

Minutes Of The Regular Meeting Of The Board Of Trustees For The Village Of University Park, Will And Cook Counties Illinois, Held Tuesday, June 26, 2012 At #90 Town Center Drive In The Village Of University Park

A. CALL TO ORDER

Mayor Covington called this regular meeting of the Board of Trustees to order at 7:10 p.m.

B. ROLL CALL

Mayor:	Vivian E. Covington	Present
Trustees:	Elizabeth Williams	Present
	Oscar H. Brown, Jr.	Present
	Milton C. Payton	Present
	Keith J. Griffin	Present
	Joseph E. Roudez, III	Present
	Larry B. Brown	Present

Also present were Village Manager Lafayette Linear, Village Attorney Stewart Diamond, Village Treasurer Devon Dilworth, Police Chief Melvin Davis, Fire Chief Chuck Exner, Parks & Recreation Director Keely Childress, Public Works Director Jerry Townsend, Executive Liaison Johnna Townsend, Golf Club General Manager/PGA Paul Blockoms, IT Director Deryl Bolton, Finance Director Gloria Gibson, and Deputy Village Clerk Sue Sanfratello.

C. PLEDGE OF ALLEGIANCE

Mayor Covington led the audience in the pledge of allegiance to the Flag of the United States of America.

D. READING OF MINUTES

Trustee Griffin moved, Trustee Roudez seconded a motion to approve minutes of a *Special Meeting/Public Hearing of the Board of Trustees for the Village of University Park (Will County 2012 Community Development Block Grant Application)* held Tuesday, May 8, 2012.

Trustee Payton commented that out of respect to the Mayor and Trustees, the proper names should be reflected in the minutes.

Reading Of Minutes – continued:

Ayes: Trustees Williams, Oscar Brown, Payton, Griffin, Roudez, and Larry Brown.

Nays: None.

Absent: None.

Motion To Approve Carried.

Trustee Griffin moved, Trustee Roudez seconded a motion to approve minutes of a Joint Public Hearing and Special Meeting of the Board Of Trustees and the Plan Commission held Tuesday, May 8, 2012.

Ayes: Trustees Williams, Oscar Brown, Payton, Griffin, Roudez, and Larry Brown.

Nays: None.

Absent: None.

Motion To Approve Carried.

Trustee Griffin moved, Trustee Roudez seconded a motion to approve minutes of a Special Meeting of the Board Of Trustees held Tuesday, May 29, 2012 (Re-scheduled Meeting of May 24, 2012).

Trustee Payton stated that the Board was in the process of approving the minutes of the May 29th meeting when Trustee Oscar Brown, Jr. moved to table the minutes and all items on the agenda. Trustee Payton feels that by making this request prior to voting on the minutes, Trustee Oscar Brown was not following proper protocol. Attorney Diamond responded that the motion to table was valid.

Ayes: Trustees Williams, Oscar Brown, Payton, Griffin, Roudez, and Larry Brown.

Nays: None.

Absent: None.

Motion To Approve Carried.

Reading Of Minutes – continued:

Trustee Griffin moved, Trustee Roudez seconded a motion to approve minutes of a Regular Meeting of the Board Of Trustees held Tuesday, May 8, 2012.

Ayes: Trustees Williams, Oscar Brown, Payton, Griffin, Roudez, and Larry Brown.

Nays: None.

Absent: None.

Motion To Approve Carried.

E. NON-DISCUSSION AGENDA

E-1: Manager's Report

Village Manager Linear reported that:

1. The first decorative streetlights for University Parkway have been ordered and the production period is approximately ten weeks. While the lights are being manufactured, the Public Works Director will be working with the engineers to complete the installation plans;
2. The Manager is establishing an aggressive plan with several national retailers to begin commercial development along University Parkway for property located east of Village. The first retailer to break ground on the site will probably be Family Dollar. Family Dollar made a presentation at our June workshop and the project received support from the community. Staff is working very hard behind the scene to make this project a reality. These efforts include reviewing drafts of agreements, weekly and sometimes daily telephone conferences or meetings and discussions with attorneys and consultants;
3. The Manager has engaged in discussions with consultants to create a TIF on University Parkway and possibly the University Village Project to develop the necessary incentive packages for the retailers we are pursuing for this area. We anticipate a proposal for an appropriate economic development consultant to be considered at the first regular Board meeting in July; and

Manager's Report – continued:

4. The budget document for the fiscal year beginning May 1, 2012 and ending April 30, 2013 is substantially complete. We are waiting for the board to resolve any remaining legislative issues with the document and provide staff with directives prior to finalizing and publishing the budget document.

