

**Minutes Of The Regular Meeting Of The Board Of Trustees For The Village Of University Park, Will And Cook Counties Illinois, Held Tuesday, August 14, 2018 At #90 Town Center Drive In The Village Of University Park**

**A. CALL TO ORDER**

Mayor Covington called this regular meeting of the Board of Trustees to order at 7:07 p.m.

**B. ROLL CALL**

Mayor:	Vivian E. Covington	Present
Trustees:	Elizabeth Williams	Present
	Paula C. Wilson	Present
	Theaplise Brooks	Present
	Curtis McMullan II	Absent (arrived @7:08)
	Milton C. Payton	Present
	Oscar H. Brown, Jr.	Absent

Also present were Village Manager/Police Chief John Pate, Village Attorney John Wise, Village Treasurer Devon Dilworth, Fire Chief Brian Chellios, Village Communications & Community Engagement Specialist Neva Jenkins, Public Works Director Gary Richardson, Police Commander Deborah Wilson, Village Collector Claudia Webb, and Village Clerk Dorothy R. Jones.

**C. PLEDGE OF ALLEGIANCE**

Mayor Covington led the audience in the Pledge Of Allegiance to the Flag of the United States of America.

**D. APPROVAL OF MINUTES**

Trustee Brooks moved, Trustee Payton seconded a motion to approve minutes of the special meeting held March 6, 2018, the regular meeting held March 27, 2018, special meeting held April 10, 2018, Committee of Whole held April 10, 2018, and the regular (re-scheduled) meeting of April 24, 2018 held May 1, 2018.

Ayes: Trustees Brooks, McMullan, Payton, and Mayor Covington.  
Nays: None.  
Absent: Trustee Brown  
Abstained: Trustees Williams, and Wilson.

***Motion To Approve Carried.***

## **E: General Public Comments**

The Human Services & Special Events Committee Chair Diane Humes reported on the Back to School Fling and thanked Manager Pate and Neva Jenkins for getting sponsors that resulted in no cost to the Village. She thanked Trustee Wilson, Mayor Covington, Public Works Director Richardson and his staff, the fire department, family, friends, Trustees, and members of HSSEC for their support. She stated that HSSEC is dedicated and committed to holding events every month of the year.

Mr. Johnny Rice voiced his concerns with the plans of Crete-Monee School District 201-U and their proposed closing of Coretta Scott King Magnet School. He stated that he is opposed to this action, and that it is not what was discussed and agreed to.

Ms. Deborah Stroud thanked Keely Childress for the Community Directory, and invited everyone out for the annual Senior Fun Day on August 29, 2018 from noon to 4 p.m.

Ms. Gina Williams commented on the new sidewalks, family fling, and her concerns that a Trustee has been missing meetings without reasons and asked if he is still a Trustee. She also voiced her concerns with litter on the streets, and the condition of the streets.

Public Works Director Richardson responded that that they are in the process of hiring four additional staff, and asked for cooperation from residents in not throwing litter on the streets.

## **F-1: UNFINISHED BUSINESS**

### **F-1a: Third Readings – Ordinance Providing For The Annual Budget For The Fiscal Year Commencing May 1, 2018 And Ending April 30, 2019 For The Village Of University Park, Cook And Will Counties, Illinois**

Trustee Payton moved, Trustee McMullan seconded a motion to approve Third reading of this ordinance.

Trustee Brooks referred to two new positions in the budget, relating to the Athletic Coordinator, and social Services Coordinator and asked for clarity.

Manager Pate responded that the Athletic Coordinator is a new position recommended by members of the Board of Trustees, and the Social Services Coordinator is a new title given to the former Director of Parks & Recreation after the dissolution of the Parks & Recreation Department.

Trustee Wilson asked if job descriptions had been prepared for those new positions.

Manager Pate responded that this could not be done without passage of the budget to allow for funding.

Mayor Covington commented that she wants to see more police officers, and she wants to hold off on the salary increase for the Public Works Director.

Manager Pate responded that these changes have been incorporated into the budget for two months and he is not comfortable bringing on any new staff until the budget is passed.

Trustee Payton stated that he submitted his input, and feels the need to move forward on the passage of the budget.

**Motion To Amend Main Motion:**

Trustee Brooks moved, Trustee Wilson seconded a motion to amend the salary of the Athletic Coordinator from \$31,000.00 to \$22,000.00.

Ayes: Trustees Williams, Wilson, Brooks, McMullan, Payton, and Mayor Covington.

Nays: None.

Absent: Trustee Brown.

**Motion To Amend Carried.**

Village Treasurer Dilworth stated that the Village books have not been closed out in two years, and moving forward on the budget is not a good idea.

Mayor Covington stated that she needs an assistant, and the budget needs to be passed, and amended later if necessary.

**Roll Call On Main Motion:**

Ayes: Trustees Williams, Wilson, Brooks, McMullan, Payton, Oscar Brown, and Mayor Covington.

Nays: None.

Absent: None.

