

# **Minutes Of The Regular Meeting Of The Board Of Trustees For The Village Of University Park, Will And Cook Counties Illinois, Held Tuesday, April 8, 2014 At #90 Town Center Drive In The Village Of University Park**

## **A. CALL TO ORDER**

Mayor Covington called this regular meeting of the Board of Trustees to order at 7:12 p.m.

## **B. ROLL CALL**

Mayor:	Vivian E. Covington	Present
Trustees:	Elizabeth Williams	Present
	Oscar H. Brown, Jr.	Present
	Milton C. Payton	Absent
	Keith J. Griffin	Present
	Joseph E. Roudez, III	Present
	Larry B. Brown	Present

Also present were Village Attorney Steward Diamond, Village Treasurer Devon Dilworth, Police Chief Edward Bradley, Parks & Recreation Director Keely Childress, Executive Liaison Johnna Townsend, Finance Director Joe Jones, Deputy Chief Brain Chellios, Cable Studio Manager Eddie Pearson, Community Relation Manger James Bell and Deputy Clerk Jacelia Kelly.

## **C. PLEDGE OF ALLEGIANCE**

Mayor Covington led the audience in the pledge of allegiance to the Flag of the United States of America.

## **D. READING OF MINUTES**

Trustee Roudez moved, Trustee Griffin seconded a motion that the Board approves the minutes of the regular meeting on March 25, 2014.

Ayes: Trustees Williams, Oscar Brown, Griffin, Roudez, Larry Brown, Mayor Covington.

Nays: None.

Abstain: None.

Absent: Absent.

***Motion to approve carried.***

## **E. REPORTS OF ELECTED & APPOINTED OFFICIALS**

### **E-1: Village Manager's Report**

Manager Linear reported on efforts to connect with retailers who may be interested in building stores in our Town Center TIF. Letters have been mailed to various retailers which were followed up with telephone calls. We will be attending ICSC convention this May where we will meet with numerous retailers to discuss building stores in the Village.

The Village Financial Statement Auditors, Lauterbach and Amen have completed the audit fieldwork for the 2010 report. The auditors will begin field work on 2011 report no later than the first week of May.

The Village has been in discussion with the State of Illinois Comptroller's Office concerning delinquent audit reports. We are having weekly discussions with the State to share our progress and have assured them we share their goal of being current in our reporting by the end of the calendar year; We have spent a substantial amount of time compiling our annual budget for the fiscal year beginning May 1, 2014 to April 30, 2015. We asked the Board to share with us any Budget objectives they would like us to accomplish. In the staff meeting all Directors were directed to reduce their budget by 12%.

The University Parkway reconstruction project continues to move forward, and Applied Systems has agreed to sale the Village the final parcels of the ROW needed. The necessary paperwork has been prepared for their signature. Phase II of the University Parkway project has been moved up to Bid in the 2015 fiscal year.

Manager Linear reported that Negotiations with the Fire Dept. Union substantial progress has been made in the prior three meetings, the next meeting is scheduled for the first week in May.

### **E-2: Mayor's Report**

As part of Mayor Covington report she asked representative Michael Furrier from Am Audit Illinois to speak to the audience.

### **E-3: Committee & Commission Reports**

None

**E-4: Reports of Other Officers**

None

**E-5: Attorney's Report**

Village Attorney Stewart Diamond had no report.

**E-6: Department Updates**

None.

**F. GENERAL PUBLIC**

Attorney Diamond reminded the public of the 30 minutes maximum allowed for public comments, and asked that they be mindful of the time limit. However, anyone who has signed in and not allowed to speak tonight would be 1<sup>st</sup> on the list for comments at the next meeting.

Mr. Robert Travis greeted the Board and voiced his concern about an item on the agenda making changes to communities and commissions.

Mr. Wayne greeted the Board and voiced his concern about the resource center and the amount the Village Attorney's is being paid.

Ms. Wilson greeted the Board and voiced her concern about the perceived harassment toward her children by a University Park Police Officer.