Manager Linear introduced the new Village Attorney Stewart Diamond of Ancel, Glink, Diamond, Bush, Dicianni, & Kraftthefer, and his associate Mr David Silverman. He stated that the Mayor and Board of Trustees are happy to have such a talented law firm to represent the Village of University Park, and that Mr. Diamond is well-versed in municipal law.

E-2: Mayor's Report

Mayor Covington reported on a meeting that she attended at the South Suburban Mayors & Managers Association.

Swearing In Of Firefighter/Paramedic:

Accompanied by Mayor Covington, Fire Chief Chuck Exner, Trustee Larry Brown and Mr. & Mrs. Krug, Deputy Village Clerk Sue Sanfratello administered the Oath Of Office to Firefighter/Paramedic Charles Krug.

Mayor Covington also presented service awards for outstanding performance to the following employees: Gail Purnell, Anthony Burton, Jason Henderson, and Dorothy Tracy. An award was also prepared for Jimeshia Rice who was not at the meeting as she is currently serving our country in Afghanistan. The award will be mailed to Ms. Rice.

Mayor Covington provided a warm welcome to Village Attorney Stewart Diamond and his associate Attorney David Silverman.

E-3: Committee & Commission Reports

Trustee Roudez stated that on behalf of the Parks & Recreation Department, he wanted to defer his time to Mr. Danny Sigers, Chairman of the University Park Youth and Recreation Committee, for an update on some upcoming projects.

Mr. Sigers stated that through the hard work of Keely Childress, Director of Parks & Recreation and support of the Mayor and Board of Trustees, the Village has acquired a grant from KaBOOM! to help rebuild the Heritage Park Playground with state-of-the-art equipment for our community. In 1996, Heritage playground was constructed at this site through the efforts of the community and that playground is currently in disrepair. The

Committee & Commission Reports – continued:

Village is looking for volunteers, eighteen years of age and older, to help tear down and reconstruct this playground. The prep dates are on Thursday, July 26, 2012 and Friday, July 27, 2012; and the playground will be reconstructed on Saturday, July 28, 2012.

Trustee Payton deferred his report for the Human Services & Special Events Committee to Bobbie Greer and Robert Travis.

Ms. Greer announced the dates for "Take A Music Break at Pine Lake". This event will take place on Saturday and Sunday, July 14 and 15, respectively. There will be live bands, DJ's, vendors, and gospel music. Bring blankets and coolers, but please do not bring grills to this event. Ticket prices are: \$10.00 – Resident; \$15.00 – Non-resident; half price for children under 12. On Sunday, the ticket prices for the gospel singing from 2:00 – 6:00 p.m. are: \$10 – Resident and \$15 – Non-resident. Tickets are available at the Village Hall and through committee members for this musical event.

Robert Travis reported on Back to School and the Family Festival and Carnival which will be held on University Parkway, east of the Village Hall. This event is on track with the carnival which will be held on Thursday, Friday, Saturday, and Sunday, August 16, 17, 18, and 19, respectively. Tickets will go on sale around the middle of July and are \$20.00 for 25 rides and \$25.00 for 30 rides.

Trustee Payton added that the route for the parade has changed; it will start near Palmer Park, proceed down Blackhawk, turn on University Parkway, and end up at the Towncenter on Saturday, August 18, 2012.

On behalf of the Mayor, Board of Trustees and Human Services & Special Events Committee, Mayor Covington presented certificates to Sandra Warren and Trustee Griffin for having a great block party.

Trustee Griffin stated that at the Public Services & Utilities Committee meeting, the following projects were discussed: Stuenkel bridge will be removed in the fall; the widening of University Parkway from Cicero Avenue to Central will begin in late September; and new lighting on University Parkway will be installed in the fall.

