

**Minutes Of The Regular Meeting Of The Board Of Trustees
For The Village Of University park, Will And Cook Counties
Illinois, Held Tuesday, November 22, 2011 At #90 Town Center
Drive, In The Village Of University Park.**

A. CALL TO ORDER

Mayor Covington called this regular meeting of the Board of Trustees to order at 7:12 p.m.

B. ROLL CALL

Mayor:	Vivian E. Covington	Present
Trustees:	Elizabeth Williams	Absent
	Oscar H. Brown, Jr.	Present
	Milton C. Payton	Present
	Keith J. Griffin	Present
	Joseph E. Roudez, III	Present
	Larry B. Brown	Present

Also present were Village Manager Lafayette Linear, Village Attorney Ivan Tomic, Village Treasurer Devon Dilworth, Police Chief Melvin Davis, Golf Club Restaurant Manager Pam Jackson, Parks & Recreation Director Keely Childress, Fire Chief Charles Exner, Finance Director Gloria Gibson, Cable Studio Manager Eddie Pearson, Public Works Director Jerry Townsend, and Village Clerk Dorothy R. Jones.

C. PLEDGE OF ALLEGIANCE

Mayor Covington led the audience in the pledge of allegiance to the Flag of the United States of America.

D. READING OF MINUTES

Trustee Oscar Brown moved, Trustee Roudez seconded a motion that the Board approves minutes of October 25, 2011 as presented.

Ayes: Trustees Oscar Brown, Payton, Griffin, Roudez and Larry Brown.
Nays: None.
Absent: Trustees Williams.

Motion Carried to Approve.

E. NON-DISCUSSION AGENDA

E-1: Village Manager's Report

Village Manager Lafayette Linear thanked Mayor Covington and the Board of Trustees for allowing him the opportunity to attend the meeting of the National League of Cities in Phoenix, Arizona recently; He reported on the success of the Board Retreat, and stated that Dr. Bruce, one of the Facilitators has presented a preliminary report to him and Mayor Covington, and would be putting together a full report for the entire Board shortly; #34 Town Center Drive is being decorated to house the Kids Health Club, and should be ready for occupancy within the next three weeks; He meets with Mayor Covington, Attorney Tomic, and Finance Director Gibson every other Friday to review the TIF Agreements, and noted that they are working diligently to bring them all into compliance.

Manager Linear reported that there is an opening for the position of Economic & Community Development/Code Enforcement Director. Applications are available at Village Hall.

Trustee Griffin commented on his attendance of the meeting of the Board of Fire & Police Commissioners and stated that he feels that there is a need for Manager Linear, and Attorney Tomic to meet with those commissioners to prevent some serious complications. He asked if public works vehicles are equipped and set to deal with winter weather and issues, and asked Manager Linear to check into the budget to see if there are funds to purchase a smaller vehicle to deal with snow removal in the cul-de-sacs.

Public Works Director Townsend responded to Trustee Griffin relating to vehicles, and stated that the equipment we have is ready to go.

Manager Linear responded that he would discuss the need of such a vehicle with Director Townsend.

Mayor Covington commented on meetings she had with the Mayor of Monee and their discussion relating to the possibility of sharing equipment.

E-2: Mayor's Report

Mayor Covington began her report reading Proclamations relating to Veterans Day, and National Drunk and Drugged Driving Prevention Month.

Proclamations Veterans Day

Trustee Griffin moved, Trustee Larry Brown seconded a motion that the Board approves this proclamation honoring men and women who serves, and have served in the United States Armed Forces.

Ayes: Trustees Oscar Brown, Payton, Griffin, Roudez and Larry Brown.
Nays: None.
Absent: Trustees Williams.

Motion Carried to Approve.

Proclamation National Drunk and Drugged Driving Prevention Month.

Trustee Roudez moved, Trustee Griffin seconded a motion that the Board approves this proclamation, designating the Month of December, 2011 as National Drunk and Drugged Driving Prevention Month.

Ayes: Trustees Oscar Brown, Payton, Griffin, Roudez and Larry Brown.
Nays: None.
Absent: Trustees Williams.

.Motion Carried to Approve.

Mayor Covington reported on the numerous meetings and events she has attended with various board members and staff since the last meeting, and commented on communication she had received from Solo Cup relating to their employment practices, and the effect the downturn in the economic has had on that company. She reported on her experience at the National League of Cities, and an idea she has relating to establishing a Sister Cities Program and a Rain Park for our kids, and commended the Coaches, parents, volunteers, kids and Ms. Childress and her department for their involvement in the athletic program, and voiced her excitement at the annual banquet. She also stated that she is now in the Iron Ring of Mayors in Will County.