**G-1: UNFINISHED BUSINESS**

**G-1a: Second and Third Readings – An Ordinance Making Amendments Regarding Advisory Boards and Commissions**

Trustee Griffin moved, Trustee Roudez second a motion that the Board approves 2<sup>nd</sup> & 3<sup>rd</sup> readings of this ordinance.

Ayes: Trustees Williams, Oscar Brown, Griffin, and Roudez.  
Nays: Trustee Larry Brown, Mayor Covington  
Absent: Trustee Payton.

***Motion to approve carried***

**Ordinance Number O 2014-09**

**G-1b: Second and Third Readings – An Ordinance Amending The Village Code Relating to the Plan Commission.**

Trustee Roudez moved, Trustee Griffin second a motion that the Board approves 2<sup>nd</sup> & 3<sup>rd</sup> reading of this ordinance.

Ayes: Trustees Williams, Oscar Brown, Griffin, Roudez,  
Nays: Trustee Larry Brown and Mayor Covington.  
Absent: Trustee Payton.

**Motion to approve carried**

**Ordinance Number O 2014-10**

**G-1c: Second and Third Readings- Ordinance Amending The Code Of Ordinances By Deleting Chapter From Part 12. Planning And Zoning.**

Trustee Roudez moved, Trustee Griffin second a motion that the Board approves 2<sup>nd</sup> & 3<sup>rd</sup> readings of this ordinance.

Ayes: Trustees Williams, Oscar Brown, Griffin, Roudez,  
Nays: Trustee Larry Brown, Mayor Covington.  
Absent: Trustee Payton.

**Motion to approve carried.**

**Ordinance Number O 2014-11.**

**G-1d: Motion To Permit Absent Members Of The Village Board To Make Motions To Reconsider At The Next Meeting Of Their Attendance, Matters Acted Upon At The Prior Village Board Meeting.**

Trustee Roudez moved, Trustee Griffin second a motion that the Board approves this motion.

Ayes: Trustees Oscar Brown Payton, Griffin, Roudez, Larry Brown and Mayor Covington.  
Nays: None.  
Absent: Trustee Payton.

**Motion To Approve Carried.**

**G-1f: First, Second and Third Readings- An Ordinance Correcting A Typographical Error In Ordinance No.02013-39, “An Ordinance Adopting An Employer’s Expense Tax”**

Trustee Roudez moved, Trustee Griffin second a motion that the Board approves 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> reading of the Ordinance.

Ayes: Trustees Williams, Oscar Brown Griffin, Roudez.  
Nays: Trustee Larry Brown and Mayor Covington  
Absent: Trustee Payton

***Motion To Approve Carried***

**Ordinance Number O 2014-12.**

***G-1g: Second and Third Readings- An Ordinance Approving A Contract With Green –Up Landscaping, L.L.C. For The Construction Of A Playground For Fairway Estates Development.***

Trustee Roudez moved, Trustee Griffin second a motion that the Board approves 2<sup>nd</sup> & 3<sup>rd</sup> readings of the Ordinance.

Ayes: Trustees Williams, Oscar Brown Griffin, Roudez. Larry Brown and Mayor Covington  
Nays: None.  
Absent: Trustee Payton

***Motion To Approve Carried***

**Ordinance Number O 2014-13.**

## **G-2: NEW BUSINESS**

***G-2a: First, Second and Third Readings- Ordinance Approving The Lowest Responsible Proposal For Emergency Roadway Repairs To University Parkway Between the METRA Lot and Crawford Avenue.***

Trustee Griffin moved, Trustee Roudez second a motion that the Board approves 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> readings of this ordinance

Ayes: Trustees Williams, Oscar Brown, Griffin, Roudez, Larry Brown and Mayor Covington.  
Nays: None.  
Absent: Trustee Payton

***Motion To Approve Carried***

**Ordinance Number O 2014-14**

***G-2b: 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> Readings – Ordinance Waiving the Applicable provisions Of Chapter 271 Of The Codified Ordinances and Authorizing The Hiring Of An Experienced, Sworn Police Officer.***

Trustee Roudez moved, Trustee Griffin second a motion that the Board approves 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> Reading of this Ordinance.