Trustee Larry Brown reported on the CDBG grant application which was recently approved by the Board of Trustees for a sidewalk replacement program. University Park does not qualify for this grant. Out of fifteen communities, University Park was the only one requesting sidewalk replacement. Funds were only granted for water main issues and upgrades. He thanked everyone involved in the completion of the grant application and stated that "my spirit is not dampened"; he intends to pursue other grants.

E-4: Reports of Other Officers – Department Updates:

Director of Public Works Jerry Townsend wished everyone a Happy and Safe 4th of July.

Parks & Recreation Director Keely Childress encouraged everyone to visit Riegel Farm and gave an update on her farm animals.

Fire Chief Chuck Exner welcomed Firefighter Krug to the department; thanked the Board of Fire & Police Commissioners for their hard work; wished everyone a Happy 4th of July; and stated that fireworks should be displayed by professionals.

IT Director Deryl Bolton indicated that his department is currently working on a document retention program and the telephone tech is working on a plan to replace the telephone system at the University Golf Club & Conference Center, and the plans will be presented to the Village Manager for approval. He met with Verizon, renewed the contract, and eliminated about 29 lines.

Treasurer Devon Dilworth stated that currently there is no job description for the Treasurer and that he would like one created for his position.

Finance Director Gloria Gibson reminded residents that the Village Hall is open on Saturday, June 30, 2012 from 9:00 a.m. – 1:00 p.m. for purchase of Village stickers and after Saturday the price for stickers will double.

Attorney Stewart Diamond thanked the officials of the Village who had the confidence to appoint his law firm which is in its 81st year of representing governmental bodies throughout the metropolitan area. He stated that his goal is not to get everybody to agree on every issue, but to give fair legal advice and not to have that advice political in nature, but based on the laws of the State.

F. GENERAL PUBLIC COMMENTS

Jim Laughton, Town Builder Studios, stated that he had a productive meeting with Village Manager Linear and two major changes were made to the Development Agreement: (1) The Village will receive title to the real estate; and (2) a modification of the original resolution that spelled out the terms of the Development Agreement will indicate that his company will make a \$450,000.00 payment to the Village at the time they are ready to build. Additionally, the closing on the property has been rescheduled from July to August.

Star Lawson stated that the baseball team is having a great year and is in the playoffs. She encouraged residents to support the team by attending their games.

G. DISCUSSION AGENDA

G-1: UNFINISHED BUSINESS

G-1a: First, Second and Third Readings – An Ordinance Adopting The Budget For All Corporate Purposes Of The Village Of University Park, Will And Cook Counties, Illinois, In Lieu Of The Appropriation Ordinance For The Fiscal Year Commencing On The First Day Of May, 2012, And Ending On The Thirtieth Day Of April, 2013

Trustee Larry Brown moved, seconded by Trustee Payton to approve a motion for first, second and third readings of this ordinance.

As directed by the Mayor and Board of Trustees, the following changes have been made to the budget:

- Fire Department – added funds back to the budget for Paid on Call Program.
- Police & Fire – funds were added back to the budget for the Cadet Program.
- Parks Program – added consultant fee for the Kids Health Club.
- General Fund Revenue – added Aqua Pure donation for hydrant painting.
- General Fund Revenue – Transferred funds from the Workforce Development & Training Fund to pay for the Paid on Call Program.
- Combined the General Fund Revenue and Expenditure worksheet.
- General Fund Information Technology - verbiage added to bottom.
- General Fund Parks & Recreation – allocated funds between Clubs/Education, Baseball and Football accounts.
- General Fund Parks & Recreation Programs to include additional sports of \$69,500.
- General Fund Police & Fire Commissioners – increased budget from \$23,500 to \$31,645.
- Page numbers were added to the budget document.
- Organization charts were added for each department.
- Goals were added for each department.
- General Fund – funds were deleted for the Deputy Police Chief's position.
- Capital Fund – funds were added for the KaBoom! Playground.
- General Fund – Increase in expenses in the Village Manager, Finance, and Code Enforcement's budget to include unemployment.
- General Fund – position change from Court Records Clerk to Community Service Officer.
- General Fund – summary page on Parks & Recreation – bad formulas in personal service line.
- General Fund – increased the building maintenance and contractual mosquito control cost.
- Road & Bridge – Increased Secretary's salary to include union raise.

