabeth Williams	Present
	Oscar H. Brown, Jr.	Present
	Milton C. Payton	Present
	Keith J. Griffin	Present
	Joseph E. Roudez, III	Absent
	Larry B. Brown	Present

Also present were Village Manager Lafayette Linear, Attorney Adam Lasker for Village Attorney Stewart Diamond, Police Chief Edward Bradley, Parks & Recreation Director Keely Childress, Executive Finance Director Joe Jones, and Deputy Clerk Jacelia Kelly.

## **C. PLEDGE OF ALLEGIANCE**

Mayor Covington led the audience in the pledge of allegiance to the Flag of the United States of America.

## **D. READING OF MINUTES**

Trustee Griffin moved, Trustee Larry Brown seconded motion to approve the minutes of the regular meeting of April 22, 2014 with correction as presented.

Ayes:	Trustees Williams, Oscar Brown Payton, Griffin, Larry Brown and Mayor Covington
Nays:	None
Absent:	Trustee Roudez.

***Motion to approve carried:***

Trustees Griffin moved, Trustee Larry Brown seconded motion to approve the minutes of the special meeting of May 5, 2014 with correction as presented.

Ayes: Trustees Williams, Oscar Brown, Payton, Griffin, Larry Brown, and Mayor Covington  
Nays: None  
Absent: Trustee Roudez

***Motion to approve carried:***

## **E. REPORTS OF ELECTED & APPOINTED OFFICIALS**

No reports given.

### **E-1: Village Manager's Report**

Manager Linear reported on his attendance to the International Convention of Shopping Center convention the last week of May. Manager Linear reported that they met with numerous national retailers with concentration on developing the downtown TIF area. Manager Linear reported that the retail community is beginning to show definite interest in the area and information that was shared with them regarding the downtown TIF.

The University Parkway reconstruction project continues, Phase I reconstruction from Central to Cicero at an estimated cost of \$5.1 million is moving forward on schedule. Phase II of the University Parkway reconstruction project as begun, the project will begin just east of the railroad tracks and end at Crawford. The estimated cost of this project is \$4million, the following funds have been worked out IDOT/STP funding will be 3.2 million or 80% the Village of University Park portion will be \$ 800,000.00. Will County is prepared to contribute 50% or 400,000.00 or the local matching pending the approval of IGA.

Manager Linear reported that the Village auditors Lauterbach and Amen have begun preliminary fieldwork on our fiscal year 2011 financial statement audit. The auditor should begin field work within the next two weeks.

### **E-2: Mayor's Report**

Mayor Covington reported that she attended Lobby Day in the month of April in Springfield Illinois along with Trustee Williams, Manager Linear, Johnna Townsend and James Bell where they visited the Capital and met with state legislators. Mayor Covington reported that she attended the International Convention of Shopping Center Convention in Las Vegas, during the convention she was able to meet with various retailers who show an interest in our community. Mayor Covington stated that her report will be available upon request.

Mayor Covington reported that she attended the Mayors and Manager Meeting the discussion was regarding the various grants.

**E-3: Committee & Commission Reports**

None

**E-4: Reports of Other Officers**

None

**E-5: Attorney's Report**

Village Attorney had no report.

**E-6: Department Updates**

None

**F. GENERAL PUBLIC**

The Village Attorney Reminded the public of the 30 minutes maximum allowed for public comments, and asked that they be mindful of the time limit. However, anyone who has signed in and not allowed to speak tonight would be 1<sup>st</sup> on the list for comments at the next meeting.

Mr. Robert Travis greeted the Board and asked how much revenue the tax head bring into the Village.

Ms. Sandra Warren greeted the Board and voiced her concern regarding the vacant property list she received and the upkeep of the vacant property.

**G-1: UNFINISHED BUSINESS**

**G-1a: 2<sup>nd</sup> & 3<sup>rd</sup> Readings – An Ordinance Authorizing The Execution Of Auditing Services From AmAudit.**

Trustee Griffin, moved, Trustee Larry Brown seconded a motion that the Board approves to table this resolution.

Ayes: Trustees Williams, Oscar Brown, Payton, Griffin, Larry Brown and Mayor Covington

Nays: None

Absent: Trustee Roudez

**Motion To Approve Carried.**

**Ordinance Number O2014-23**

**G-2: NEW BUSINESS**

**G-2a: Presentation: Kloeckner Metals Corporation**

Mr. Scott Plumings the Vice President of Economic Development along with a few business partners for Kleochner Metals Corporation presented a presentation to the Board regarding relocation of their current business to the Industrial Park area of University Park.

**G-2b: Discussion: Status of Employers Expense Tax**

Joann Ryan a representative of Bimba Corporation voiced their concerns regarding the Employee's Expense tax implemented by the Village of University Park to the Mayor and the Board Trustees. Trustee Oscar Brown gave an update on the status of the employer's expense tax.

**G-2c: 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> Reading –Ordinance Authorizing The Execution Of An Intergovernmental Agreement Will County and Village of University Park For The Reconstruction of University Parkway In The County Of Will.**

Trustee Griffin moved, Trustee Oscar Brown second a motion that the Board approves 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> readings of this ordinance.

Ayes: Trustees Williams, Oscar Brown, Payton, Griffin, Larry Brown, and Mayor Covington.

Nays: None.

Absent: Trustee Roudez

**Motion To Approve Carried.**

**Ordinance Number O 2014-24**

**G-2d: 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> Reading –Ordinance Authorizing The Execution Of a Contract For The Installation Of A Camera System in The Interview Rooms at the Police Department.**

Trustee Griffin moved, Trustee Payton second a motion that the Board approves to 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading of this ordinance.