**Motion To Approve Carried**

**Ordinance number O2018 -27.**

**F-2: NEW BUSINESS**

**F-2a: First, Second, and Third Readings – Ordinance Of The Village Of University Park, Will And Cook Counties, Illinois, Authorizing The Establishment Of Tax Increment Financing “Interested Parties” Registries And Adopting Registration Rules For Such Registries**

Trustee Brooks moved, Trustee Payton seconded a motion to approve first, second, and third reading of this ordinance

Ayes: Trustees Williams, Wilson, Brooks, McMullan, Payton, and Mayor Covington.

Nays: None.

Absent: Trustee Brown.

**Motion To Approve Carried**

**Ordinance Number O2018 – 28.**

**F-2b: First, Second, and Third Readings – Ordinance Authorizing The Sale Of Surplus Vehicles Owned By The Village Of University Park, Will And Cook Counties, Illinois**

Trustee Brooks moved, Trustee McMullan seconded a motion to approve this ordinance.

Ayes: Trustees Williams, Wilson, Brooks, McMullan, Payton, and Mayor Covington.

Nays: None.

Absent: Trustee Brown.

**Motion To Approve Carried**

**Ordinance Number O2018 – 29.**

**F-2c: First, Second, and Third Readings – Ordinance Authorizing The Execution Of An Agreement For The Purchase Of Up To Five (5) Previously-Owned Emergency Staff Vehicles By And Between Chicago Motors, Inc. And The Village Of University Park, Will And Cook Counties, Illinois**

Trustee Brooks moved, Trustee McMullan seconded the motion to approve this Ordinance.

Trustee Brooks stated that he wants patrol officers to get best vehicles first, and command staff second.

Ayes: Trustees Williams, Wilson, Brooks, McMullan, Payton, and Mayor Covington.

Nays: None.

Absent: Trustee Brown.

**Motion To Approve Carried**

**Ordinance Number O2018 – 30.**

**F-2d: First, Second and Third Readings - Ordinance Of The Village Of University Park, Will And Cook Counties, Illinois Amending The Codified Ordinances Of University Park, Illinois To Provide For The Regulation Of And Application For Small Wireless Facilities**

Trustee Brooks moved, Trustee Wilson seconded the motion to approve this ordinance.

Ayes: Trustees Williams, Wilson, Brooks, McMullan, Payton, and Mayor Covington.

Nays: None.

Absent: Trustee Brown.

**Motion To Approve Carried Ordinance Number O2018 – 31.**

**F-2e: Resolution Of The Village Of University Park, Will And Cook Counties, Illinois, Authorizing The Execution Of An Intergovernmental Agreement To Effect The Dissolution Of The Eastern Will County Communication Center (Eastcom)**

Trustee Wilson moved, Trustee Brooks seconded a motion to approve this resolution.

Manager Pate stated that the refund would be put in escrow for public safety related items.

Ayes: Trustees Williams, Wilson, Brooks, McMullan, Payton, and Mayor Covington.

Nays: None.

Absent: Trustee Brown.

**Motion To Approve Carried Resolution Number R2018 – 29.**

**F-2f: Resolution Of The Village Of University Park, Will And Cook Counties, Illinois Authorizing The Execution Of A Memorandum Of Understanding By And Between Robinson Engineering, Ltd. And The Village Of University Park For Design And Construction Engineering Services For The University Parkway Local Agency Functional Overlay Improvements From Steger-Monee Road To Western Avenue.**

Trustee Wilson moved, Trustee Brooks seconded a motion to approve this resolution.

Trustee Payton commented that this project was put on the back burner because we did not have the matching funds, and asked if funding had been secured.

Attorney Wise explained the essence of this item and the number of agencies involved, stating that this project had been delayed since 2005.

**Roll Call on F-2f:**

Ayes: Trustees Wilson, Brooks, McMullan, Payton, and Mayor Covington.  
Nays: None.  
Absent: Trustee Brown.  
Abstained: Trustee Williams.

**Motion To Approve Carried**

**Resolution Number R2018-30.**

**F-2g: Resolution Of The Village Of University Park, Will And Cook Counties, Illinois Authorizing The Execution Of A Memorandum Of Understanding By And Between Robinson Engineering, Ltd. And The Village Of University Park For Design And Construction Engineering Services For Industrial Drive Roadway Improvements.**

Trustee Brooks moved, Trustee Wilson seconded the motion to approve this resolution.

Ayes: Trustees Williams, Wilson, Brooks, McMullan, Payton, and Mayor Covington.  
Nays: None.  
Absent: Trustee Brown.

**Motion To Approve Carried**

**Resolution Number R2018-31.**

**F-2h: Resolution Of The Village Of University Park, Will And Cook Counties, Illinois, Authorizing And Approving The Acquisition Of Copiers, Printers And Accessories And The Execution Of Lease And Maintenance Agreements With Ricoh USA, Inc.**

Trustee Brooks moved, Trustee Payton seconded the motion to approve this resolution.