Ayes: Trustees Williams, Oscar Brown, Griffin, Roudez, Larry Brown  
Nays: None.  
Abstained: Mayor Covington.  
Absent: Trustee Payton

***Motion To Approve Carried***

**Ordinance Number O 2014-15.**

***G-2c: First, Second and Third Readings – Ordinance Declaring Counters at The Former Grocery Store No Longer Necessary or Useful to the Village and Authorizing The Donation of Said Counters.***

Trustee Roudez moved, Trustee Griffin second a motion that the Board approves 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> Reading of this Ordinance.

Ayes: Trustees Williams, Oscar Brown, Griffin, Roudez, Larry Brown  
Nays: Mayor Covington  
Absent: Trustee Payton

***Motion To Approve Carried***

**Ordinance Number O 2014-16**

***G-2d: Resolution Agreeing To The Modified Terms Of An Agreement With JMA Architects For Professional Services Associated With The Renovation Of Units 70 And 80 In The Town Center.***

Trustee Griffin moved, Trustee Roudez second a motion that the Board approves

Ayes: Trustees Williams, Oscar Brown, Griffin, Roudez, Larry Brown  
Nays: None.  
Abstained: Mayor Covington.  
Absent: Trustee Payton

***Motion To Approve Carried***

***G-2e: Resolution Approving An Extension of The Intergovernmental Agreement With The Village of Park Forrest To Allow The Use And Occupancy Of the Driving Range And Club House At The Hidden Meadows Golf Course.***

Trustee Roudez moved, Trustee Larry Brown second a motion that the Board approves This Resolution.

Ayes: Trustees Williams, Oscar Brown, Griffin, Roudez, Larry Brown and Mayor Covington.  
Nays: None.  
Abstained: None.  
Absent: Trustee Payton

***Motion to approve carried***

**Resolution Number R 2014-07**

**G-2f: Appointment - Theaplise Brooks To The Board of Fire & Police Commission**

Trustee Roudez moved, Trustee Griffin second a motion that the Board approves to Table the appointment of Theaplise Brooks to the Board of Fire and Police Commission.

Ayes: Trustees Williams, Oscar Brown, Griffin, Roudez.  
Nays: Trustee Larry Brown and Mayor Covington  
Absent: Trustee Payton

***Motion To Table Approved.***

**G-2c. Bills Payable**

Trustee Roudez moved, Trustee Larry Brown second a motion that the Board approves the listing of the General Operating Expenses that the Village of University Park as incurred for the last two (2) weeks from March 26, 2014 to April 8, 2014. The following funds will be charged for these expenses:

General Operation Fund	\$ 373,804.76
Dept. Service 2002	\$ 290.00
2003 Bond Project Fund	\$ 290.00
MB Fin. Special Purpose Fund	\$ 245,735.24
Road & Bridge Fund	\$ 625.00
Town Center	\$ 4,273.11
Golf Course Fund	\$ 18,392.13
Capital Project Fund	\$ 1,145.00
Motor Fuel Tax	\$ 325.00
TIF V	\$ 257.00
TIF VI (Town center)	\$ <u>4,412.26</u>
<b>Total</b>	<b>\$ 649,550.20</b>

Ayes: Trustee Williams, Oscar Brown, Griffin, Roudez, Larry Brown and Mayor Covington.

Nays: None.

Absent: Trustee Payton.

***Motion To Approve Carried.***

## **H. BOARD OF TRUSTEES AND MANAGER COMMENTS**

None

## **I. ANNOUNCEMENT OF SCHEDULED MEETINGS**

None

## **J. EXECUTIVE SESSION**

None

## **K. ADJOURNMENT**

Trustee Roudez moved, Trustee Griffin seconded a motion that the Board adjourns the regular meeting of the Board of Trustee at 9:37 p.m.

***Motion to adjourn carried by unanimous voice vote.***

*Respectfully Submitted,*

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*Dorothy R. Jones, CMC, RMC  
Village Clerk*

**BY:** *Jacelia Kelly, Deputy Clerk*