Ayes: Trustees Williams, Oscar Brown Payton, Griffin, Larry Brown and Mayor Covington.

Nays: None.

Absent: Trustee Roudez

**Motion To Approve Carried**

**Ordinance Number O 2014-25**

**G-2e: 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> Readings – Ordinance Authorizing The Execution of a Contract For The Purchase of a Heating and Air Conditioning Unit for The Barn Facility At Rigel Farm.**

Trustee Griffin moved, Trustee Larry Brown second a motion that the Board to 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> readings of this ordinance.

Ayes: Trustees Williams, Oscar Brown Payton, Griffin, Larry Brown and Mayor Covington.  
Nays: None.  
Absent: Trustee Roudez.

**Motion to Approve Carried**

**Ordinance Number O 2014-26**

**G-2f: 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> Readings – Ordinance Declaring Vehicles And Items At The University Golf Club & Conference Center No Longer Necessary Or Useful To The Village And Authorizing The Sale of Said Vehicles and Items.**

Trustee Roudez moved, Trustee Griffin second a motion that the Board approves to 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> readings of this ordinance.

Ayes: Trustees Williams, Oscar Brown Payton, Griffin, Larry Brown and Mayor Covington.  
Nays: None.  
Absent: Trustee Roudez

**Motion to approve carried**

**Ordinance Number O-2014-27.**

**G-2g: Motion To Approve The Expenditure Of Funds For Scholarships**

Trustee Payton read a statement from the Scholarship chairperson Donna Dettbarn-Chambers that a couple of companies commented that they could not give this year Because of the employee head tax that was put on last year. In the past we received \$ 6,000.00 - \$ 8,000.00 or more a year, so it really hurt this fund, Also in the past the University Park Attorney's Firm usually donated \$ 1,000.00 plus we also received \$500.00 from the Attorney himself, we have not received any donation from The Attorneys since Forest Miles was our attorney we encourage businesses to To donate and it should start with the Village Board Attorneys first.

Trustee Griffin moved, Trustee Larry Brown second a motion that the Board approves this motion.

Ayes: Trustee Williams, Oscar Brown, Payton, Larry Brown and Mayor Covington.  
Nays: None  
Absent: Trustee Roudez

***Motion to approve carried.***

**G-2h: Motion To Approve The Appointment Of Mr. Theaplise Brooks To The Board Of Fire & Police Commissioners.**

Trustee Larry Brown moved, Trustee Oscar Brown second a motion that the Board Approves this motion.

Ayes: Trustee Williams, Oscar Brown, Larry Brown and Mayor Covington.  
Nays: Trustee Payton  
Abstained: Trustee Griffin  
Absent: Trustee Roudez

***Motion to approve carried.***

**G-2i. Bills Payable**

Trustee Payton moved, Trustee Larry Brown second a motion that the Board approves the listing of the General Operating Expenses that the Village of University Park as incurred for the last two (2) weeks from May 14, 2014 to May 27, 2014. The following funds will be charged for these expenses:

Trustee Griffin questioned check number 82051, 82063, and 82114.

The finance director responded on check number 82063 and 82063 is payment for chemical supplies for the golf course. Check number 82114 for payment of rental equipment for varies departments.

General Operation Fund	\$ 62,867.82
Road & Bridge Fund	\$ 8,009.25
Town Center	\$ 901.54
Golf Course	\$ 83,413.74
Capital Project	\$ 35,100.00
TIF V	<u>\$ 66,000.00</u>
<b>Total</b>	<b>\$ 256,292.35</b>

Ayes: Trustee Williams, Oscar Brown, Payton, Griffin, Larry Brown and Mayor Covington.  
Nays: None.  
Absent: Trustee Roudez

***Motion to approve carried.***

**G-2j. Bills Payable**

Trustee Larry Brown moved, Trustee Oscar Brown second a motion that the Board approves the listing of the General Operating Expenses that the Village of University Park as incurred for the last two (2) weeks from May 28, 2014 to June10, 2014. The following funds will be charged for these expenses:

Trustee Griffin question check number 82166 paid to Eastcom.

Finance Director Joe Jones responded that the check is for payment to EastCom for two months.

Trustee Griffin question check number 82178.

Finance Director Joe Jones responded stating the checking is for the Fire Departments Uniforms.

General Operation Fund	\$ 149,629.78
Road & Bridge Fund	\$ 1,396.50
Town Center	\$ 1,537.60
Golf Course Fund	\$ 20,900.92
Motor Fuel Tax	\$ <u>22,713.00</u>
<b>Total</b>	<b>\$ 196,177.80</b>

Ayes: Trustee Williams, Oscar Brown, Payton, Griffin, Larry Brown and Mayor Covington.  
Nays: None.  
Absent: Trustee Roudez

***Motion To Approve Carried.***

## **H. BOARD OF TRUSTEES AND MANAGER COMMENTS**

## **I. ANNOUNCEMENT OF SCHEDULED MEETINGS**

## **J. EXECUTIVE SESSION**

**K. ADJOURNMENT**

Trustee Williams moved, Trustee Griffin seconded a motion that the Board adjourns the regular meeting of the Board of Trustee at 9:49 p.m.

***Motion to Adjourn Carried By Unanimous Voice Vote.***

*Respectfully Submitted,*

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*Dorothy R. Jones, CMC, RMC  
Village Clerk*

*By: Jacelia Kelly, Deputy Clerk*