Ayes: Trustees Williams, Wilson, Brooks, Payton, and Mayor Covington.  
Nays: None.  
Absent: Trustees McMullan and Brown.

**Motion To Approve Carried**

**Resolution Number R2018-32.**

**F-2i: Motion To Approve Illinois Department Of Transportation Documentation Review Number 47 Pertaining To The Receipt And Disbursement Of The Motor Fuel Tax Fund Of The Village Of University Park For The Period Beginning May 1, 2017 And Ending April 30, 2018, And File It As A Permanent Record.**

**F-2i: - continued:**

Trustee Brooks moved, Trustee Payton seconded the motion to approve this motion.

Ayes: Trustees Williams, Brooks, McMullan, Payton, and Mayor  
Covington.  
Nays: None.  
Absent: Trustee Brown.  
Abstained: Trustee Wilson

**Motion To Approve Carried**

**F-2j: Proclamation Of The Village Of University Park, Will And Cook Counties, Illinois Recognizing September 23, 2018 To September 29, 2018 As National Rail Safety Week**

Trustee Wilson moved, Trustee Brooks seconded the motion to approve this proclamation.

Ayes: Trustees Williams, Wilson, Brooks, McMullan, Payton, and Mayor  
Covington.  
Nays: None.  
Absent: Trustee Brown.

**Motion To Approve Carried.**

**F-2k: Appointment - Mr. Antonio Towne Public Services & Utilities Committee, And Mrs. Keisha Kitching to the (CSSMTD) Chicago South Suburban Mass Transit District.**

Trustee Brooks moved, Trustee Payton seconded the motion to approve these appointments.

Ayes: Trustees Williams, Wilson, Brooks, McMullan, Payton, and Mayor  
Covington.  
Nays: None.  
Absent: Trustee Brown.

**Motion To Approve Carried.**

**F-2l: Bills Payable**

Trustee Wilson moved, Trustee Brooks seconded the motion to approve the following bills payable from July 11, 2018 through August 14, 2018. The funds will be charged to the following Accounts:

**F-2I- Bills Payable – continued:**

General Fund Account	\$296,695.54
Road and Bridge Fund	\$1,550.52
Town Center Fund	\$7,145.82
Capital Project Fund	\$776.47
Payroll Fund	<u>\$6,484.19</u>
<b>Total</b>	<b>\$312,652.54</b>

Ayes: Trustees Wilson, Brooks, McMullan, Payton, and Mayor Covington.

Nays: None.

Absent: Trustees Williams and Brown.

**Motion To Approve Carried,**

**G. Reports of the Mayor, Board of Trustees, Clerk, Manager, Appointed Officials, And Committees\Commissions**

**G-1: Report Of Village Manager**

Village Manager Pate reported that Openland would be touring the Village tomorrow as part of the approval process for the Grant to remove fifty trees in the Village, and testing for police and fire personnel is upcoming, with two part-time police officers coming soon.

**G-2: Report Of Board of Trustees**

Trustee Wilson reported on the Crete-Monee School District 201-U meeting that she attended last night relating to their plans to re-structure the schools and the closing of Coretta Scott King Magnet School in University Park, and urged residents to attend those meetings, let their voices be heard, and fight to retain our schools.

Trustee McMullan reported that he attended his first meeting of the Cable Committee last night, noting that have plans to move that facility forward.so residents can have information relating to Village business.

Trustee Payton reported that the Finance Committee meeting would be held on August 15, 2018.

**G-3: Report Of Village Clerk**

Village Clerk Dee Jones reported on the upcoming November 6th General Election and urged those residents not already registered to vote, to do so by October 9, 2018, and to go to the polls and vote. She also thanked those individuals who supported her during her recent medical battle with their prayers, visits, cards and flowers.



**G-4: Report Of Mayor**

Mayor Covington reported on the success of the Back to School/Family Fling hosted by the HSSEC, and thanked those participating and the sponsors, who with their donations made this cost free to the Village. She also reported that next year she would bring together all Churches in the Village for a big celebration. She also reported that she attended an event at Rich South High School last week.

**H. ANNOUNCEMENT OF SCHEDULED MEETINGS**

None.

**I. EXECUTIVE SESSION**

Trustee Wilson moved, Trustee Brooks seconded a motion to move into executive session for purposes of litigation, pending or probable at 10:10 p.m.

Ayes: Trustees Williams, Wilson, Brooks, McMullan, Payton, and Mayor  
Covington.  
Nays: None.  
Absent: Trustee Brown.

***Motion To Approve Carried.***

The Board returned from executive session at 10:20 p.m. with nothing to report out.

**J. ADJOURNMENT**

Trustee Williams moved, Trustee Wilson seconded a motion to adjourn the regular meeting of the Board of Trustee at 10:21 pm.

***Motion to Adjourn Carried by Unanimous Voice Vote.***

*Respectfully Submitted,*

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*Dorothy R. Jones, MMC  
Village Clerk*