Mayor Covington also stressed the need for residents to become involved in the education of our kids by attending meetings of School District 201-U meeting, and letting their voices be heard in decisions that are being made that will affect the education of our children. She also stated that the Certificates of Appreciation for our Military Veterans would be mailed out shortly, and congratulated the Village Collector for her efforts in bringing in unpaid revenue to the village.

E-3: Committee & Commission Reports

Trustee Payton reported on upcoming Human Services & Special Events Committee (HSSEC Committee) events such as the annual Christmas Tree Lighting which will include a Caroling contest; gift bags for the kids; pictures with Santa. He also noted that he volunteered to assist public with the decorating of the Christmas tree. He also thanked Robert Travis for the work he did relating to bringing a four day carnival to the Village next year. Relating to the Kids Activity Center, he stated that Ms. Washington of GSU wants to hold a Kids Health Fair on Martin Luther King's Day January 16, 2012. This would be held following the King Celebration.

Trustee Oscar Brown thanked Mayor Covington and the Board for allowing him to attend the National League of Cities, where he focused on Leadership, Economics and Water solutions.

Trustee Roudez thanked Mayor Covington, the Board and residents for allowing him to attend the National League of Cities, and stated that as a Village we have a lot to look forward to.

E-4: Reports Of Other Officers

Public Works Director Jerry Townsend reported on the progress of the Phase II Engineering Project for the Cicero Avenue Beautification Project, and noted that Robinson Engineers are assisting in looking for grants to complete the University Parkway Road project and the Hickok Bridge project.

Parks & Recreation Director Childress presented the Mayor and Board with T-shirts and thanked them for the support for the College Tours, and thanked Staff who used their days off to accompany the kids on the college tours.

Fire Chief Charles Exner reported that Illinois ranks #2 in house fires from Thanksgiving cooking, and asked residents to be very careful when frying those turkeys.

Finance Director Gloria Gibson reported that the next finance committee meeting would be held on November 28, 2011 at #90 Town Center Drive.

Police Chief Melvin Davis reported that the new slogan for the police department is: "If you see something, say something". He urged residents to get involved in the safety of the community by letting the police know what is happening in their areas, and wished everyone a happy holiday.

Village Clerk Dee Jones thanked the Mayor and Board for allowing her to attend the Annual Institute & Academy in Springfield where they focus on leadership training for municipal Clerks in the State of Illinois. This year the focus was on changes in FOIA, OMA, Ethics, Parliamentary Procedures, and changes in demographic of a changing society. She noted that the State now requires that all elected officials are to be certified in the Open Meetings Act.

F. DISCUSSION AGENDA

F-1: UNFINISHED BUSINESS

F-1a: Third Reading – Ordinance Amending Chapter 290 Of The Administration Code Entitled Finance Committee

Trustee Roudez moved, Trustee Larry Brown seconded a motion that the Board approves third reading of this ordinance.

F-1a – continued:

Ayes: Trustees Oscar Brown, Payton, Griffin, Roudez and Larry Brown.
Nays: None.
Absent: Trustees Williams.

Motion Carried to Approve

Ordinance Number O2011 - 30.

F-2: NEW BUSINESS

F-2a: Resolution Of Condolences Honoring The Memory & Contributions Of Mr. Kenneth Owens

Trustee Griffin moved, Trustee Larry Brown seconded a motion that the Board approves this resolution.

Ayes: Trustees Oscar Brown, Payton, Griffin, Roudez and Larry Brown.
Nays: None.
Absent: Trustees Williams.

Motion Carried to Approve

Resolution Number R2011 – 27.

Mayor Covington read the resolution.

F-2b: Resolution Of Condolence In Memory Of Johnny Rouse

Trustee Griffin moved, Trustee Roudez seconded a motion that the Board approves this resolution.

Ayes: Trustees Oscar Brown, Payton, Griffin, Roudez and Larry Brown.
Nays: None.
Absent: Trustees Williams.

Motion Carried to Approve

Resolution Number R2011 – 28.

Mayor Covington read the resolution.

F-2c: Resolution Authorizing The Acquisition Of Two 2012 Ford Expeditions For The Police Department

Trustee Roudez moved, Trustee Larry Brown seconded a motion that the Board approves this resolution.

Trustee Larry Brown stated that he would like to see the police department obtain a transport van large enough to hold four to eight individuals, and that he hopes fines from the overweight program will produce those funds.