G-1a - Unfinished Business – continued:

Attorney Diamond stated that he would like to make some technical changes to the ordinance and recommended tabling it until the next meeting.

Motion To Amend Main Motion:

Trustee Oscar Brown moved, seconded by Trustee Roudez to approve a motion to table this item.

Roll Call On Motion To Table:

Ayes: Trustees Williams, Oscar Brown, Payton, Griffin, Roudez, and Larry Brown.

Nays: None.

Absent: None.

Motion To Table Carried.

G-2: NEW BUSINESS

G-2a: First, Second and Third Readings – Ordinance Approving An Agreement With Jacob & Klein (TIF Consultant)

Trustee Griffin moved, seconded by Trustee Roudez to approve a motion to table this item.

Manager Linear stated that the contract did not arrive in time for the agenda.

Ayes: Trustees Williams, Oscar Brown, Payton, Griffin, Roudez, and Larry Brown.

Nays: None.

Absent: None.

Motion To Approve Carried

G-2: New Business – continued:

G-2b: Resolution Expressing Appreciation To Carol Key Upon Her Retirement And For More Than Thirty Years Of Dedicated Service To The Village Of University Park

Trustee Roudez moved, seconded by Trustee Griffin to approve this resolution.

Trustee Griffin moved, seconded by Trustee Roudez a motion to approve this resolution.

Ayes: Trustees Williams, Oscar Brown, Payton, Griffin, Roudez, and Larry Brown.

Nays: None.

Absent: None.

Motion To Approve Carried.

Resolution No. R2012-18

G-2c: Appointment

Trustee Larry Brown moved, Trustee Oscar Brown seconded a motion that the Board approves the appointment of Ms. Gloria Stevenson to the Information Technology/Cable Communication Advisory Commission as an advisory member for a three year term.

Ayes: Trustees Williams, Oscar Brown, Payton, Griffin, Roudez, and Larry Brown.

Nays: None.

Absent: None.

Motion To Approve Carried.

G-2d: Bills Payable

Trustee Roudez moved, Trustee L. Brown seconded a motion to approve the listing of the General Operating Expenses which the Village of University Park has incurred for the last two (2) weeks from June 13, 2012 to June 26, 2012. The following funds will be charged for these expenses:

G-2d: Bills Payable – continued:

General Operation Fund	\$ 108,096.62
Road & Bridge Fund	\$ 12,748.03
Golf Course Fund	\$ 11,923.30
Capital Project Fund	\$ 35,820.17
TIF III-Cicero Industrial Fund	\$ 519,084.81

Total:	\$ 687,672.93
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Trustee Oscar Brown referred to check number 76935 – Tomic Law Firm - and asked for clarity.

Village Manager Linear responded to Trustee Oscar Brown stating that this check has already been pulled and Mr. Tomic would receive a prorated amount.

Motion To Amend Main Motion:

Trustee Oscar Brown moved, seconded by Trustee Roudez to accept a motion to approve bills payable, with the exception of check # 76935.

Ayes: Trustees Williams, Oscar Brown, Payton, Griffin, Roudez, and Larry Brown.

Nays: None.

Absent: None.

Motion To Approve Carried.

H. BOARD OF TRUSTEES AND MANAGER COMMENTS

I. ANNOUNCEMENT OF SCHEDULED MEETINGS

J EXECUTIVE SESSION (Litigation - Pending Litigation Against, Affecting, Or On Behalf Of Public Body; And Personnel - Appointment/Employment/ Compensation/ Discipline /Dismissal Of An Employee/Review of Closed Session Minutes)

K. ADJOURNMENT

Trustee Roudez moved, Trustee Griffin seconded a motion that the Board adjourns the regular meeting of the Board of Trustee at 9:22 p.m.

Motion to Adjourn Carried By Voice Vote.

Respectfully Submitted,

*Dorothy R. Jones, CMC
Village Clerk*

*Sue Sanfratello
Deputy Village Clerk*