F-2c – continued:

Trustee Griffin asked if the price quoted on exhibit A is the amount of the lowest bid, and if there are any differentials in the vehicles.

Police Chief Melvin Davis responded that these are special service vehicles, and the ones needed for the department.

Trustee Payton voiced his concern that this contract was not given to a minority dealership, and asked that in the future the Board looks at minority set asides for some of our services. Mayor Covington and Manager Linear indicated that they would look into the request of Trustee Payton.

Ayes: Trustees Oscar Brown, Payton, Griffin, Roudez and Larry Brown.

Nays: None.

Absent: Trustees Williams.

Motion Carried to Approve

Resolution Number R2011 – 29.

F-2d: Motion To Approve Renewal Of the Village's Insurance Policies With Illinois Counties Risk Management Trust (ICRMT) for 2012

Trustee Roudez moved, Trustee Larry Brown seconded a motion that the Board approves this motion.

Ayes: Trustees Oscar Brown, Payton, Griffin, Roudez and Larry Brown.

Nays: None.

Absent: Trustees Williams.

Motion Carried to Approve.

F-2e: Bills Payable

Trustee Larry Brown moved, Trustee Payton seconded a motion that the Board approves the listing of the General Operating Expenses that the Village of University Park has incurred from November 9, 2011 to November 22, 2011. The following funds will be charged for these expenses:

General Operation Fund	\$ 133,184.29
Debt Service – Central Bond	\$ 277,258.75
Debt Service – 1998 Bond	\$ 254,040.63
Debt Service – 2002 Bond	\$ 396,728.13
Road & Bridge	\$ 12,048.19
Towncenter Operations	\$ 1,938.83
University Golf Club	\$ 15,271.84
Capital Project Fund	\$ 14,305.60

TIF I – Towncenter Area Fund	\$ 4,900.00
TIF III – Cicero Industrial Fund	\$ <u>250,000.00</u>
Total	\$1,359,676.26

Bills Payable – continued:

Trustee Griffin referred to check numbers 74929, 74935, 74950-51, and 75030 asked for clarity. Finance Director Gibson responded that check numbers 74929, 74935 are for TIF II Final payments plus principal and interest and checks #74950-51 are for web host, and 75030 is for 2003 G.O Bond plus principal and interest.

Trustee Roudez referred to check number 74976 and asked for clarity.

Manager Linear responded that they established a petty cash fund for HSSEC to make purchases and avoid reimbursement of personal funds.

Mayor Covington commented that a gentleman in the Industrial Park, who wants to remain anonymous has again began to make a \$10,000.00 donation to the HSSEC, and that they have decided to give away cash cards in the amount of \$100.00 each for those in need.

Trustee Griffin referred to check #74995 (McCarthy, Duffy) and asked if we are finished with that firm.

Manager Linear responded that the village is still calling on and using Attorney Miles on matters he is involved with.

Ayes: Trustees Oscar Brown, Payton, Griffin, Roudez and Larry Brown.
Nays: None.
Absent: Trustee Williams.

Motion To Approve Carried.

G. GENERAL PUBLIC COMMENTS

Ms. Patti Quinn thanked the Concerned Golfers of University Golf Club for donating such wonderful thanksgiving baskets, and to Trustee Griffin for delivering the goods.

Robert Travis commented that he is the Chair of the IT/Cable Commission, and that next month they will be finishing up the operations manual and submitting the equipment needs for the cable studio. Additionally, they are preparing to Stream Live the Board meetings, and will again tour the GSU Cable facility.

Mrs. Star Lawson thanked Mayor Covington for the Veterans Day program and asked residents to support our Mayor. She read what she considers examples of a good mayor.

H. BOARD CAUCUS

Since there were no concerns to be addressed, there was no caucus.

I. ANNOUNCEMENT OF SCHEDULED MEETINGS

J. TRUSTEES' COMMENTS

K. EXECUTIVE SESSION

Trustee Larry Brown moved, Trustee Griffin seconded a motion that the Board move into executive session for purposes of pending litigation at 8:49 p.m.

The Board returned from executive session at 10:18 p.m. and resumed the regular meeting.

L. ADJOURNMENT

Trustee Larry Brown moved, Trustee Griffin seconded a motion that the Board adjourns the regular meeting of the Board of Trustee at 10:19 p.m.

Motion to Adjourn Carried By Voice Vote.

Respectfully Submitted,

*Dorothy R. Jones, CMC
Village Clerk*

/drj